

**Pike County Health Department
Program Plan FY-24**

PIKE COUNTY HEALTH DEPARTMENT
Public Health – Services – Functions

Core Public Health Functions

- Assessment
- Assurance
- Policy Development

Essential Public Health Services

1. Assess and monitor population health status, factors that influence health, and community needs and assets
2. Investigate, diagnose, and address health problems and hazards affecting the population
3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it
4. Strengthen, support, and mobilize communities and partnerships to improve health
5. Create, champion, and implement policies, plans, and laws that impact health
6. Utilize legal and regulatory actions designed to improve and protect the public's health
7. Assure an effective system that enables equitable access to the individual services and care needed to be healthy
8. Build and support a diverse and skilled public health workforce
9. Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement
10. Build and maintain a strong organizational infrastructure for public health

(“Public Health National Center for Innovations (PHNCI) and the de Beaumont Foundation 2020”
<https://phnci.org/national-frameworks/>)

I. ADMINISTRATION

GOAL: Provide quality programs in Public Health (PH), Environmental Health (EH), and Home Health (HH) through a well-organized and adequately financed health department to prevent death, disease, and disability of Pike County residents through the provision of these programs.

1. Assist the Board of Health (BOH) and County Board in developing strategies and plans to assure it is meeting its mission and responsibilities while maintaining financial stability.
2. Continue to explore and pursue appropriate grant and program funding opportunities as appropriate to the health department mission to sustain and expand services/programs for citizens of Pike County.
3. Work with local/state officials, the Illinois Association of PH Administrators (IAPHA), and others to advocate for adequate funding of programs, grants, and services.
4. Retain and recruit qualified staff to provide health department services/programs as needed, providing opportunities for professional and workforce development.
5. Assess overall agency staffing. Assure efficient utilization of personnel. Cross-train, re-assign, and hire to meet department needs.
6. Work with other service agencies as well as the community to promote collaborative efforts to maximize use of funding and staff.
7. Stay informed of local, state, and national priorities and programs and take active leadership with outside organizations.
8. Work with HH staff to ensure compliance with HH mandates and state and federal rules and regulations.
9. Continue to assess and respond to changes in HH and assure Pike County residents have continued access to quality care while maximizing revenues.
10. Work with HH staff to develop and implement marketing strategies to promote public and provider knowledge of services and client choice of services.
11. Work with EH and Communicable Disease (CD) staff to assure compliance with mandated Local Health Protection Grant Program (LHPG) requirements (Food, Water, Sewage, and Infectious Diseases).
12. Work with EH staff to promote public education to increase public knowledge and understanding of programs.

13. Work with PH staff to ensure compliance with grant programs and state and federal rules and regulations.
14. Work with PH staff to develop and implement strategies to implement programs and outreach to clients.
15. Upgrade preparedness for and response to local disasters and emergencies, outbreaks of infectious disease, bioterrorism, and other public health threats and emergencies.
16. Use available technology in all programs and related training for staff with appropriate technology management and updates.
17. Work with Department Managers to review and update all program policies and procedures annually and as needed to assure compliance with state and federal rules and regulations, including but not limited to OSHA, HIPAA and FOIA.

II. COMMUNICABLE DISEASE

GOAL: Collaborate with Adams County Health Department (ACHD) to prevent and control vaccine preventable diseases; provide immunizations; maintain high immunization rates; identify and track emerging infectious diseases; identify and investigate outbreaks; investigate foodborne/waterborne outbreaks; monitor reportable communicable diseases; and collaborate with health care providers to ensure patients receive proper treatment of infectious diseases.

1. Emphasize immunization protection throughout the life span. Maintain /increase immunization levels. Follow CDC guidelines for recommended vaccinations for all age groups.
2. Provide immunization clinics for children and adults at Pike County Health Department (PCHD). Provide special clinics as indicated. Provide off-site clinics, if appropriate. Provide flu clinics annually.
3. Collaborate with other PCHD programs (i.e., WIC, FCM, FP, Dental, HH) to ensure immunization of clients.
4. Publicize clinics with news releases, radio, TV, social media, and PCHD web site.
5. Provide recommended vaccines, including annual flu vaccine, to health department staff as needed. Collaborate with other workplaces/agencies to provide necessary vaccinations for their employees.
6. Focus on strong immunization coverage of all infants followed by this department. Strive to attain 90% of infants receiving vaccinations per PCHD are fully immunized by age 2 yrs. To reach Healthy People (HP) 2030 goal, collaborate with local health care providers to reduce the proportion of children who receive 0

doses of recommended vaccines by age 2 yrs.; increase coverage level of 4 doses of DTaP in children by age 2 yrs.; and to maintain 2 doses of MMR vaccine for children in kindergarten.

