# Pike County Board

# Meeting Minutes

October 23rd, 2023

1. Call to order

Andy Borrowman called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Brent Joy from the Calvary Baptist Church gave the invocation and Chairman Borrowman led in the Pledge of Allegiance.

1. Roll Call

Chairman Borrowman asked County Clerk Natalie Roseberry to take roll. The members present were Andy Borrowman, Don Foster, Reta Hoskin, Tom Lewis, Derek Ross, Jim Sheppard and Mark Sprague. Joe Cobb and Mark Mountain were absent.

1. Approval of September 25th, 2023 Meeting Minutes.

Mark Sprague made the motion to approve. Jim Sheppard seconded. Voice vote 6 -0. Minutes approved.

1. Approval of Budget Hearing 1 Minutes. October 5th, 2023

Tom Lewis made a motion to approve. Reta Hoskin seconded. Voice vote 6-0. Motion approved.

1. Approval of Budget Hearing 2 Minutes. October 11th, 2023

Tom Lewis made a motion to approve. Reta Hoskin seconded. Voice vote 6-0. Motion approved.

1. Approval of Budget Hearing 3 Minutes, October 17th, 2023

Tom Lewis made a motion to approve. Don Foster seconded. Voice vote 6-0. Motion approved.

1. Declaration of November 13th to November 19th, 2023 as National Apprenticeship Week in Pike County.

Jim Sheppard made a motion to approve. Tom Lewis seconded. Voice vote 6-0. Motion approved.

1. Appointment of Dan Doran, Brad Motley, Kent Myers, David Gay, and James Gay to the Samuel Taylor Cemetery Association for terms to expire on June 30th, 2028.

Mark Sprague made a motion to approve the appointments. Tom Lewis seconded. Voice vote 7-0. Appointments approved.

1. Appointment of Kathy Myers and Brian Damon to the Samuel Taylor Cemetery Association for terms to expire June 30th, 2026.

Tom Lewis made a motion to approve the appointments. Mark Sprague seconded. Voice vote 7-0. Appointments approved.

1. Consideration of increasing election judge pay beginning in 2024.

Motion to increase election judge pay to $150.00 per day from $95.00 per day made by Tom Lewis. Second by Derek Ross. Voice vote 7-0. Motion approved.

1. Committee Reports

Finance

The Finance committee of the Pike County Board met at 4:00PM on Wednesday October 18, 2023 in the conference room of the Pike County Government building. Those present were; Reta Hoskin, Don Foster, Jim Sheppard and Pike County Board Chairman Andy Borrowman. Also present were; Scott Syrcle, David Greenwood, Anita Andress, Paula Dean, and Natalie Roseberry.

Routine Bills in the amount of $100,607.00 were approved for payment in addition $110,519.77 of ARPA funds were approved on a motion by Don Foster and a second by Reta Hoskin.

The Building and Grounds committee had referred funding for the renovation of the upstairs courtroom and the repair of the ceiling outside the courtroom to the finance committee. The committee was informed that Judge McCartney was willing to pay half the cost. The committee discussed the idea that everything would be paid out of Court system and we would authorize the reimbursement of our half to that fund then the entire cost would be accounted for in one place. Don Foster moved to pay up to ½ the cost of the remodel of the upper courtroom from ARPa funds to be reimbursed to Court System fund.

Anita Andress came to bring the committee an update estimate of the cost to pave the parking lot at the Health Department. The updated estimate is for asphalt. After a great deal of discussion Reta Hoskin made a motion to approve the use of up to $235,000 of ARPA funds for the paving of the parking lot at the Health Department. Don Foster seconded; motion carried.

Natalie Roseberry presented data on election judge pay. Currently Pike County pays $95 for election judge. The judges can get an extra $25 if they attend the election judge school. It was noted that we are the lowest of the 13 counties surveyed. She noted that the state would up the reimbursement that we receive from $45.00 to $65.00. Reta made a motion to raise election judge pay from $95.00 to $150.00 per day. Don Foster seconded, motion carried.

Don Foster made a motion to adjourn and Reta Hoskin seconded. Motion Carried. Meeting adjourned at 5:28PM

Don Foster made a motion to approve the minutes. Tom Lewis seconded. Voice vote 7-0. Motion approved.

Highway

The Road & Bridge Committee met Wednesday, October 18, 2023 at 1:30 p.m. The meeting was called to order at 1:30 p.m.

**ROLL Call:**

|  |  |
| --- | --- |
| Present: | Reta Hoskin, Don Foster, and Mark Sprague |
| Absent: | Andy Borrowman |
| Staff: | Chris Johnson, Brenda DeSpain, and Gary Laux |
| Visitors: | None |

**PUBLIC COMMENT:** None

**PAYMENT OF CLAIMS:** A motion was made by Mark Sprague seconded by Don Foster to pay claims per claim reports dated October 18, 2023 as follows:

|  |  |
| --- | --- |
| County Highway | $14,499.86 |
| Equipment Rental | $0.00 |
| County Road & Bridge | $0.00 |
| Federal Aid Matching | $6,200.00 |
| County Motor Fuel | $47,713.55 |
| Township Bridge | $75,386.36 |
| Township Engineer Revolving | $13,172.12 |
| Township Motor Fuel | $300,367.92 |
| **Total** | **$457,339.81** |

All in favor. Motion carried.

