# Pike County Board

# Meeting Minutes

October 25th, 2021

1. Call to order

Chairman Jim Sheppard called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Michael Boren gave the invocation and Chairman Sheppard led in the Pledge of Allegiance.

1. Roll Call

Members present were Jim Sheppard, John Birch, Amy Gates, Reta Hoskin, Tom Lewis, and Mark Sprague.

1. Approval of Minutes from Pike County Board meeting on September 28th, 2021

Mark Sprague made a motion to approve the minutes. John Birch seconded. Voice vote 5-0. Motion approved.

1. Approval of Special (Insurance) Board Meeting Minutes.

Tom Lewis made a motion to approve the Minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Approval of Budget Hearing 1 Minutes

Tom Lewis made a motion to approve the minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Approval of Budget Hearing 2 Minutes

Tom Lewis made a motion to approve the minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Approval of Budget Hearing 3 Minutes

Tom Lewis made a motion to approve the minutes. Reta Hoskin seconded. Voice vote 5-0. Motion approved.

1. Approval of Budget Hearing 4 Minutes

Tom Lewis made a motion to approve the minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Approval of Budget Hearing 5 Minutes

Reta Hoskin made a motion to approve the minutes. Tom Lewis seconded. Voice vote 5-0. Motion approved.

1. Approval of Agreement with Regional Superintendent of Schools.

Tom Lewis made a motion to approve the agreement with Regional Superintendent of Schools. Amy Gates seconded. Voice vote 5-0. Motion approved.

1. Approval of Tax Resolution of Cancelation of Purchase on Parcel 73-042-04

Tom Lewis made a motion to approve the resolution. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Approval of Tax Resolution for Cancelation of Purchase on Parcel 73-046-12

Tom Lewis made a motion to approve the resolution. John Birch seconded. Voice vote 5-0. Motion approved.

1. Approval of Tax Resolution for Cancelation of Purchase on Parcel 43-050-08.

Tom Lewis made a motion to approve the resolution. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Possible Action on Pike County Zoning-Conditional Use Permit Application electrical substation.

John Birch mad a motion to approve the conditional use permit. Reta Hoskin seconded. Voice vote 5-0. Motion approved.

1. Consideration of new County Liquor license in Atlas.

Betsy and James Smith presented their plans for the General Store in Atlas. They asked the Board to increase the County Liquor License to allow for alcohol sales and gaming. Tom Lewis made a motion to increase the Liquor License from 5 to 6. Mark Sprague seconded. Voice vote 4-1. Amy Gates voting no. Motion approved.

1. Approval of General Fund reimbursement to the County Clerk Document Storage Fund for borrowed revenue stamp money in the amount of $17,390.00.

Mark Sprague made a motion to approve the revenue stamp fund transfer. Amy Gates seconded. Voice vote 5-0. Motion approved.

1. Committee Reports

Finance

The Finance Committee was called to order at 5:32 p.m. on October 20, 2021. Members in attendance were Amy Gates and Reta Hoskin. Rodger Hannel was absent. Also present were Board Chairman Jim Sheppard, County Clerk Natalie Roseberry (for a few minutes at the beginning of the meeting), County Treasurer Scott Syrcle, Sheriff David Greenwood, and Haley Rezba representing the County Clerk’s Office.

The Committee accepted two Help American Vote (HAVA) Grants for consideration by the full board.

Jill Reis from the Regional Office of Education #1 attended the meeting to present a proposed three-year intergovernmental Agreement between that Office and the County. The Office serves Adams, Brown, Cass, Morgan, Pike, and Scott Counties. Previously, the County entered into a five-year agreement that established the percentages each county contributes, then a three-year agreement that provided a 2% one time increase, and now are considering a three-year agreement with an overall 2% increase that would be effective as of July 1, 2022 through June 30, 2025. This would be an increase of $682 per year. Amy made the motion to accept the Intergovernmental Agreement for consideration by the full board. Reta seconded the motion. All approved.

Scott provided a report that shows $229,126.18 as our current balance for the County General Fund.

Amy made a motion to pay $126,350.18 in bills. Reta seconded the motion. All approved.

Amy made a motion that the committee recommends the State’s Unemployment Insurance for full Board consideration. Reta seconded the motion. All approved.

Amy made a motion that the Committee recommends the Illinois Counties Risk Management Trust (ICRMT) Insurance Program renewal for full Board consideration. Reta seconded the motion. All approved. It is noted that this insurance will be bid out next year.