7. Increase the proportion of pregnant women who receive 1 dose of Tdap vaccine during pregnancy.
8. Increase the proportion of people who get the flu vaccine every year per HP 2030 initiative.
9. Increase the proportion and use of immunization information system (I-CARE) to track immunizations across the lifespan.
10. Educate public and advocate at local, state, and national levels to increase awareness of need to prevent communicable disease/vaccine preventable disease and maintain/increase immunization levels.
11. Encourage disease reporting and conduct follow-up of all reported or known cases of communicable disease. Complete required reporting in a timely manner. Report communicable diseases electronically to the state.
12. Encourage reporting and provide follow-up for suspects and contacts to persons with reported sexually transmitted diseases (STDs). Ensure proper treatment of STDs. Refer requests for HIV and other STD testing to appropriate sites. Offer urine chlamydia and gonorrhea testing to both males and females through FP program.
13. Provide health care providers, school nurses, and other agencies with regular updates on communicable diseases/vaccine preventable diseases.
14. Collaborate with local health care providers to assure program activities are carried out in accordance with Rules and Regulations for Control of Communicable Disease.
15. Collaborate with IDPH, Pike County Emergency Response, and other local partners on emergency preparedness activities and response.

III. CHILD HEALTH

GOAL: Provide programs for children to promote health and wellness; monitor growth and development; identify health and social needs; and make appropriate referrals.

1. Provide Family Case Management (FCM) services to infants/children who are age and income eligible, APORS (Adverse Pregnancy Outcome Reporting System) infants, and Healthworks (DCFS) children as per guidelines.

2. Provide outreach and intake services to pregnant/post partum women, infants, and children who are age and income eligible for WIC and FCM.
3. Continue follow-up of high-risk babies identified through APORS to age 2 years.
4. Provide Healthy Kids physicals at WIC/FCM clinics for all APORS / high-risk infants according to FCM grant guidelines.
5. Continue integrated WIC/FCM clinics and collaborate with other programs as fully as possible through Cornerstone and the WIC Management Information System.
6. Utilize staff who are lactation counselors and educators to increase the percentage of infants being breastfed. Work through the WIC and FCM programs to promote breastfeeding.
7. Utilize WIC Breastfeeding Peer Counselors (hired and trained) to increase percentage of breastfed infants (initiation, duration, and exclusivity) and to increase the number of Peer Counselor contacts per client, especially during the 30 days prior to delivery/due date and the first week after birth. Provide breastfeeding education, encouragement, and support for anyone requesting such.
8. Continue screening and follow-up for elevated lead levels following protocol for mandated rules and regulations.
9. Continue pre-school vision and hearing screenings as required by grant.
10. Administer Lions Club eye exam and glasses program for children.
11. Cooperate with other agencies and physicians to provide quality child health assessments, follow-up, and referral.
12. Continue referral efforts to increase the number of children in county covered by health insurance through Get Covered Illinois.
13. Provide follow-up to Newborn Hearing Screening Program by outreach, education and referral to newborns who have not completed the screening or who have not successfully passed the newborn screening.

IV. HEALTH PROMOTION/CHRONIC DISEASE PREVENTION

GOAL: Collaborate with community partners to assess the health needs of the county, identify priorities, and implement health promotion/disease prevention programs as funding and staffing allows.

1. Collaborate with other organizations/providers as appropriate, to promote health/wellness and to address access to health care/social services; mental health; Alcohol, Tobacco, and other Drugs (ATOD); obesity/nutrition/exercise.
2. Promote the Illinois Breast and Cervical Cancer (IBBCP) program with appropriate referrals to the Hancock County Health Department, the lead agency.
3. Promote the Illinois Tobacco Quitline, through educational opportunities in the community and through all PCHD programs.
4. Continue to use collaborative community partnerships to address existing and emerging health needs.