**HALF AID TO BRIDGE SETTLEMENTS:**

The following Half Aid to Bridge projects were approved:

**Derry Township –** Project number 2023-08 on 290th St, one mile South of CH-13, consisting of replacing a small bridge with a 10’5” x 72’ rail car. The total project cost was $56,431.32 which was paid by the Township. Pike County owes Derry Township $28,215.66.

**Fairmount Township** – Project number 2023-02 on 335th St, consisting of replacing an existing culvert with a 84” x 36’ culvert and band. The total project cost was $23,948.71 which was paid by the Township. Pike County owes Fairmount township $11,974.36.

**Fairmount Township** – Project number 2023-04 near the junction of 390th St and 348th Ave, consisting of replacing an existing culvert with a 12” x 40’ culvert and band. The total project cost was $1,554.26 which was paid by the Township. Pike County owes Fairmount township $777.13.

**Fairmount Township** – Project number 2023-03 on 340th St on the Section 19/20 Section line, consisting of replacing an existing culvert with a 48” x 20’ culvert and band. The total project cost was $6,875.41 which was paid by the Township. Pike County owes Fairmount township $3,437.70.

**Hardin Township** – Project number 2022-16ER on 430th St, 150 yards South of 210th Ave, consisting of replacing an existing culvert with (2) 48” x 20’ culverts and a band. The total project cost was $4,225.10 which was paid by the Township. Pike County owes Hardin township $2,112.55.

**NEW BUSINESS:**

County Engineer’s Report:

Concrete has been completed on the new salt storage facility.

The Fire Marshall has approved moving the gas tanks.

If offices are constructed with local money, we would not be eligible for a USDA loan as it must include a new project.

Brenda DeSpain will be retiring from the County on December 15th, 2023.

**OLD BUSINESS**:

*1101 LAKEVIEW HEIGHTS FACILITY* – Auction plans were discussed. Reta informed the board that she had been in contact with an auction company and the online auction can take place in November with closing in December. Commission will be 2% to be paid by the buyer.

**ADJOURNMENT:** A motion was made by Mark Sprague, seconded by Don Foster to adjourn the meeting at 2:35 p.m**.** All in favor. Motion carried.

Derry Township 023-08 Tom Lewis made a motion to approve half aid to bridge. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

Fairmount Township 023-02 Jim Sheppard made a motion to approve half aid to bridge. Mark Sprague seconded. Voice vote 7-0. Motion approved.

Fairmount Township 023-04 Tom Lewis made a motion to approve. Reta Hoskin seconded. Voice vote 7-0. Motion approved.

Fairmount Township 023-03 Tom Lewis made a motion to approve. Don Foster seconded. Voice vote 7-0. Motion approved.

Hardin Township 022-16ER Tom Lewis made a motion to approve. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

Jim Sheppard made a motion to approve the minutes. Tom Lewis seconded. Voice vote 7-0. Motion approved.

Minutes submitted by Chris Johnson

Building and Grounds.

The Building and Grounds Committee meet on 10/18/2023 at 3PM in the Annex building. Members present were Tom Lewis, Mark Sprague, and Mark Mountain. Also present were Sheriff Greenwood, Judge McCartney, Charlie Ward, and Shane Martin.

A motion by Mark Mountain and seconded by Mark Sprague was made to pay bills in the amount of $6423.65. Motion carried.

Old Business: none

New Business:

Judge McCartney and Sheriff Greenwood presented two bids for work in the Upper court room and the area outside of the court room. The bids came from Petty Construction and John Petty and sons’ construction.

Petty Construction bids were court room $206,586.00 outside court room $32,522.00.

John Petty and Sons’ bids were court room $229,582 outside court room $55,400.

There was discussion on how to pay for this project. Judge McCartney stated that he could come up with approximately half of the cost of the project. The Committee thought this should go to the Finance Committee and the Full Board for consideration.

Sheriff Greenwood stated that parts for the replacement of door eight at the Jail have been ordered and that a leak at the Jail roof had been repaired using Shingle that the Sheriff’s department had and waiting on a bill for that repair.

Shane Martin introduced himself to the Committee. Shane took over the Maintenance position at the courthouse. He stated that it is a learning experience, but everything is going well. Sheriff Greenwood stated he had received compliments about Shane from different offices in the courthouse already.

With no future business a motion to adjourn the meeting by Mountain and Seconded by Sprague. Motion carried and meeting was adjourned at 3:35 pm.

Submitted by

Tom Lewis

Reta Hoskin made a motion to approve the Minutes. Mark Sprague seconded. Voice vote 7-0. Minutes approved.

