

*Pike County Board  
Meeting Minutes*

December 28th, 2023

**I. Call to order**

Tom Lewis called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

**II. Invocation and Pledge of Allegiance**

John Lyons gave the invocation and Tom Lewis led in the Pledge of Allegiance.

**III. Roll Call**

Tom Lewis asked County Clerk Deputy Haley Rezba to take roll. The members present were Don Foster, Tom Lewis, Jim Sheppard, Mark Mountain, Reta Hoskin and Derek Ross. Mark Sprague, Joe Cobb and Andy Borrowman were absent.

**IV. Approval of November 27<sup>th</sup>, 2023 Meeting Minutes.**

Jim Sheppard made the motion to approve the minutes, Don Foster seconded. Voice vote 6-0. Minutes approved.

**V. Approval of November 30<sup>th</sup>, 2023 Meeting Minutes.**

Jim Sheppard made the motion to approve Don Foster seconded. Voice vote 6-0. Minutes approved.

**VI. Review and Approval of a Conditional Use Permit Application regarding an Electrical Power Substation at 35136 250<sup>th</sup> Ave, Pittsfield on parcel #54-015-05A in Pittsfield township.**

Jim Sheppard made a motion to approve. Mark Mountain seconded. Voice vote 4-2. Derek Ross and Reta Hoskin voting no. Motion approved.

Don Foster wants to know if this will continue if the Wind Farm does not move forward with the power plant. This will not move forward.

Derek Ross wants to know who owns the land that this will be going on. Matt Bradshaw owns the Wind Farm land. Prairie Power owns the plant substation land.

Derek Ross wants to know how doing this will help the residents of Pike County. That is not a factor in this project.

Reta Hoskin wants to know why they are being asked to sign off on this project now when the full Board isn't present. The company explains that they have been working on this project since this fall and that construction will need to begin in February/March 2024.

## **VII. Committee Reports**

### **Finance**

The Finance committee of the Pike County Board met at 2:00PM on Tuesday December 19, 2023 in the conference room of the Pike County Government building. Those present were; Reta Hoskin, Don Foster, Jim Sheppard and Pike County Board Chairman Andy Borrowman. Also, present were; Scott Syrcle, David Greenwood, Walker Filbert, Jenny Martin, Cindy Shaw, Debbie Dugan, Nicole McDonald, Bryce Gleckler, Dan Brennecke, and Natalie Roseberry.

Routine Bills in the amount of \$111,486.55 were approved for payment on a motion by Don Foster and a second by Reta Hoskin. \$108,656.98 of bills in period 13 were approved on a motion by Don Foster and a second by Reta Hoskin.

Jim Sheppard explained two mistakes he had made in the 2024 budget that he would like to have corrected through the budget amendment process. One is in the GIS budget for the coordinator. This was left blank and after the GIS committees November meeting it should be \$18,000. The second is the Personnel line in the Circuit Clerk's office which should be \$227,435. Reta Hoskin moved to post for the January board meeting \$18,000 for the IT coordinator position in the GIS fund budget and \$227,435 in the personnel line of the Circuit Clerk's budget. This reflects no raise in fiscal 2024 within the Circuit Clerk's office. Don Foster seconded; motion carried.

Walker Filbert came before the committee to request an increase in the personnel line of the States Attorney office budget. He asked that the line be restored to his initially requested amount of \$107,000. He delineated several arguments for this change including reduced staffing and enhanced duties. No action was taken on the request.

Representatives of the Roup company presented a resolution for a change in sheriff's sale fees. The resolution is attached to this report. This change would only affect the buyer of properties. There would be no cost to the county. Don Foster moved that we forward the resolution for full board consideration. Reta Hoskin seconded; motion carried.

Sheriff Greenwood was present to discuss the contract for prisoner care. The committee had questioned the nearly \$132,000 annual cost. He outlined several of the services offered. There were questions about the reduced prisoner census since the adoption of the contract.

