# Pike County Board

# Meeting Minutes

August 28th, 2023

1. Call to order

Andy Borrowman called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Pastor Tim Cole of the Pittsfield Church of the Nazarene gave the invocation and Chairman Borrowman led in the Pledge of Allegiance.

1. Roll Call

Chairman Borrowman asked Clerk Natalie Roseberry to take roll. The members present were Andy Borrowman, Joey Cobb, Don Foster, Reta Hoskin, Tom Lewis, Jim Sheppard and Mark Sprague. Mark Mountain and Derek Ross were absent.

1. Approval of July 24th, 2023, Meeting Minutes.

Mark Sprague made the motion to approve. Tom Lewis seconded. Voice vote 7-0. Minutes approved.

1. Appointment of Dr. Ayca Raiff, Dr. David Iftner, and Danielle Benz to the Pike County Board of Health for terms to expire on June 30th, 2026.

Tom Lewis made a motion to approve. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

1. Acknowledgement of the Two Rivers Regional Council of Public Officials Pike County Representatives as follows: Derek Ross, Mark Sprague, Joseph Cobb, and Natalie Roseberry until December 2024.

Mark Sprague made a motion to approve. Jim Sheppard seconded. Voice vote 6-1. Reta Hoskin voting against. Motion approved.

1. Approval of amended 2024 Pike County Holidays.

Tom Lewis made a motion to approve the County Amended Holidays to include November General Election Day. Mark Sprague seconded. Voice vote 7-0. Motion approved.

1. Update from Blake Roderick, Mid-America Port Commission

Blake Roderick gave the board an update on the commission as well as provided maps and general information about Mid-America Port Commission.

1. Pike County Board Letter of Support for PCHA unit disposition

Tom Lewis made the motion to approve the support letter. Second by Mark Sprague. Voice vote 7-0. Motion approved.

1. Approval of delinquent tax resolution on parcel 47-026-10 to the Pike County Trustee.

Tom Lewis made a motion to approve the resolution. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

1. Approval and Adoption of Resolution for Pike County All Hazards Mitigation Plan.

Mark Sprague made a motion to approve the resolution. Tom Lewis seconded. Voice vote 6-1-0. Don Foster Abstained.

1. Appointment of Commissioner to the Sny Island Drainage District for a 3-year term starting September 12th, 2023 and ending the first Tuesday of September, 2026.

J. Ryan Norton has submitted paperwork to be appointed the new Commissioner of Sny Island Drainage District. Mark Sprague moved to approve the appointment. Joe Cobb seconded. Voice vote 7-0. Appointment Approved.

1. Discussion of Termination of Lease Agreement

Chairman Andy Borrowman gave history on the property that we have discovered. We were made aware of a potential verbal agreement by a prior county board member and Schwartz Farms. At this time, we are looking at terminating all current agreements with the possibility of exploring potential leases, sales, and dispositions of the property.

Jim Sheppard made a motion to terminate the existing lease with Schwartz Farms. Don Foster seconded. Voice vote 7-0. Motion approved.

1. Committee Reports
2. Finance

The Finance Committee of the Pike County Board met at 4:00 p.m. on Wednesday August 16th, 2023 in the conference room of the Pike County Government building. Those present were Reta Hoskin, Don Foster, Jim Sheppard, and County Board Chairman Andy Borrowman. Also present were Scott Syrcle, Walker Filbert, Cindy Shaw, David Greenwood, Brenda DeSpain, and Natalie Roseberry.

Routine Bills in the amount of $96,156.54 were approved for payment on a motion by Don Foster and a second by Reta Hoskin.

Walker Filbert updated the committee on the search for an auditor. He is exploring options. He also informed the committee that we should prepare for a hefty price tag getting the 2021, 2022, and 2023 audits done. He also stated for budget planning purposes that the implementation of the SafeT Act would probably negatively affect our cash flow by $1,000,000.00

Natalie Roseberry informed the committee that she would have all the preliminary findings of the IMRF audit addressed by August 31, She would report to the board when the final audit was received.