2020 wages for County employees are still not being shown in the Social Security Administration System. We assume it will take some time for the report submitted to the IRS to be reflected in the system and will continue to monitor this. We do not anticipate any further developments until at least after January of 2022. In the meantime, any employees retiring are being directed to take their specific information to the Quincy Office for necessary action.

Amy made a motion to adjourn. Reta seconded the motion. All approved. The meeting adjourned at 6:26 p.m.

Mark Sprague made a motion to approve the ICRMT renewal. John Birch seconded. Voice vote 5-0. Motion approved.

Amy Gates made a motion to approve the Finance Committee minutes. Tom Lewis seconded. Voice vote 5-0. Motion approved.

Highway

The Road and Bridge Committee met Wednesday, October 20, 2021 at 4:00 p.m. at the County Highway Department. The meeting was called to order at 4:02 p.m.

Members present were John Birch, Mark Sprague, Reta Hoskin, and Jim Sheppard. Chris Johnson was absent. Brenda DeSpain was present.

A motion was made by Reta Hoskin, seconded by Mark Sprague to pay claims per claim reports dates October 20, 2021. All in favor. Motion carried.

New Salem Township-2021-13- Project was located on 350th Street on the Section 32/33 Line and consisted of replacing an existing culvert with a railroad car. Total project cost was $17,678.45. $15,690.00 was paid by County and $1,988.45 was paid by New Salem Township. To settle the project, New Salem Township owes $6,850.78 to the County Road and Bridge Fund.

Martinsburg Township-2021-12- Project was located on 200th Ave, ¾ mile East of Summer Hill and consisted of replacing an existing culvert with two 36” X 30’ plastic culverts. Total project cost was $6,971.64 was paid by Martinsburg Township. To settle the project, County Road & Bridge Fund owes $3,485.82 to Martinsburg Township.

Farimount Township-2021-05- Project was located on 380th St near Freemans, and consisted of replacing the existing culvert with a 36” x 36’ culvert. Total project cost was $3,939.30. $0.00 was paid by Pike County and $3,939.30 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $1,969.65.

Farimount Township-2021-07- Project was located on 355th Ave at Linda Akin’s, and consisted of replacing the existing culvert with 30” x 60’ culvert. Total project cost was $7,985.69. $0.00 paid by Pike County and $7,985.69 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $3,992.84.

Fairmount Township-2021-03- Project was located on 375th Street at J.W.’s, and consisted of replacing the existing culvert with 30” x 60’ plastic culvert. Total project cost was $5,786.61 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $2,367.38.

Fairmount Township-2021-ER2- Project was located on 340th St South of 365th Ave and consisted of replacing the existing culvert with a 30” x 60’ culvert. Total project cost was $4,734.77. $0.00 was paid by Pike County and $4,734.77 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $647.83.

Fairmount Township-2021-02- Project was located on 352nd St (Mixer Lane), and consisted of replacing the existing culvert with a 30” x 30’ culvert. Total project cost was $1,295.66. $0.00 paid by Pike County and $1,295.66 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $647.83.

Fairmount Township-2021-06- Project was located on 355th Ave at 370th St, and consisted of replacing the existing culvert with a 24” x 60’ culvert. Total project cost was $2,897.17. $0.00 paid by Pike County and $2,897.17 was paid by Fairmount Township. To settle the project, County Road & Bridge Fund owes Fairmount Township $1,448.58.

2022 Wages: After discussion, and upon recommendation of the County Engineer, the committee approved a 5% cost of living increase for Highway Department employees subject to full board approval.

New Business: The committee was bade aware of a property that was recently put on the market which might be on interest to the County.

Old Business: None

Closed Session pursuant to 5 ILCS 120/2(c)(5) and 5 ILCS/2(c)(1): The committee did not go into closed session.

A motion was made by Reta Hoskin, seconded by Mark Sprague to adjourn meeting at 5:05 p.m. All in favor. Motion carried.

Mark Sprague made a motion to approve all half aid to bridge claims. Amy Gates seconded. Voce vote 5-0. Motion passed.

Tom Lewis made a motion to approve committee report. Rodger Hannel seconded. Voice vote 5-0. Minutes approved.

Building and Grounds

The Building and Grounds committee was called to order at 3:04 p.m. on October 20th, 2021.