V. HOME HEALTH

GOAL: Provide the highest quality home care with well-trained, knowledgeable staff.

1. Continue present HH services and ongoing community education regarding home health.
2. Continue Physical Therapy services and seek service agreements for Speech and Occupational Therapy services.
3. Continue Home Nursing and Home Services programs.
4. Monitor home health visits, caseload and staffing to match Medicare and other insurances reimbursement levels while maintaining quality patient care.
5. Monitor billing processes and provide training as needed while working with contracted billing company Health Care First for efficiency in billing in a timely manner.
6. Implement and maintain an effective, ongoing data-driven Quality Assurance/ Performance Improvement (QAPI) program.

VI. MATERNAL HEALTH AND FAMILY PLANNING

GOAL: Assure women of childbearing age have the optimum chance for wanted pregnancy, successful outcome of pregnancy, and adequate preparation for delivery and the motherhood role. Encourage increased involvement of father in the role of preparation for parenthood.

1. Provide education regarding maternal health and family planning to schools and community as requested and funding allows.
2. Increase public awareness of WIC, FCM, and Family Planning (FP) programs.

3. Provide WIC/FCM to all eligible women including prenatal education, postpartum follow-up, and discussion of reproductive health plans.
4. Collaborate with physicians and social service agencies to encourage their clients to obtain healthcare early in pregnancy.
5. Provide family planning counseling through health department programs with referrals to PCHD FP Clinic.
6. Increase number of males receiving FP services by offering urine chlamydia and gonorrhea testing and by offering male physical assessments as needed.
7. Refer to Adams County Health Department Lead Agency for Better Birth Outcome (BBO) program in efforts to 1) decrease the incidence of infant mortality and morbidity resulting from lack of adequate prenatal care; 2) improve pregnancy outcomes; and 3) reduce the incidence of prematurity and low birth weight.
8. Continue referral efforts to increase the number of prenatal/postpartum women in county covered by health insurance through Get Covered Illinois.

VII. VITAL STATISTICS

GOAL: Prepare and maintain records and reports for effective operation.

1. Keep updated on new requirements.
2. Utilize statistics to help determine program needs.
3. Provide statistical data as needed in the county.

IX. ENVIRONMENTAL HEALTH

GOAL: As an IDPH Certified Local Health Department, PCHD will provide a basic level of health protection through provision of a comprehensive food protection program; a program to assure provision of safe, potable supplies of water for drinking, culinary, and sanitary purposes, with the focus on non-community, semi-private, and private water supplies; and a program to prevent the transmission of disease organisms, environmental contamination, and nuisances resulting from improper handling, storage, transportation, and disposal of sewage from private sewage disposal systems.

1. Food Protection Program
 - a. Inspect all establishments per the local health department grant rules and as required by IDPH.
 - b. Conduct follow-up inspections per the enforcement policy.

- c. Conduct food borne and non-food borne illness investigations.
- d. Provide food safety training to businesses and residents, as funding allows.
- e. Continue scheduling plumbing inspections for all county food establishments and assuring compliance.
- f. Comply with IDPH standards in all aspects of the program.
- g. Offer educational programs to schools that promote food sanitation, per the local health grant rules and as funding and staffing allows.
- h. Inspect temporary food vendors as required and work on developing improved policies and procedures.
- i. Implement the new FDA Food Code per IDPH rulemaking.
- j. Promote allergen training by upgrading staff expertise and through inspection procedures.

2. Potable Water Supplies

- a. Educate the public and contractors in need of water well permits prior to starting a project.
- b. Conduct water supply permit and inspection program.
- c. Maintain records which document inspections and recommendations for correction on all private water supplies for which inspection requests have been received.
- d. Administer abandoned well sealing program.
- e. Continue working with hunting businesses and other semi-private water supplies to assure potable water is provided to the public per Sanitary Facilities Practice Act.
- f. Continue promoting preparedness education for emergency water situations, boil orders and outages. This year we are scheduling a workshop(s) for local water operators and elected officials involved with Potable Water Supplies.
- g. Continue the Safe Drinking Water program to provide oversight of noncommunity public water supplies, assuring that non-community public water supplies comply with USEPA Drinking Water Regulations and provide safe drinking water to the public.

