# Pike County Board

# Meeting Minutes

March 27rd, 2023

1. Call to order

Chairman Andy Borrowman called to order the regular meeting of the Pike County Board at 7:02 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Mick Laughlin gave the invocation and Chairman Borrowman led in the Pledge of Allegiance.

1. Roll Call

Chairman Borrowman asked Deputy Clerk Haley Rezba to call roll. Board members present were, Chairman Borrowman, Jim Sheppard, Reta Hoskin, Don Foster, Mark Sprague and Derek Ross and Mark Mountain. Absent was Tom Lewis.

1. Appointment of Jan Kroencke to the New Canton Cemetery Association for a term ending on January 31st, 2029.

Mark Sprague made the motion to approve. Mountain seconded. Voice vote 7-0. Appointment approved.

1. Appointment of Mark Pulliam to the New Canton Cemetery Association for a term ending on January 31st, 2029..

Mark Sprague made a motion to approve. Mountain seconded. Voice vote 7-0. Appointment approved.

1. Approval of Linda Meyer to the Board of Health for a term to end June 30th, 2024.

Mark Mountain made a motion to approve. Sprague seconded. Voice vote 7-0. Motion approved.

1. Approval of Resolution recognizing the Quincy Convention & Visitors Bureau as the entity authorized to represent Pike County in its tourism promotional efforts.

Jim Sheppard made a motion to approve. Hoskin seconded. Voice vote 7-0. Motion approved.

1. Direction to the Pike County Treasurer to reimburse the Pike County ARPA fund from the Pike County General Fund in the amount of $19,682.38 by March 31st, 2023 to be in compliance with the annual reporting requirements.

Mark Mountain made a motion to approve with the change being made that the County Clerk would cut the check for payment. Sprague seconded. Voice vote 7-0. Motion approved.

1. Appointment of the following members to the Pike County Zoning Board of Appeals for a 5 year terms ending in 2028: Jim Gay, Bill Hartman, Dan Lundberg and Richard Syrcle.

Don Foster made a motion to approve. Mountain seconded. Voice vote 7-0. Motion approved.

1. New appointments to the Pike County Zoning Board of Appeals: 2 year term expiring in 2025: Craig Ator; 3 year term expiring in 2026: Rick Curfman; 4 year term expiring in 2027: Fred Ruzich. Fred Ruzich will be appointed as chairman.

Mark Mountain made a motion to approve. Sheppard seconded. Voice vote 7-0. Motion approved.

1. Committee Reports

Finance

The Finance committee of the Pike County Board met at 4:09PM on Wednesday March 21, 2023 in the conference room of the Pike County Government building. Those present were; Reta Hoskin, Don Foster, Jim Sheppard and Pike County Board Chairman Andy Borrowman. Also present were; Mike Johnson, Scott Syrcle, Dawn Leahr, Anita Andress, Kim Ator, Haley Rezba, Zack Boren, and David Greenwood.

Routine Bills in the amount of $78,720.01 were approved for payment on a motion by Reta Hoskin and a second by Don Foster.

Health Department Administrator Anita Andress appeared before the committee to ask about using ARPA funding for some projects at the Health Department. Those projects were; New railings to replace older wooden ones, surfacing the parking lot to improve mobility for clients, and a backup generator. She was to get some estimates on the costs of the generator and railings and the committee noted that the parking lot would have to be put out for bid since it exceeded $30,000.

States Attorney Zack Boren came to discuss spending some of the $35000 in opioid settlement that the county has received. Deputy Mike Johnson wanted to attend a narcotics investigation training. After discussion, Reta Hoskin moved that 2 deputies attend the National Narcotics Summit and Conference for opioid investigation training at a total cost of $3281.00 to be spent from the opioid settlement money. Don Foster seconded. Motion Carried.

Zack also brought forth information about a bill his office had received from Shred It. They were quoted $1383.00 and the bill added a $408 environmental charge. Zack said he would write a letter explaining our position that a quote should be the price.

Reta Hoskin reported to the committee that a party had approached the county about purchasing the old highway building. We questioned if there were any other interested parties. Also form the Highway committee there was a request about using ARPA funding for construction of the salt building at the new Highway building. There is some urgency on this since we still have to take delivery by contract on salt from th22/23 winter. After some discussion Don Foster moved that we approve $100,000 of ARPA funds for the construction of a new salt building at the highway facility. Reta Hoskin Seconded. Motion carried.

Sheriff Dave Greenwood reported that he had gotten an estimated number on the transport van we had talked about purchasing with ARPA funds. A 2024 model would cost about $57,010. Reta Hoskin moved we approve the use of ARPA funds for the purchase of a transport van for the sheriff’s department at an estimated cost of $57,010.00 Don Foster seconded. Motion carried.

