# Pike County Board

# Meeting Minutes

February 28th, 2022

1. Call to order

Chairman Jim Sheppard called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Darren Workman gave the invocation and Chairman Sheppard led in the Pledge of Allegiance.

1. Roll Call

Chairman Sheppard asked County Clerk Natalie Roseberry to call roll. Board members present were, Chairman Sheppard, John Birch, Andy Borrowman, Amy Gates, Reta Hoskin, Tom Lewis, Mark Mountain (telephone), Derek Ross, and Mark Sprague.

1. Approval of Minutes from Pike County Board meeting on January 24th, 2022

Mark Sprague made a motion to approve the minutes. John Birch seconded. Voice vote 7 -0. Motion approved.

1. Approval of Deeds of conveyance on parcels 44-053-12 and 44-052-03.

Tom Lewis made the motion to approve. Andy Borrowman seconded. Voice vote 7-0. Motion approved.

1. Appointment of David Barton to the Bay Creek Watershed Conservancy District Board for a term to expire in 2023.

Motion made by Andy Borrowman to approve. Tom Lewis seconded. Voice vote 7-0. Motion approved.

1. Approval of Resolution to Recognize the Quincy Convention & Visitors Bureau as the Entity Authorized to Represent Pike County in its Tourism Promotional Efforts for July 1st, 2022 through June 30th, 2023

Motion Made by Andy Borrowman and seconded by John Birch. Voice vote 6-1. Mark Mountain voting no. Motion approved.

1. Action on Pike County Cafeteria Plan Amendments

Derek Ross made a motion to approve the amended Cafeteria Plan as corrected removing the NACO Midwest (deferred compensation) deduction. Mark Sprague seconded as corrected. Voice vote was 8-0. Motion approved.

1. Consideration of Proposal from Eagleview for aerial photography of Pike County

Chairman Sheppard gave a history regarding the aerial photography. State’s Attorney, Zack Boren, expressed a need to take the service out for bid. Chairman Sheppard said they would send it back to committee and address at a later date.

Andy Borrowman made the motion to table and send back to GIS/IT committee. Amy Gates seconded. Voice vote 8-0. Motion approved.

1. Committee Reports

Finance

The finance committee meeting was called to order at 5:30pm on February 16th, 2022. Members in attendance were Andy Borrowman, Amy Gates, and Reta Hoskin. Also present were Board Chairman Jim Sheppard, County Clerk Natalie Roseberry, County Treasurer Scott Syrcle, Angie Gratton with the State’s Attorney’s Office, Dawn Leahr with the County Treasurer’s office, and Don Foster.

After review of the bills presented for payment, Amy Gates made a motion to pay $126,808.18 in bills from the General Funds. Andy seconded the motion. Motion approved.

Under new business, the Committee listened to comments from guests about the W-2 situation. This had also been discussed at the Labor Committee earlier in the day.

The Committee will check whether ARPA funds can be used for debt reduction. If so, the County could use these funds to pay some bills that would otherwise be paid with contingency funds, thus avoiding interest costs.

Amy made a motion to adjourn. Andy seconded the motion. Motion approved. The meeting adjourned at 6:31 p.m.

Amy Gates made a motion to approve the finance committee minutes. Andy Borrowman seconded. Voice vote 8-0. Minutes approved.

Highway

The Road and Bridge Committee met Wednesday, February 16th, 2022 at 4:00 p.m. at the County Highway Department. The meeting waws called to order at 4:09 p.m.

Members present were John Birch, Reta Hoskin, Mark Sprague and Jim Sheppard. Staff present was Chris Johnson and Brenda Despain. Don Foster was a visitor in attendance.

A motion was made by Reta Hoskin, seconded by Mark Sprague to pay claims per claim reports dated February 16, 2022. All in favor. Motion carried.

Half Aid to Bridge: Griggsville/Newburg 2021-09 – A motion was made by Mark Sprague, seconded by Reta Hoskin, to approve a joint project located on 280th Ave on the Township’s 35/2 common Section line and consisted of replacing an existing culvert with two railroad cars. Total project cost was $61,727.71 $46,660.00 was paid by County and $15,067.11 was paid by Griggsville Township. The EAV of both townships are about the same and they have agreed to split each portion 50/50. To settle the project, Newburg Township owes $15,431.93 to the County Road and Bridge Fund and Griggsville Township owes $364.22 to the County Road and Bridge Fund.