Natalie Roseberry asked about accumulated vacation time within the Highway department and the liability it carries. She also asked about whether we would be interested in considering a resolution to include taxable allowances in IMRF earnings. Since this would have a significant impact on employees on the health insurance plan since with adoption the employee share would be taxed. The committee stated they would need more information before making a recommendation.

Reta Hoskin made a motion to pay the presented GIS/IT bills in the amount of \$8043.22. Don Foster seconded; motion carried.

Jim Sheppard moved that the GIS stipend amounts be paid from the general fund contingency line. Reta Hoskin seconded; Motion carried

Don Foster made a motion to adjourn and Reta Hoskin seconded. Motion Carried. Meeting adjourned at 4:27PM

Mark Mountain made a motion to approve the minutes. Reta Hoskin seconded. Voice vote 6-0. Minutes approved.

## **Highway**

The Road & Bridge Committee met Wednesday, December 20, 2023, at 1:30 p.m. at the Highway Department facility located at 39643 260<sup>th</sup> Ave, Pittsfield, IL 62363. The meeting was called to order at 1:30 p.m.

### **ROLL Call:**

Present: Reta Hoskin, Mark Sprague, Don Foster, Andy Borrowman

Absent: none

Staff: Chris Johnson, Gary Laux, Michelle McCartney

Visitors: None

**PUBLIC COMMENT:** None.

**PAYMENT OF CLAIMS:** A motion was made by Mark Sprague, seconded by Don Foster to pay claims per claim reports dated December 20, 2023. All in favor. Motion carried.

**HALF AID TO BRIDGE PROJECTS:** None.

**NEW BUSINESS:** The County Engineer:

Gave an update on the Nebo Bridge project; it is awaiting sign off from one property owner and then it will go to letting through IDOT to be built.

Noted that the Highway Department will be fully moved out of the old facility Thursday December 21<sup>st</sup> with the property sale closing on the following day and that all staff had done a great job making this happen.

Discussed that the roof on the new facility has a leak in a portion of the building that must be fixed. A quote to fix was obtained from Joe Petty Construction. On a motion by Mark Sprague, seconded by Don Foster to approve the quote to repair the leak and all screws in the rest of the building except for the existing office/break room area at a cost up to \$13,150. All in favor. Motion Carried. The County Engineer is to negotiate a reduction on the 1300sf area that will not have new screws installed because the remodel in the future should take care of that roof area.

Reta Hoskins began discussion on employee personal cell phone reimbursement. With input from all staff at the Highway Department, a motion was made by Don Foster, seconded by Mark Sprague to remove the reimbursement, and remove the policy from the Highway Department Handbook. All in favor. Motion Carried.

Reta Hoskins began a discussion on Highway Department policy on vacation and a discussion was had on the nature of the work at the department which often has lots of overtime in storms and other situations that arise. The County Engineer was asked to contact the County's Labor attorney and discuss the topic with him.

**OLD BUSINESS:** Building remodel/USDA Loan

Discussed that this is on hold until an audit is complete to pursue USDA funding.

**ADJOURNMENT:** A motion was made by Mark Sprague, seconded by Don Foster to adjourn meeting at 2:25 p.m. All in favor. Motion carried.

Mark Mountain made a motion to approve the minutes. Seconded by Derek Ross. Voice vote 6-0. Minutes approved.

**Building and Grounds.**

The Building and Grounds committee meet on 12/20/2023 at 3pm at the Annex building. Members present were Tom Lewis, Mark Sprague, and Andy Borrowman. Absent was Mark Mountain. Also present were Shane Martin, Charlie Ward, and David Greenwood.

Bills were discussed. Period 13 bills in the amount of \$2066.13 were approved on a motion by Sprague and seconded by Lewis. 2024 budget bills in the amount of \$20394.90 were approved on a motion by Sprague and seconded by Lewis.

#### Old Business:

The lower roof over treasurer's office was discussed and put on hold to see if patch repair that was done fixed the leak for the time being.

The foundation on the west side of the Annex building was discussed. A bid for \$9700 for repairs was approved on a motion by Sprague and seconded by Lewis.