David Greenwood appeared to request ARPA Funds for a new livescan fingerprint machine. This would cost a total of $28,320 after probation pay part of it. Reta Hoskin made a motion to approve the use of ARPA funds for the purchase of a Livescan fingerprint machine at a cost of $28,320.00. Don Foster seconded. Motion carried.

While going through the bills Don Foster notices some prisoner medical bills. He inquired to the sheriff why the county was on the hook for these costs and if we could sign them up for Medicaid during their incarceration. Dave Greenwood said he would look into it. Arrestee medical costs have skyrocketed lately with some months in excess of $20,000.

Since we are approaching the budget season, Jim Sheppard presented a first draft of the 2024 tax levy. The EAV that we are working with is $332,592,071 which is up just under $7,000,000 from last year. Reta Hoskin asked if we were levying at the maximum rate. When informed that we were she asked if we could cut it.

During old business Reta Hoskin stated that she feels that the county should switch payroll back to CIC.

Don Foster made a motion to adjourn, and Reta Hoskin seconded. Motion carried. Meeting adjourned at 5:53p.m.

Tom Lewis made a motion to approve the minutes. Mark Sprague seconded. Voice vote 7-0. Minutes approved.

Highway

The Road and Bride Committee mete Wednesday, August 16th, 2023 at 1:30 p.m. The meeting was called to order at 1:34 p.m.

Members present were Reta Hoskin, Don Foster, Mark Sprague, and Andy Borrowman. Other present were Chris Johnson, Brenda DeSpain, Walker Filbert, Chass Anderson, Mark Mountain, and Joe Cobb.

Joe Cobb discussed the salt building project and Brenda DeSpain discussed the ongoing payroll issues.

A motion was made by Mark Sprague seconded by Don Foster to pay claims per claim reports dates August 16, 2023 as follows:

County Highway 43,82.98

Equipment Rental 0.00

County Road and Bridge 2480.

Federal Aid Matching 22,617.54

County Motor Fuel 111,858.31

Township Bridge 0

Township Engineer Revolving 3470.98

Township Motor Fuel 216441.68

All in favor. Motion carried.

A motion was made by Mark Sprague, seconded by Don Foster to approve the following Half Aid to Bridge petitions:

New Salem Township – Half Aid to Bridge Project number 2022-05A on 300th Ave consisting of replacing an existing culvert with a 60” by 80” culvert. The total project cost was $11,440.60 which was paid by the County. New Salem Township owes Pike County $5,720.30.

Martinsburg Township- Half Aid to Bridge Project number 2023-05 on 383rd Street near Burbridge Cemetery and consisting of replacing an existing culvert with a 60” by 48” culvert. The total project cost was $12,134.97. Pike County owes Martinsburg Township $5,429.03.

Martinsburg Township- Half Aid to Bridge Project number 2023-06 on 205th Avenue near Travis Smithers and consisting of replacing an existing culvert with a 60” by 52” culvert. The total project cost was $11,526.70. Pike County owes Martinsburg Township $5,429.03.

All in favor, motion carried.

New Business: County Engineer’s Report.

The nebo bridge project is moving along, and we are currently working on acquiring right-of-way.

The CH-2 project has been completed.

The CH-3 RR Crossing project has also been completed.

The CH-57 project starts Monday.

The September meeting will be held at 3:00 p.m. on September 6th, due to scheduled vacation.

No old business.

No closed session.

A motion was made by Don Foster, seconded by Mark Sprague to adjourn the meeting at 2:40 p.m. All in favor. Motion carried.

Tom Lewis made a motion to approve New Salem Half Aid to Bridge. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

Mark Sprague made a motion to approve the Martinsburg Half Aid to Bridge. Don Foster seconded. Voice vote 7-0. Motion approved.

Tom Lewis made a motion to approve the Martinsburg Half Aid to Bridge (2). Mark Sprague seconded. Voice vote 7-0. Motion approved.

Tom Lewis made a motion to approve the minutes as read. Mark Sprague seconded. Voice vote 7-0. Minutes approved.