County Engineer’s Report stated that they are ready for the upcoming snow and the ongoing highway department payroll issues were discussed. The architect is still working on a final draft of the plans but is getting close to having it done.

A motion was made by Reta Hoskin, seconded by Mark Sprague to adjourn meeting at 5:14 p.m. All in favor, Motion carried.

Mark Sprague made a motion to approve the Highway minutes. Andy Borrowman seconded. Voice vote 8-0. Minutes approved.

Building and Grounds

01-19-2022

Meeting called to order at 3:00 p.m. Roll Call- all members present and County Board Chairman Jim Sheppard. Others in attendance were Natalie Roseberry and Charlie Ward from the Pike County Clerk’s office.

This meeting was a few days after a big snow. The streets and roads were in good shape, but the area around and in front of the annex were still in bad shape. There has been complaints by annex customers regarding parking and walking. Consensus was Natalie will talk to Darwin, the City, and IDOT to try and resolve the Washington Street issue, and also, on a motion by Lewis and seconded by Mountain, a motion to ask County employees to refrain from parking on the west side of the annex in order to allow annex customers to park there was approved.

Bills in the amount of $7,026.53 minutes a Peters and Heating Air bill of $790.00 for a revised total of $7,026.53 were approved on a motion by Mountain and a second by Lewis.

Meeting adjourned at 3:25 on a motion by Mountain and a second by Lewis.

Submitted by Mark Sprague.

John Birch made a motion to approve the minutes. Tom Lewis seconded. Voice vote 8-0. Minutes approved.

02-16-2022

Meeting was called to order at 3:06 p.m.. Roll call all members were present including County Board Chairman. Also present were Natalie Roseberry and Charlie Ward from the Clerk’s office, Sheriff David Greenwood, and Darwin Feenstra.

On a motion by Lewis, second by Mountain, bill sin the amount of $9,413.21 were approved for payment.

Sheriff Greenwood reported on work at the Court House. There are some sidewalk issues to be addressed. He is looking into historical considerations with regard to the wood trim and plaster in upper courtroom and noted the work done downstairs years ago where all the layers of old dark finish was removed and refinished in a more natural color. The building has 132 windows and estimates for replacement are around $1300.00 each. Sheriff has secured a bid to remove and replace the plaster on the ceiling of the vestibule outside the upper courtroom for $24000.00. He will firm up details, talk with Judge, and get back to us.

Opened bids for fertilizer, herbicide, and insecticide for courthouse and annex lawns. Low bid was from MID USA Landscaping for $1095.00 and was approved ed on a motion by Lewis and a second by Mountain.

The committee approved renewal of a 2 year agreement with CINTAS to provide uniforms and rugs, etc. It was noted that the costs were the same or slightly lower than previous agreement.

Meeting adjourned at 3:58 p.m. on a motion by Mountain and a second by Lewis.

Minutes submitted by Mark Sprague.

Andy Borrowman made a motion to approve the Minutes. Tom Lewis seconded. Voice vote 8-0. Minutes approved.

GIS/IT

The GIS/IT Committee was called to order at 5:30 p.m. on February 8th, 2022. Those in attendance were committee members Derek Ross, Reta Hoskin, Amy Gates, and Jim Sheppard. Also in attendance were Brenda Despain, Dan Brennecke, Dave Gossett (GFI), Corey Phillips (GFI) and Nicole McDonald

Under new business, GFI presented their Quarterly review. IT issues have decreased tremendously. Since there is some confusion on what the County’s current contract with GFI covers, GFI is to get us a quote for a comprehensive plan that would include service calls, instead of being charged and hourly fee.

Under old business, Proval and Devnet are still a work in progress. The Sheriff’s new servers should be done by the end of February.

Motion to pay bills in the amount of $20,643.77 was made by Amy Gates and seconded by Reta Hoskin. The motion passed.

Amy Gates made a motion and seconded by Reta Hoskin to adjourn. The motion passed and the meeting adjourned at 6:57 p.m.

Mark Sprague made a motion to approve the committee report. John Birch seconded. Voice vote 8-0. Motion approved.

Public Safety

The Public Safety Committee met on February 16th, at 7:00 p.m. at the Pike County Ambulance Building. Members present were Tom Lewis, Amy Gates, Jim Sheppard, and Derek Ross by phone. Also present was Kasey Kendall and employees of the Pike County Ambulance Service.