Members present were Tom Lewis, Mark Sprague, and Jim Sheppard.

On a motion by Lewis and Second by Sprague, bills in the amount of $10,090.06 were approved.

Meeting adjourned at 3:25 p.m. on a motion by Lewis and second by Sprague.

Tom Lewis made a motion to approve the minutes from Building and Grounds. John Birch seconded. Voice vote 5-0. Minutes approved.

GIS/IT (October 5th, 2021)

The GIS/IT Committee was called to order at 5:31 p.m. on October 5th, 2021. Those in attendance were committee members Derek Ross, Amy Gates, Jim Sheppard, Reta Hoskin and other assorted attendees.

Under New Business: Bryce Gleckler brought up that Becky Jenkins has helped quite a bit with IT issues and wanted to know if there is a possibility of compensation. It was discussed that maybe having her be the dedicated IT person for the courthouse. It was suggested to find out what time Becky Jenkins has spent on IT-related issues and work out a possible stipend for those additional duties. Amy Gates made a motion and Reta Hoskin seconded to pay $4,870 from the County’s contingency fund to upgrade the server and client licenses in order to use Devnet/ProVal software. Amy Gates made a motion and Reta Hoskin seconded to pay $13,380.74 in outstanding bills from the contingency fund. Amy Gates made a motion and Reta Hoskin seconded to pay $5,623.21 out of GIS/IT fund. All in favor, motion passed.

Under Old Business: GIS/IT Budget: The committee continued to discuss the GIS/IT budget and lack of funds. Derek Ross presented a copy of the Illinois Statute that authorized the county to charge a recording fee in order to “(1)…defray the cost of implementing or maintaining the county’s Geographic Information System and (2) in order to defray the cost of providing electronic or automated access to the county’s Geographic Information System or property records.” The Statute references a fee of three dollars ($3), but that fee can be increased if passed by county ordinance and a supporting cost study completed. Derek Ross is to reach out and find a copy of the ordinance that was passed and give it to the committee for next meeting’s discussion.

Ongoing Issues: The committee discussed the Election (ICN) Network. The ICN Network in the Government Building was not working adequately…again. Corey Phillips from GFI stated that it was an issue with the Board of Elections requiring specific bandwidth for their software to run and it did not leave enough for anything else. Derek Ross made the decision to stop the Board of Election connection so the internet speeds would be increased for the employees to work productively. Corey said he would take care of it.

No public comment.

Reta Hoskin made a motion and Amy Gates seconded to adjourn. The motion passed and the meeting adjourned at 7:36 p.m.

Amy Gates made a motion to approve the GIS/It committee report. Tom Lewis seconded. Voice vote 5-0. Minutes approved.

GIS/IT (October 19th, 2021)

The GIS/IT Committee was called to order at 5:40 p.m. on October 19thj, 2021. Those in attendance were committee members Derek Ross, Amy Gates, and Reta Hoskin. Also in attendance were Brenda Despain and Dan Brennecke.

Under New Business: GIS/IT Budget: The committee reviewed the county ordinance that was passed on January 24th, 2011, regarding the increase of recording fees, specific to GIS. The increase was due to a cost study performed by Mid-West GIS that was in excess of $450,000. The fees were increased to fund the plan over a five (5) year period. The committee worked on the budget and added all known fixed and contingent costs. The committee agreed to move theGIS/IT committee meeting back to once a month on the second Tuesday of the month at the Highway department at 5:30 p.m.

No public comment.

Motion to pay bills in the amount of $16,543.30 was made by Amy Gates and 2nd by Reta Hoskin. The motion passed.

Reta Hoskin made a motion and Amy Gates seconded to adjourn. The motion passed and the meeting adjourned at 7:52 p.m.

John Birch made a motion to amend the minutes (amended minutes reflected above). Tom Lewis seconded. Voice vote 5-0. Amended minutes approved.

Public Safety

The Public Safety Committee met at 7:00 p.m. on October 20th at the Ambulance Building. Members present were Tom Lewis, Amy Gates, Derek Ross, Jim Sheppard, and Ambulance Administrator Kasey Kendall. Also present was on duty ambulance crew employees.