Building and Grounds

The Building and Grounds Committee met at 3:00 p.m. in the Annex building. Members Present were Tom Lewis, Mark Mountain, Mark Sprague, and Chairman Andy Borrowman. Also present were Natalie Roseberry, Charlie Ward, Darwin Fenstra, David Greenwood, and State’s Attorney Filbert.

Bills in the amount of $9,443.90 were approved to be paid on a motion by Sprague and seconded by Mountain. Motion carried.

Old business:

Darwin stated that Joe Petty had come and looked at the Annex building but had not gotten back with him yet. Darwin stated he would contact Joe to see what he had found out. Elevator is still not working at the courthouse. Kone had to order some more parts to hopefully fix the issue. Air conditioning is working at the courthouse put still showing a code. Peters Heating and Air is work on this. David Greenwood is still waiting on a bid to fix the leaking west wall at the Jail. He is also going to be getting bid to replace one of the exterior doors at the jail. There are some shingles missing off of the roof of the Jail. David started he has the shingles there will just be labor cost on this.

Chairman Borrowman stated that the City of Pittsfield is looking into fixing the alley on the west side of the Annex building.

Cindy Shaw wanted to see if the Board of Review conference room could get painted. Darwin stated he could take care of that.

The contract with Cintas was signed with no cost changes.

Natalie brought up that there are approximately 44 parcels that the County owns, some of them are being farmed. She is going to investigate trying to find if we have contracts with the individuals that are farming these Parcels and get with state’s Attorney Filbert to go over them. Natalie hopes to have a more detailed list of the properties (ie Acres and who we have contracts with). She plans to have this by next month’s Building and Grounds meeting. These parcels are in the Hull and East Hannibal areas.

With no further business a motion to adjourn was made by Mountains second by Sprague. Motion carried and meeting was adjourned at 3:48 p.m.

Minutes submitted by Tom Lewis.

Mark Sprague made a motion to approve the committee minutes. Tom Lewis seconded. Voice vote 7-0. Minutes approved.

GIS/IT

 The GIS/IT Committee met Tuesday, August 15, 2023 at 4:00 p.m. The meeting was called to order at 4:05 p.m. Members present were Reta Hoskin, Jim Sheppard, and Andy Borrowman. Derek Ross was absent. Visitors present were Paula Dean, Dan Brennecke, Brenda DeSpain and JR Bareis.

Reta Hoskin made a motion to nominate Jim Sheppard to act as Temporary Chairman to conduct the meeting in the absence of Derek Ross. Jim seconded the motion. All in favor. Motion carried.

A motion was made by Reta Hoskin, seconded by Jim Sheppard to pay claims in the sum of $6,160.55. All in favor. Motion carried.

JR Bareis was present and updated the committee on the following: Theya re almost finished with damaged items regarding the power surge but still have a couple of computers left to replace. The equipment for the annex key is in, they will be working on setting it up soon, and should have it completed in September. They have two new staff members, Kevin and Jared. JR worked with Brenda to prioritize the training topics. The courtroom project is almost done, and they hope to be able to stream the next full board meeting. Haley needs to be added as a contributor to the County Facebook page. CIC is waiting for a contract and payment before transition to our server. The contract was signed last month and we aren’t sure why it has not been received. Brenda will follow up. JR will assist with the cyber policy application.

Sheriff VOIP phone project was discussed. It was decided that Dan Brennecke, JR Bareis, Stephanie Reinhardt and Indigital should have a meeting to discuss details and report back to the committee.

JR suggested the Barry command center phone be ported to the new system to save money.

Brenda is working on an updated job description for IT coordinator position. The WTH annual maintenance fees were discussed. The $1,000 annual maintenance fee would have been in the County Clerk’s budget and therefore should be paid by the County Clerk this year. Next year they will look at doing something different. Natalie Roseberry received a quote for a new website from CivicPlus in the sum of $27,524.00 initially with an annual recurring cost of $19,187.70. Our website is outdated and is cumbersome to make changes. We currently pay $817.19 total annually for all three websites. The committee agreed that the website could be improved upon. Vervocity will provide training at $125.00 per hour. The committee approved training for all employees who post to the website to be paid from contingencies. The elevator is still inoperable after the power surge. 51 people have taken the cyber training under the pikecountyil.org group and 50 have not. Paula reported almost all the health department employees have taken the training. Brenda sent another reminder out to employees and board members that the training is due by the 20th.