We then looked at a bill from Divine Technology for rewiring the sheriff’s department. This is part of an ongoing initiative to improve our cabling for our computers and phone system. Reta Hoskin moved that we pay Divine Technology for rewiring the sheriff’s department at a cost of $25,285.00 This is to come from the ARPA funds. Don Foster seconded. Motion carried.

The committee revisited the request from Two Rivers Regional Council on helping to fund the renovation of the Reach Out building. Reta reported that Jeremy still had not heard about the grants they had applied for. Don Foster moved that we table the matter until we learn about the grants. Reta Hoskin seconded. Motion carried.

Reta Hoskin made a motion to adjourn and Don Foster seconded. Meeting adjourned at 5:58PM

Derek Ross made a motion to approve the minutes. Foster seconded. Voice vote 7-0. Motion approved.

Highway

The Road & Bridge Committee met Wednesday, March 15, 2023 at 1:30 p.m. The meeting was called to order at 1:32 p.m.

**ROLL Call:**

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| Present: | Reta Hoskin and Don Foster |
| Absent: | Mark Sprague and Andy Borrowman |
| Staff: | Gary Laux, John McAllister and Brenda DeSpain |
| Visitors: | Max Middendorf |

**PUBLIC COMMENT:** None.

**PAYMENT OF CLAIMS:** A motion was made by Don Foster, seconded by Reta Hoskin to pay claims per claim reports dated March 15, 2023 All in favor. Motion carried.

**HALF AID TO BRIDGE SETTLEMENTS:** None.

**QUOTES FOR BAT-WING MOWER:** Four quotes were received for a new bat-wing mower. A motion was made by Don Foster, seconded by Reta Hoskin to accept the low quote from Beard Implement in the sum of $28,325.00 for a heavy duty Land Pride RMC5715 mower. All in favor. Motion carried.

**NEW BUSINESS:**

County Engineer’s Report:

Reta Hoskin advised that Jellystone Park may be interested in purchasing or leasing the 1101 Lakeview Heights facility and have asked if they could view the property.

**OLD BUSINESS**:

Salt Shed -

Gary Laux advised the committee that to fulfill last year’s salt contract we need to take delivery of an additional 350T of road salt by July 31, 2023. The current salt storage area is at full capacity. A new salt shed is needed and funding was discussed. Reta will talk to the finance committee to see if it can be paid from ARPA funds as a USDA loan may not be an option due to the incomplete audits for 2020-2021 and 2021-2022.

Building Project –

Max Middendorf was present and gave a report on the progress of the building plans and loan application. He estimated 2 months to finalize the plans with hopefully a September letting, with possible award in the 4th quarter of 2023. It was stressed that we will need the County audits before going forward with the USDA loan to cover the cost.

**ADJOURNMENT:** A motion was made by Don Foster, seconded by Reta Hoskin to adjourn meeting at 2:38 p.m**.** All in favor. Motion carried.

Mark Sprague made a motion to approve the minutes. Mountain seconded. Voice vote 7-0. Motion approved.

Building and Grounds with approval of bills submitted for payment in March 2023.

There was no Building and Grounds Committee meeting in March 2023.

Mark Mountain made a motion to go over everything at the April 2023 meeting. Sprague seconded. Voice vote 7-0. Motion approved.

GIS/IT

The GIS/IT Committee was called to order at 4:05 PM on March 21st, 2023. Those in attendance were committee members Derek Ross, Jim Sheppard, and Reta Hoskin. Also in attendance were Brenda Despain, Andy Borrowman, Becky Jenkins, JR Bareis, Nicole McDonald, and Dan Brennecke.

Under **Old Business:** NONE

Under **New Business:**

Tiger Hawk: was present to discuss best practices and the committee agreed with the following:

* + Passwords will change every 90 days,
  + The screen lock policy will be at 15 minutes,
  + Scan to Folder will be implemented instead of Scan to Email.

Under **Public Comments:** None

Motion to pay bills in the amount of $ 10,973.21 was made by Jim Sheppard and seconded by Reta Hoskin. The motion passed.

Jim Sheppard made a motion and seconded by Reta Hoskin to adjourn. The motion passed and the meeting adjourned at 5:52 PM.

Don Foster made a motion to approve the minutes. Mountain seconded. Voice vote 7-0. Motion approved.

Public Safety

The Public Safety committee meet at 7PM at the Pike CountyAmbulance Building.

Members present were Tom Lewis,Derek Ross,Jim Sheppard,and Chairman Andy Borrowman.Also present were Kasey Kendall,Don Foster,and Katie McConnell from the Adams County Health Department.