Ambulance Administrator’s report: Kasey stated the cardiac monitor had arrived and after being set up found it to be defective and has to be sent back to be replaced. Vehicle maintenance cost were up this month due to repairs on two ambulance’s air conditioning units. Also, basic maintenance on ambulance fleet occurred during this last month. Kasey gave the run totals for the month which were 172 911 calls and 41 transfers for a total of 213 calls for the month of September. Kasey met with WTH on proposal for EMS service which would include mapping, event management, and details on the call. The cost for this is 3750.00 for the first year and 1500.00 thereafter. Amy made a motion and seconded by Derek to enter into an agreement with WTH for this service. Motion passed. Kasey also gave an update on a mandate on covid vaccination for EMS providers that had come down rom IDPH through Quincy Area EMS. The mandate would affect all Pike County EMS employees along with all First Responders in Pike County, Kasey stated when he received the mandate he had ten days to come up with a policy and has requested an extension to be able to work on this policy. The ten days was not a reasonable time frame to get the policy written and through legal opinion, the public safety committee, the employees union and the full board for approval or denial.

No old business

No new business

No public comment

A motion by Gates and second by Ross to pay bills in the amount of $65409.10. Motion carried.

A motion was made by Gates and seconded by Ross to go into closed session pursuant to 5 ILCS 120/c (c)(1) personnel at 7:38 p.m. carried.

At 8:30 p.m. returned to closed session.

A motion by Gates to give the Paramedics and EMT a $2.75 per hour raise over the Union contract raise which is $.034 for Paramedics and $0.26 for EMT’s and to increase the Ambulance Administrators salary to $60,000.00 per year. A motion was seconded by Ross. Motion carried.

With no further business, a motion by Gates and seconded by Ross to adjourn at 8:35 p.m. Motion carried.

Minutes submitted by Tom Lewis.

Amy Gates made a motion to approve the Public Safety Committee minutes. Reta Hoskin seconded. Voice vote 5-0. Minutes approved.

ETSB

The Emergency Telephone Systems Board of Pike County met on Tuesday, October 12th, 2021 at 7:00 p.m. in the EOC at the Pike County Jail. Those members present were: Mike Starman, David Greenwood, Jason White, Tom Lewis, Kasey Kendall, and Jim Sheppard.

Routine Bills in the amount of $5,168.75 were approved on a motion by Jason White and a second by David Greenwood.

911 coordinator Stephanie Reinhardt reported that we are short one dispatcher and the administrative line has been down and that the problem is with indigital.

Sheriff Greenwood asked if the ETSB would be willing to pay for a server. Since dispatch software is kept on the server, this was approved on a motion by Tom Lewis and a second by Michael Starman with a not to exceed amount of $15,000.

The board then worked on a budget to present to the county board.

Next ETSB meeting will be December 7th, 2021 at 7:00 p.m.

Meeting adjourned at 7:44 p.m.

Tom Lewis made a motion to approve the committee report. John Birch seconded. Voice vote 5-0. Motion approved.

Agriculture

The Building and Grounds Committee meeting was called to order at 2:01 p.m. on October 20, 2021. Members present were Mark Sprague, John Birch, and Jim Sheppard.

On a motion by Birch and a second by Sprague, the payment of Assessor’s office share of the cost to administer drainage debasement of $8,358.74 to Klinger and Associates out of contingency fund was approved.

On a motion by Birch and a second by Sprague, the committee approved raising the County’s code hearing fee from $25 to $40 per full board approval.

On a motion by Birch and a second by Sprague, the committee approved obtaining a professional title search to determine ownership of the cemetery at New Philadelphia.

Six month review of Animal Control Warden was conducted.

Meeting adjourned at 3:01 p.m. on a motion by Birch and a second by Sprague.

Minutes submitted by Mark Sprague.

Tom Lewis made a motion to pay the debasement cost. Amy Gates seconded. Voice vote 5-0. Motion approved.

Tom Lewis made a motion to approve the minutes. John Birch seconded. Voice vote 5-0. Minutes approved.

1. New Business

Barry Tiff district will be hosting their Annual Meeting.

1. Old Business

State’s Attorney discussed the Opioid Settlement.

1. Chairman’s Remarks

Chairman Sheppard reminded everyone that budget amendments are due this Friday.

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Amy Gates made a motion to approve expenses and Mileage and Per Diem. Mark Sprague seconded. Voice vote 5-0. Motion approved.

1. Questions from Press and Visitors

None

1. Adjournment

Amy Gates made a motion to adjourn, seconded by John Birch. Meeting adjourned at 7:57 p.m.

Minutes submitted by Natalie Roseberry