Sprague asked if anything more had been done on the property owned by the county in East Hannibal. On a motion by Sprague and seconded by Lewis to Direct States Attorney Filbert to go forward in the process to see what needs to be done to sell these properties. Motion Carried.

#### New Business:

It was brought up that Animal Control has a 2008 Dodge Caravan that they no longer use and would like to get rid of. Greenwood is going to take care of this and put it up for sealed bids with a minimum bid.

Greenwood also presented a quote to resurface the floors at the jail. The Bid was for \$71,000.00. This was put on hold due to cost. Greenwood also stated that replacement of the windows at the Courthouse would be between 750,000 and 1,000,000 dollars.

Shane Martin stated everything was going well and was still a learning process.

With no further business a motion to adjourn was made by Sprague and seconded by Lewis. Motion carried and meeting was adjourned at 3:48PM.

Jim Sheppard made a motion to approve the minutes. Don Foster seconded. Voice vote 6-0. Minutes approved.

#### **GIS/IT**

The GIS/IT Committee was called to order at 4:29 PM on December 19<sup>th</sup>, 2023. Those in attendance were committee members Derek Ross, Jim Sheppard, and Reta Hoskin. Also, in attendance were JR Bareis from Tigerhawk, Andy Borrowman, Nicole McDonald, Molly Caughlan, Angie Brawdy, Paula Dean and Dan Brennecke.

#### Under **Old Business:**

- JR Bareis said CIC is to be live tomorrow, December 20<sup>th</sup>, and Nicole confirmed everyone was made aware that the system will be down until the transfer is complete.

- Jim Sheppard made a motion to submit to the full board, to switch the County's backup system to Tigerhawk cloud at a savings of approximately \$800 a month. Reta Hoskin seconded; the motion passed.

**Under New Business:**

- IT coordinators presented their summaries: Angie, said everything is going well so far and asked that I CC her the minutes when I send them on to Natalie. Molly said her offices are aware of her being the IT contact going forward. Dan said nothing pressing at this time but will reach out to JR about the upcoming backup switch. Nicole will work on WTH updates for those in the county that use it and will oversee the CIC switch to onsite. Paula is waiting for computers from Tigerhawk, but understands they are on backorder.
- Phone switch to Tigerhawk was brought up and it is unclear what progress is made. I will email JR for an update.

**Under Public Comments:**

None

Monthly bills were handled at the Finance Meeting.

Reta Hoskin made a motion, seconded by Derek Ross, to adjourn. The motion passed, and the meeting adjourned at 5:15 PM.

Mark Mountain made a motion to approve the minutes. Jim Sheppard seconded. Voice vote 6-0. Minutes approved.

**Public Safety**

The Public Safety Committee meet at 7pm at the Ambulance Building. Members present were Tom Lewis, Jim Sheppard, and Andy Borrowman. Absent was Derek Ross. Also present was Kasey Kendall.

**Bills**

Period 13 A motion to pay bills in the amount of \$36937.93 was made by Shepard and Seconded by Lewis. Motion Carried.

24 budget year A motion to pay bills in the amount of \$48699.27 was made by Sheppard seconded by Lewis. Motion Carried.

**Administrator's Report**

Kasey gave the run report for the month of November with 184 runs. We had two ambulances that were out for repairs, and both are now back in-service. Kasey brought up that we have one employee that also works as a 911 dispatcher and his dispatcher's salary was being taken out of

the Ambulance Budget. Kasey is going to investigate this and hopes to have an answer to why it is being done this way. Kasey told the Committee that he has looked into the cost of a new ambulance since we will not be able to remount any of the ambulance we have now. As of right now there is a three-year waiting period, and the cost is around \$325,000. Kasey also stated that we are fully staffed. Kasey also told the committee that Blessing pays for cellular data for the surrounding EMS providers and hopes that they will start paying for part of ours. Which will help with our cellular data costs. Kasey also stated that that he is planning a Christmas Party for his Employees in January.