Kasey gave his Administrator’s report to the committee stating the Ambulance service had ran a total of 245 calls for the Months of December and January and 68 transfer calls for the same time period. Kasey also stated that a total 33 covid and influenza-like illness for this same time frame. IDPH inspections went well and Kasey stated that the employees worked hard prior to the inspection to make sure that all equipment and supplies were up to standard for the inspections. Kasey stated that we are fully staffed on full time Paramedics and have three interviews set up to get the Medics fully staffed in the near future. Kasey presented a quote for new tablets to replace the tough book computer that are currently being used to get Patient signature and do reports on. The tough books that they are using now are several years old and are starting to have issues. Amy made a motion to go ahead and purchase the new tablets with a cap of $7120.00 seconded by Derek, motion carried. Amy also asked Kasey to check on amazon to see if some of the supplies (i.e. keyboards, surface pens, and cases) could be bought cheaper than what was quoted. Kasey stated that he would check on that. Kasey stated that the New Ambulance is still on hold due to unable to get a chassis. Lasey stated that he has been doing CPR classes for the general public and has several scheduled in the upcoming months. Derek asked Kasey if the increase in salaries helped with getting people hired. Kasey stated that it has helped and is very appreciative for the Committee and the County Board for what they had done on this issue.

No old business.

New Business: The question was brought up about W2’s and Chairman Sheppard gave the employees an explanation on what was going on an where the County was at and what has been done.

A motion to pay bills in the amount of $49537.58 was made by Derek and seconded by Amy, Motion carried.

Amy made a motion to adjourn seconded by Derek. Motion approved and adjourned at 7:32 p.m.

Minutes submitted by Tom Lewis.

Amy Gates made a motion to approve the committee report. Reta Hoskin seconded. Voice vote 8-0. Minutes approved.

Labor

Labor meeting was called to order at 2:00 p.m. by Chairman Borrowman. Those present were committee members Mark Mountain by zoom and Tom Lewis. Also present were Board Chairman Jim Sheppard, Natalie Roseberry, David Greenwood, Scott Syrcle, Bryce Gleckler, Cindy Shaw and Nicole McDonald.

With the presence of the office heads there to discuss wages we went to item three on the agenda. There was a lengthy discussion on the boards action to hire and pay package given to the Public Defender’s office secretary. At the end of the discussion, it was decided that the Committee Chairman and Board Chairman would discuss situation and try to bring a solution to the full board.

Because of the next committee meeting to start at 3 p.m. it waws decided that the Labor Committee would schedule another meeting on March 16th, at 2:00 p.m. to discuss time off policy.

Action Taken

There was a motion by Tom Seconded by Mark to send to full board a request to Consider an amendment to the Pike County Cafeteria Plan. Motion carried.

On a motion by Tom, seconded by Mark, the meeting was adjourned at 2:53.

Minutes submitted by Andy Borrowman.

Tom Lewis made a motion to approve the committee report. John Birch seconded. Voice vote 8-0. Motion approved.

ETSB

The Emergency Telephone Systems Board of Pike County met at 7:00 p.m. Tuesday February 15, 2022 in the Emergency Operations Center of the Pike County Jail. Member’s present were; Jon Fessler, Tom Lewis, Jason White, Larry Bradshaw, Michael Starman, David Greenwood, Josh Martin, Jim Sheppard, and 911 coordinator Stephanie Reinhardt.

$106,443.65 in bills were approved on a motion by Josh Martin and a second by Michael Starman.

Stephanie Reinhardt showed the committee a grant she was submitting for update to the 911 phone system and recorder. The grant if approved would cover all but the maintenance of the upgrade. These upgrades are necessary to comply with new requirements for 911 systems. Our current phone system is provided by InDigital and the Recorder is through Nelson Systems.

Next ETSB meeting will be April 19th, 2022 at 7:00 p.m.

Meeting adjourned at 7:30 p.m. on a motion by Michael Starman and second by Josh Martin.

Andy Borrowman made a motion to approve the minutes. Amy Gates seconded. Voice vote 8-0. Minutes approved.

1. New Business

Brenda Middendorf will be taking applications for tax…..

Illinois Comptroller reached out to Chairman Sheppard identified significant vacancies on the Brown Cemetery board. They asked if Pike County could find members to take it over.

1. Old Business

None

1. Chairman’s Remarks

None

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Motion to approve made by Amy Gates. Seconded by John Birch. Voice vote 8-0. Motion approved.

1. Questions from Press and Visitors

None

1. Adjournment

Amy Gates made a motion to adjourn, seconded by John Birch. Meeting adjourned at 8:03pm.

Minutes submitted by Natalie Roseberry.