GIS/IT

PIKE COUNTY GIS/IT COMMITTEE MEETING

**October 17th, 2023**

The GIS/IT Committee was called to order at 4:10 PM on October 17th, 2023. Those in attendance were committee members Derek Ross, Jim Sheppard, and Reta Hoskin. Also in attendance were Brenda DeSpain, Andy Borrowman, Nicole McDonald, Bryce Gleckler, and Paula Dean.

Under **Old Business:**

* Minutes from the March 21st GIS/IT committee meeting were presented as evidence of what the committee adopted as best practices. Brenda will work with Paula on getting the information into the employee handbooks.
* Live Streaming the County board meetings was discussed, and we believe everything is in place. Brenda was going to check what needed to be done next.
* Bryce Gleckler presented there had been some communication issues between Tiger Hawk and his office regarding the need for tickets to be submitted. He believes there is a better understanding of the process, and things appear to be running more smoothly.

Under **New Business:**

* Tiger Hawk reported that a router was dropping packets in the Annex building, so they installed a temporary router. They proposed a new router for $666.70 to be purchased. Jim Sheppard made a motion, and Reta Hoskin seconded to purchase the router. The motion passed unanimously.
* Brenda DeSpain presented her resignation, effective December 15th, 2023, to the committee. The committee asked that she notify existing county employees that we are possibly looking for an IT coordinator replacement for each building. We will address responses at the next meeting.

Under **Public Comments:**

None

The motion to pay bills for $ 7,657.85 was made by Reta Hoskin and seconded by Jim Sheppard. The motion passed.

Reta Hoskin made a motion, seconded by Jim Sheppard, to adjourn. The motion passed, and the meeting adjourned at 6:19 PM.

Minutes Submitted by Derek Ross

Mark Sprague made a motion to approve the report. Tom Lewis seconded. Voice vote 6-0. Minutes approved.

Public Safety

The Public Safety Committee meet at 7Pm at the Ambulance Building. Members Present were Tom Lewis, Jim Sheppard, Derek Ross, and Andy Borrowman. Also present were Kasey Kendall, Don Foster, and on duty EMS Employees.

Sheppard made a motion to pay bills in the amount of $248,196.69. Motion was seconded by Ross. Motion carried.

Administrator’s report:

Kasey gave the Run report for the month. There were 164 911 calls, 45 transfers, 6 covid/flu like calls. There was a discussion about putting money into CD’s. It was discussed to put $250,000 into a 3-month CD and $500,000.00 into a longer CD depending on the rate of return but not to go longer than 12 months. Kasey will get with Scott Syrcle on this. Kasey stated that 3G14 is having some steering and brake booster issues and will be getting it in to be looked at. The Ambulance that is scheduled to be remounted is looking to be completed in September of 2024. Kasey also stated that the company that we buy our Ambulances from are looking at a 3-year turnaround for any new ambulances that would be ordered now. Kasey is looking at when we would have to place an order for our next Ambulance replacement. Stryker went through all our power cots, power loads and our Lucas devises to make sure they were up to standards. Kasey stated that we are fully staffed and have put together a committee to try and come up with ways to get our on-call crews staffed. The on-call crews are the ones that take care of getting patients transferred from one hospital to another. The EMT class that is going on now is going well and they will be starting their ride time in the next week. Kasey stated that there are several PR events coming up at area schools. This includes career fair at Pittsfield high school, college career day at Western, Trunk or Treat in Pittsfield and Pleasant Hill and an Emergency Drill at all area schools.

With No further business to discuss a motion to adjourn was made by Ross seconded by Sheppard. motion carried and meeting was adjourned at 7:30 pm

Motion by Jim Sheppard and second by Derek Ross to approve the minutes Public Safety minutes. Voice vote 7-0. Minutes approved.

1. New Business

Jim Sheppard mentioned the upcoming budget hearing Wednesday, October 25th, 2023. Wednesday, November 1st at 6:30 p.m. is the 5th scheduled budget hearing in the lower courtroom.

Chairman Borrowman reiterated that the December board meeting would be scheduled for December 28th at 7:00 p.m. as opposed to December 25th, 2023 at 7:00 p.m.

Agriculture committee will meet on November 15th, 2023 in the government building at 11:00 a.m.

1. Old Business

None

1. Chairman’s Remarks

None

1. Summary of Expenses for the Month/Mileage & Per Diem Report for September 2023

Tom Lewis made a motion to approve the amended mileage and per diem reports. Mark Sprague seconded. Voice vote 7-0. Reports approved.

1. Questions from Press and Visitors

Beth Zumwalt asked the day of the Highway Building online Auction. She asked Rete Hoskin who the auctioneer is and if they were local. Ms. Hoskin stated that it is through the Sherrif’s Department.

Mike Boren asked what the Courtroom improvement project consists of. Tom Lewis stated it would consist of woodwork, carpet, entry way, among other improvements.

Anita Andress thanked the board on behalf of the Pike County Health Department for approving their Parking lot improvement project through ARPA.

1. Adjourn

Tom Lewis made a motion to adjourn. Don Foster seconded. Voice vote 7-0.

Meeting adjourned at 7:47 p.m

Minutes submitted by Natalie P. Roseberry