With now business a motion to adjourn was made by Sheppard seconded by Lewis. Motion Carried. Meeting was adjourned at 7:33pm

Mark Mountain made a motion to approve the minutes. Jim Sheppard seconded. Voice vote 6-0. Minutes approved.

## **ECON**

The Economic and Community Development Committee met on Thursday, December 28, 2023, at 6:33pm. Present were Derek Ross and Reta Hoskin. Joey Cobb was absent.

The committee reviewed the last actions from the Accommodation Tax Advisory Board.

The committee approved the recommendation from the Accommodation Tax Advisory Board to provide funding for the June 2024 Civil War Reenactment at \$4009. The grant will be used for marketing expenses. Motion for approval by the full Board was made by Derek Ross and seconded by Reta Hoskin. All approved.

Committee adjourned at 6:40PM. Motion was made by Derek Ross and seconded by Reta Hoskin. All approved.

Derek Ross made a motion to approve the minutes. Mark Mountain seconded. Voice vote 6-0. Minutes approved.

## **VIII. New Business**

Payout amounts from the State's Attorney Office for 2023 \$13,000 being paid out to 4 employees to split up.

Reta Hoskin thinks this should not be allowed since it was not done in budget amendments to move money from one line into a salary line.

Walker Filbert states that with the money being budgeted for the year 2023 in "other" can be used for what it needs to be used for as decided by the department head. The \$13,000 is directly supposed to be used for the "Safe-T-Act".

Don Foster wants to know if “C” change is a legal term

Derek Ross wants to know if “year end bonus” is being allowed and if this is being considered a bonus.

Walker Filbert states that this is a “one-time” payout of the \$13,000 and will not be paying this out again.

**IX. Old Business**

None

**X. Chairman’s Remarks**

None

**XI. Summary of Expenses for the Month/Mileage & Per Diem Report for December 2023**

Billboard needs to be changed to read Thursday 12-28-2023.

Reta Hoskin needs amount in GIS/IT changed to \$26.85

Haley Rezba to submit changes with Board Meeting Minutes.

Jim Sheppard made a motion to approve. Mark Mountain seconded. Voice vote 6-0. Approved.

**XII. Questions from Press and Visitors**

None

**XIII. Adjourn**

Mark Mountain made a motion to adjourn. Jim Sheppard seconded. Voice vote 6-0.

Meeting adjourned at 8:42 pm

Minutes submitted by Haley Rezba



<b>BILL BOARD REPORT</b>									
<b>STATE OF ILLINOIS</b>									
<b>COUNTY OF PIKE</b>									
<b>PIKE COUNTY BOARD</b>									
<b>Thursday, December 28th, 2023</b>									
<b>MR. CHAIRMAN AND MEMBERS OF THE BOARD:</b>									
<b>THE FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE AND THE BUILDING AND GROUNDS COMMITTEE WOULD RESPECTFULLY SUBMIT THE FOLLOWING EXPENSE AND TOTALS THAT THE COUNTY CLERK HAS BEEN DIRECTED TO ISSUE CHECKS FOR THE SAME.</b>									
<b>BUILDING AND GROUNDS COMMITTEE</b>									<b>\$22,461.03</b>
<b>PUBLIC SAFETY COMMITTEE</b>									<b>\$85,637.20</b>
<b>GIS</b>									<b>\$8,043.22</b>
<b>FINANCE COMMITTEE</b>									<b>\$220,143.53</b>
CORONER									\$20,474.00
SHERIFF									\$89,705.18
REGIONAL SUPERINTENDENT OF SCHOOLS									\$8,032.08
COURTS									\$0.00
PROBATION									\$0.00
COUNTY BOARD									\$4,614.69
COUNTY CLERK									\$46,045.77
CIRCUIT CLERK									\$0.00
STATES ATTORNEY									\$3,055.40
STATE VITAL RECORDS									\$8.00
TREASURER									\$2,299.83
AG/ENVIROMENTAL									\$0.00
ADMIN SERVICES									\$0.00
ZONING									\$438.63
ESDA									\$0.00
SUPERVISOR OF ASSESSMENTS									\$23,579.94
CODE HEARING									\$750.00
ANIMAL CONTROL									\$10,270.10
PUBLIC DEFENDER									\$0.00
<b>RABIES</b>									<b>\$4,825.06</b>
<b>LAW LIBRARY FUND</b>									<b>\$0.00</b>
<b>COUNTY CLERK DOCUMENT STORAGE FUND</b>									<b>\$1,088.04</b>
<b>COURT SYSTEM FUND</b>									<b>\$2,477.84</b>
<b>CIRCUIT CLERK AUTOMATION FUND</b>									<b>\$637.92</b>
<b>JUDICIAL SECURITY</b>									<b>\$0.00</b>
<b>COUNTY TREASURER AUTOMATION FUND</b>									<b>\$0.00</b>
<b>CIRCUIT CLERK DOCUMENT STORAGE FUND</b>									<b>\$757.82</b>
<b>STATES ATTORNEY AUTOMATION FUND</b>									<b>\$0.00</b>
<b>PROBATION SERVICES</b>									<b>\$11,776.56</b>
<b>TOTAL</b>									<b>\$21,563.24</b>
									Page 9 of
<b>GRAND TOTAL</b>									<b>\$357,848.22</b>