The September GIS/IT Committee meeting will be held on Wednesday, September 6th at 4:00 p.m. at the Highway Department facility. The meeting is being changed due to a planned vacation.

A motion was made by Reta Hoskin, seconded by Jim Sheppard to adjourn the meeting at 4:58 p.m. All in favor. Motion carried.

Tom Lewis made a motion to approve the amended GIS/IT minutes as read. Joseph Cobb seconded. Voice vote 7-0. Minutes approved.

Public Safety

The Public Safety Committee met on 08/16/2023 at 7:00 p.m. at the Ambulance Building. The members present were Tom Lewis, Jim Sheppard, and Andy Borrowman. Absent was Derek Ross. Also present was Ambulance Administrator Kasey Kendall.

A motion was made by Sheppard and seconded by Lewis to pay bills in the amount of $26,469.39. Motion carried.

Administrator’s Report: Kasey gave out the run report stating there were 206 calls for the month of July. There was 54 transfer and 5 covid/flu like illness for the same period. Kasey stated that the Budget is looking good at this time. Last month 3g14 was in the shop for repairs. Kasey stated that the problem was fuel system failure, and the bill was $10,000. But luckily for us the issue was under warranty and all theAmbulance service hade to pay was $300.00. 3g15 hit a deer and cost to repair it is just over $14830.00. Doug’s Bump Shop wil be doing the repairs. EMT class starts the 1st week in September with 13 students signed up for the class. Kasey has gone to a couple of PR events including the Nebo Vin-Fiz and the open house that Pittsfield Fire Dept just had. The ESO program is still a work in progress. Kasey presented a quote from IRC. Inc out of Jacksonville to oil and chip the area around the Ambulance Building. The quote was for $23,852.07. Jim made a motion to allow Kasey to go ahead with the oiling and chipping. Lewis seconded the motion. Motion carried. Kasey stated the new fee schedule started August 1st and will go through July of 2024. This is an annual increase in fees for services provided by the Ambulance department. Jim asked Kasey if we were fully staffed and Kasey stated that we are fully staffed at this time. Kasey asked the committee about the County audit. Jim Stated that State’s Attorney Filbert was in contact with a company out of Springfield.

Jim stated he would begin working on next year’s budget soon.

With no future business, Sheppard made a motion to adjourn the meeting seconded by Lewis. Motion carried and meeting was adjourned at 7:27 p.m.

Minutes submitted by Tom Lewis.

Don Foster made a motion to approve the minutes. Reta Hoskin seconded. Voice vote 7-0. Minutes approved.

Agricultural

The Agriculture Committee of the Pike County Illinois Board met on Wednesday August 16, 2023. The meeting was called to order by Mark Sprague at 10:01 a.m. Members present were Mark Sprague, Mark Mountain, joe Cobb, and Andy Borrowman. Guests present were Cindy Shaw, Jenna Morrow, Don Foster, Walker Filbert, Greg Wyatt, and Brandi Wallace.

Animal Control: Joe Cobb reported on his conversation with the bank regarding the Gray Trust. They are going to write us a letter to provide some clarity. Also looking into the possibility of accessing the Janey Kelly Trust. Health may follow up on this.

Vaping Ordinance: We will continue to discuss this with the schools and Sheriff Department. Walker has met with Pleasant Hill and has meetings scheduled with Western and Griggsville.

ATV Ordinance: At this point, we can’t move forward due to the 35-mph speed limit restriction. There is a bill under consideration in Springfield, but it seems to have died in the rules committee.

Wind/Solar/Zoning: On the wind farm West of Pittsfield, the developer will need a “Road Use agreement” from the township road commissioner, and this has not been secured yet. Greg will talk to Patrick Engineering about this. Greg has received several Solar inquiries recently including one from the Pleasant Hill area that would produce 3 mega Watts on 15 acres.