- h. Continue the Groundwater Protection Permit Program through performance of the closed loop and water well system permitting and inspection to maintain groundwater protection during and after construction of all new well systems.

3. Private Sewage Disposal

- a. Work closely with contractors and homeowners to promote the construction and maintenance of private sewage disposal systems according to the Private Sewage Licensing Act and Code/Illinois Revised Statutes. There have been revisions to the IDPH Private Sewage Code and we will work to incorporate these into our permitting program.
- b. Ensure homeowners are aware of their responsibilities when it comes to maintaining their septic system.
- c. Investigate all sewage complaints as required by local ordinance and IDPH.
- d. Create an outline plan for homeowners who wish to install their own septic system.
- e. Continue sponsoring an annual educational program for contractors.
- f. Work with local zoning office to mainstream zoning pre application and septic application process.

4. Solid Waste Program

- a. Promote recycling and continue to work with Pike County Access Illinois to assist with their solid waste and recycling programs.
- b. Continue promoting and assisting, as needed, with the County Free Landfill Days, one in the spring and one in the fall.
- c. Assist the county, as requested, in their work to promote citizen use of benefits provided in the new host fee agreement.

5. Tanning Facilities Program

- a. Inspect tanning facilities in Pike County following IDPH rules and regulations.
- b. Promote public knowledge of IDPH tanning program and body art program requirements and the possible negative health effects of tanning.

- c. Continue to promote training for tanning salon operators and interested individuals as requested and as staffing and funding allows.
- d. Continue to coordinate complaint inspections with local law enforcement agencies when needed.
- e. Prepare and distribute informational tanning brochures to parents of high school students.

7. Vector Surveillance and Prevention Program

- a. Conduct environmental surveillance, public information, human case investigation and prevention of mosquito borne diseases such as West Nile viral encephalitis, Zika virus and other vector borne diseases.
- b. Continue educating the community about mosquito borne illnesses and provide dead bird surveillance.
- c. Work with incorporated areas to help coordinate community wide understanding on locally significant breeding sites and how to prevent or control mosquito breeding.

8. Tick Surveillance Program

- a. Conduct active environmental tick surveillance.
- b. Collect and submit collect ticks for pathogen testing.
- c. Provide public awareness of tickborne disease.

9. Nuisance Control

- a. Serve as County Health Officer in unincorporated areas as per Pike County Nuisance Ordinance.
- b. Offer assistance, upon request, to incorporated areas for health-related issues.
- c. Seek new sources of revenue to help fund our work on this program.
- e. Continue to work with PCEDC to develop a series of meetings for elected officials to promote information sharing and ordinance use to promote safe communities.

10. Lead Poisoning and Prevention Response Program

- a. Provide fingerstick lead screenings.

- b. Provide follow-up case management nursing services and home visits for children with confirmed lead poisoning.
 - c. Coordinate environmental inspections with IDPH Regional Lead Inspector.
11. Continue to update health department website to provide resources to educate residents on environmental health issues as well as providing forms and information to the businesses we regulate.

X. EMERGENCY PREPAREDNESS

GOAL: To protect the health and safety of Pike County residents by enhancing emergency response capabilities.

1. Work with local government officials and cooperating private or volunteer organizations to; a) prevent avoidable disasters and reduce the vulnerability of citizens to any disaster that creates a local public health emergency; b) establish capabilities for protecting citizens from the effects of a local public health emergency; c) respond effectively to the actual occurrence of disasters; and d) provide for recovery in the aftermath of any local public health emergency.
2. Assess county-wide hazard vulnerabilities and capabilities in collaboration with local Emergency Management Agency.
3. Collaborate with Local Emergency Management Agency to facilitate necessary trainings, workshops, and required exercises.
4. Provide education to the public in preparedness activities.

Evaluation:

The Annual Program Plan will be reviewed annually and updated as appropriate. Administrative evaluation will be prepared and presented to BOH annually.

Written/revised by Anita Andress, RN, BSN, Administrator
with input from appropriate staff.