<b>Pike County Board Mileage &amp; Per Diem</b>			
<b>December 28th 2023</b>			
<b>Board Meeting</b>			
<b>11/27/2023</b>			
Jim Sheppard	1		\$ 60.48
Joey Cobb	1		\$ 56.55
Don Foster	1		\$ 64.41
Reta Hoskin	A		\$ -
Andy Borrowman	1		\$ 63.75
Tom Lewis	1		\$ 67.03
Mark Mountain	A		\$ -
Derek Ross	A		\$ -
Mark Sprague	1		\$ 74.89
		<b>Total</b>	<b>\$ 387.11</b>
<b>Board Meeting</b>			
<b>11/30/2023</b>			
Jim Sheppard	1		\$ 60.48
Joey Cobb	1		\$ 56.55
Don Foster	1		\$ 64.41
Reta Hoskin	A		\$ -
Andy Borrowman	1		\$ 63.75
Tom Lewis	1		\$ 67.03
Mark Mountain	A		\$ -
Derek Ross	A		\$ -
Mark Sprague	1		\$ 74.89
		<b>Total</b>	<b>\$ 387.11</b>
<b>Finance</b>			
<b>12/19/2023</b>			
Andy Borrowman	1		\$ 63.75
Jim Sheppard	1		\$ 60.48
Don Foster	1		\$ 64.41
Reta Hoskin	1		\$ 76.85
		<b>Total</b>	<b>\$ 265.49</b>
<b>GIS/IT</b>			
<b>12/19/2023</b>			
Andy Borrowman	P		\$ 13.75
Derek Ross	1		\$ 72.27
Jim Sheppard	P		\$ 10.48
Reta Hoskin	P		\$ 26.85
		<b>Total</b>	<b>\$ 123.35</b>
<b>Highway</b>			
<b>12/20/2023</b>			
Andy Borrowman	1		\$ 63.75
Don Foster	1		\$ 64.41
Mark Sprague	1		\$ 74.89
Reta Hoskin	1		\$ 76.85
		<b>Total</b>	<b>\$ 279.90</b>
<b>Building &amp; Grounds</b>			
<b>12/20/2023</b>			
Andy Borrowman	P		\$ 13.75
Mark Sprague	P		\$ 24.89
Tom Lewis	1		\$ 67.03
Mark Mountain	A		\$ -
		<b>Total</b>	<b>\$ 105.67</b>
<b>Public Safety</b>			
<b>12/20/2023</b>			
Andy Borrowman	P		\$ 13.75
Tom Lewis	P		\$ 17.03
Jim Sheppard	1		\$ 60.48
Derek Ross	A		\$ -
		<b>Total</b>	<b>\$ 91.26</b>
		<b>Totals:</b>	<b>\$1,689.89</b>