Old Business: Portable Buildings and Property Tax. The township assessors and the board of review have been using a residential policy as follows:

Assess any “portable building” with utilities hooked up.

Assess any: portable building” 288 sq ft or more in size.

The consensus of the Ag Committee was for the County to continue this policy.

There being no further business before us, the meeting was adjourned at 11:007 on a motion by Mountain and a second by Cobb.

Respectfully submitted,

Mark Sprague.

Tom Lewis made a motion to approve the Minutes as read. Jim Sheppard seconded. Voice vote 7-0. Motion approved.

Labor

On August 17, 2023 at 3:00 p.m. the labor committee held a meeting in the Sheriff Department EOC conference room.

Meeting called or order at 3:08 p.m.

Members present were Mark Mountain, Don Foster, Tom Lewis, Andy Borrowman, and Sheriff Dave Greenwood. Attending by phone was Labor attorney Rhett Barke.

On a motion by Tom Lewis seconded by Don Foster to go into closed session at 3:09 p.m. All in favor.

On a motion by Tom Lewis seconded by Don Foster to go out of closed session at 3:43 all in favor.

On a motion by Tom Lewis seconded by Don Foster meeting adjourned at 3:44 p.m.

Insurance

The Insurance committee of the Pike County Board met at 4:00 p.m. on Monday August 28th, 2023. Committee members present were Jim Sheppard, Mark Mountain, Tom Lewis, and Andy Borrowman. Others present were Chris Johnson, Brandi Wallis, Don Foster, Anita Andress, Paula Dean, Jake Jansen, Walker Filbert, and Dave Greenwood.

Tom Lewis made a motion to increase the employee share of 2024 Health Insurance Premiums by approximately 9% effective December 1st, 2023. Mark Mountain seconded. Motion carried.

Hope 10K 2023 2024

Single 228 248

Employee + Spouse 744 810

Employee + Child 648 706

Family 978 1066

Hope 9000QDHP

Single 126 137

Employee + Spouse 522 568

Employee + Child 440 479

Family 712 776

HRP

Single 35 38

Family 69 75

Mark Mountain made the motion that effective coverage date of January 1st, 2024, employee’s spouses that are eligible for group health insurance through their employer, they may not be covered on Pike County’s major medical benefits. Tom Lewis seconded. Motion carried.

We learned we have duplication within our cafeteria deductions. AFLAC and liberty national offer essentially the same product. Mark Mountain made the motion that effective 01-01-2024, Pike County will only include AFLAC in its cafeteria plan offerings. Employees may continue coverage through Liberty National Individually.

County Clerk Natalie Roseberry mentioned that her office has been working on compiling information to get quotes on codifying our ordinances/resolutions/minutes. She asked if there was interest from the committee in pursuing the project as she feels there is a significant need for this. The committee felt there was interest and wants to discuss this further at budget time.

Tom Lewis made a motion to adjourn the meeting at 4:51 p.m. Mark Mountain seconded. All in favor. Meeting adjourned.

Mark Sprague made a motion to approve the minutes as read. Tom Lewis seconded. Voice vote 7-0. Minutes approved.

1. dNew Business

None

1. Old Business

None

1. Chairman’s Remarks

None.

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Tom Lewis made a motion to approve the mileage and per diem reports. Jim Sheppard seconded. Voice vote 7-0.

1. Questions from Press and Visitors

Jim Filbert asked if we were seeking bids for our ICRMT insurance. Jim Sheppard stated we were not. Mike Boren asked what will happen to the units that the board supported PCHA to remove from their rolls. He was informed that is a question for the PCHA board.

Pike County Health Department with assistance from Adams County Health Representative gave a presentation on the drive through flu and vaccine clinic Saturday September 23rd, 2032 at the Pike County Highway Department Building.

1. Adjourn

Tom Lewis made a motion to adjourn. Joey Cobb seconded. Voice vote 7-0.

Meeting adjourned at 8:43 p.m

Minutes submitted by Natalie Roseberry