Administrator’s report:

Kasey gave the run totals for the month of February 161 911 calls 45 transfers and 10 covid/flu like calls with a average response time of twelve and a half minutes. Kasey showed the new jump kit bags that on the ambulance and explained that there are easier to carry and easier to maintain then our old bags.Kasey reported that we are fully staffed with 6 paramedics and 6 EMT’s.The new Ambulance that was to arrive this month is now looking to be delivered in April.The Pike County Ambulance Service will attending the career fair that will be held at the Pittsfield High School on March 28th.After last year career fair we had several take the EMT course that was held at the Ambulance Building.Kasey also stated that he would be going around to the different schools in the County to talk to students about the EMS field and what it offers as a career.There will be an EMR first responder class starting May 1st and if anyone is interested in taking this class to contact Kasey.Kasey will also be starting up CPR classes one Saturday a month for the general public and any health care worker that needs it.

Bills in the amount of $31661.14 were approved on a motion by Sheppard and seconded by Ross.

Old Business: None

New Business: None

Public comment:

Katie McConnell introduced herself. She is the Emergence Response Manager for Adams County Health Department and the Pike County Health Department.She will be working with both County’s on different projects. One being a drive thru flu clinic that will be held in October at the Pike County Highway Department’s new facility.

With no more business to discuss a motion by Ross and seconded by Sheppard to adjourn was made. Motion carried and meeting was adjourned at 7:25 PM

Reta Hoskin made a motion to approve the minutes. Mountain seconded. Voice vote 7-0. Motion approved.

Agriculture

No ag committee meeting minutes turned in.

Approval of Farm Ground Lease:

Mark Mountain made a motion to approve the lease. Cobb seconded. Voice vote 6-0-1 with Hoskin abstaining. Motion approved.

Ethics

The Ethics commission of the County of Pike met on March 8th, 2023 at 3:30pm in upper conference room at Pike County Government building. Members in attendance were: Mark Mountain, Don Foster and Tom Lewis

New business- none

Old business- none

Public comment- none

Chairman Mark Mountain entertained a motion to go into closed session per 5ILCS 120/2 (c) (4)

Tom Lewis made the motion Don Foster seconded. All voting in favor at 3:31pm

A motion to go out of closed session by Tom Lewis seconded by Don Foster at 4:32pm. All in favor

Motion to recess by Tom Lewis seconded by Don Foster. All voting in favor. Meeting recessed at 4:36pm.

The Ethics commission of the County of Pike met on March 22nd, 2023 at 3:30pm in upper conference room at Pike County Government building. Members in attendance were: Mark Mountain, Don Foster and Tom Lewis

New business- none

Old business- none

Public comment- none

Chairman Mark Mountain entertained a motion to go into closed session per 5ILCS 120/2 (c) (4)

Tom Lewis made the motion Don Foster seconded. All voting in favor at 3:31pm

A motion to go out of closed session by Tom Lewis seconded by Don Foster at 4:05pm. All in favor

The Ethics Commission of the County of Pike reviewing Ethics complaint dated 9/29/2022 have determined there is no determination of probable cause and dismiss complaint. Notice shall be made public at the Pike County Board meeting dated 3-27-2023. Per Ordinance the commission will send certified mail return receipt requested notice to all parties.

Motion to adjourn by Tom Lewis seconded by Don Foster. All voting in favor. Meeting adjourned at 4:14pm.

Mark Sprague made a motion to approve the minutes. Foster seconded. Voice vote 7-0. Motion approved.

1. New Business

None

1. Old Business: Direction to the Pike County Treasurer’s Office to transfer salary reimbursement funds in accordance with the annual budget appropriations.

Jim Sheppard made a motion to approve the Treasurer transferring funds. Mountain seconded. Voice vote 4-3. Motion approved.

1. Chairman’s Remarks

Chairman Borrowman expresses excitement for the NCAA games.

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Approving Billboard report only due to not receiving Committee Minutes on time.

Mark Mountain made a motion to approve. Sprague seconded. Voice vote 7-0. Motion approved

1. Questions from Press and Visitors

None

1. Closed Session per 5 ILCS 120/2( c)(6). The setting of a price for sale or lease of property owned by the public body.

Mark Mountain made a motion to go into Closed Session at 8:40pm. Sprague seconded. Voice vote 7-0. Motion approved

Derek Ross made a motion to leave Closed Session at 9:16pm. Sprague seconded. Voice vote 7-0. Motion approved.

Derek Ross made a motion to adjourn at 9:18pm. Sprague seconded. Voice vote 7-0. Motion approved.

Minutes submitted by Haley Rezba.

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