# Pike County Board

# Meeting Minutes

July 1st, 2021

1. Call to order

Chairman Jim Sheppard called to order the regular meeting of the Pike County Board at 2:00 p.m. in the lower courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Scott Syrcle gave the invocation and Chairman Sheppard led in the Pledge of Allegiance.

1. Roll Call

Members present were Jim Sheppard, John Birch, Tom Lewis, Mark Mountain, and Mark Sprague. Rodger Hannel and Derek Ross via Teams.

1. Approval of Minutes from Pike County Board meeting on May 24th, 2021

John Birch made a motion to approve the minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved. Derek Ross voted present.

1. Approval of June 8th Special Meeting Minutes

Tom Lewis made a motion to approve the Special Meeting Minutes. Mark Sprague seconded. Voice vote 5-0. Motion approved. Derek Ross voted present.

1. Approval of Reapportionment Resolution

Mark Sprague made a motion to approve. Seconded by Mark Mountain. Voice Vote 6-0. Motion approved.

1. 6-Month Reports

6-month reports were given by Bryce Gleckler, McKenzie Ballinger, Natalie Roseberry, and Scott Syrcle. Reports will be approved at the July Board Meeting.

1. Approval of Becky Motley, Jennifer Niebur, Julie Plattner, and Katherine Rowles to the Pike County Board of Health with terms to expire on 6-30-2024.

Mark Sprague made a motion to approve Board of Health appointments. Mark Mountain seconded. Voice vote 6-0. Motion approved.

1. Approval of Alvin Laird, Everet Dean, Barb Seymore, Carolyn Baker, Pat Hartman, Rick Tedrow, Dale Moore to the Gray Cemetery Association for terms to expire May 30th, 2027.

Tom Lewis made a motion to approve appointments. Mark Mountain seconded Voice vote 6-0. Motion approved.

1. Appointment of Robert Bowman Jr., John Thomas, David Buchholz, and Rawn Hart to the Crescent Heights Cemetery Association.

Mark Sprague made a motion to approve appointments. Tom Lewis seconded. Voice vote 6-0. Motion approved.

1. Appointment of Mickie Weir and Gary Weir to the Hull/Kinderhook Fire Protection District for a term to expire May 2024.

Tom Lewis made a motion to approve appointments. Mark Sprague seconded. Voice vote 6-0. Motion approved.

1. Appointment of Todd Bradshaw to the Rural Griggsville Fire Protection District for a term to expire in May of 2024.

Mark Mountain made a motion to approve appointment. Mark Sprague seconded. Voice vote 6-0. Motion approved.

1. Appointment of Paul Borrowman to the Bay Creek Watershed Conservancy District for a 5 year term.

John Birch made a motion to approve the appointment. Mark Mountain seconded. Voice vote 6-0. Motion approved.

1. Approval of Natalie Roseberry as the Recovery Funds Representative for Pike County

Mark Mountain made a motion to approve the appointment. Mark Sprague seconded. Voice vote 6-0. Motion approved.

1. Committee Reports

Finance

Meeting was called to order at 5:30 p.m. on June 16th, 2021 by temporary chair Reta Hoskin. Committee members present were Amy Gates, Reta Hoskin, and Mark Sprague. Jim Sheppard, Board Chairman was also present. Committee Chair Rodger Hannel was absent due to illness.

The Committee reviewed and approved monthly bills totaling $127,263.80. The motion to approve was made by Amy Gates and seconded by Mark Sprague. All approved.

Under Old Business, the Committee discussed the following:

Federal American Recovery Act Funds: Jim reported that he and Natalie Roseberry had worked together to submit the necessary information for the certified application for the funds. Jim is hopeful the workgroup formed to collect ideas from the Departments for potential use of the fund will have its first meeting during the week of June 21st.

Arrears Payment for Part-time Employees: It was noted that payment schedule changes had not been addressed for part-time employees. They will not be paid on 07/10/2021, as full -time employees will be. They will be paid on 07/25/2021 in arrears. Jim will provide notice to the Sheriff’s Office and Animal Shelter about this issue. It is believed those are the only Departments impacted by the issue.

Documenting Base Pay and Stipends: Reta noted the Committee, and subsequently the full board, had approved the use of a form earlier in the year for use by the County Clerk’s POffice in collecting information about basic pay and stipends for all employees. Natalie reported that she had sent the form to all employees but had not received a response. Once the new payroll system is fully implemented, Natalie believes it will contain all this information and the form will not be necessary. It was agreed this issue will be held until after July when a report can be produced by the system for review.

Time and Attendance Reporting in the Paycom System: Jim informed the committee that the Sheriff’s Office has concerns about how the new reporting requirements will work for the Sheriff’s Department. Jim will work with the Sheriff to address these concerns. The Committee affirmed that employees are expected to enter time and attendance.

Use of Paycom by Board Members: Natalie asks that Board Members wait until after July to begin entering their information. She will address this issue after the arrears issue is completed. Her office will handle the monthly Board Member payments in the meantime.

Increased Payment to an Elected Official: AS reported in the May meeting summary, the Committee had previously instructed Zack Boren to accept the response from the attorney General’s Office as to whether the salary of an elected office holder could be increased during the term to which he or she is elected and not pursue a new opinion specific to our situation. Natalie reported that Adams County recently provided an increased payment to its County Clerk and asked that we reconsider this decision. The Committee agreed to this request and has asked Zack to request and official opinion from the Attorney General.

There was no new business or public comment.

The meeting was adjourned at 6:19 p.m. Motion made by Amy and seconded by Mark. All approved.

Tom Lewis made a motion to approve the Finance Committee Minutes. Mark Sprague seconded. Voice vote 6-0. Motion approved.

Highway

The Road & Bridge Committee met Wednesday, June 16th, 2021 at 4:00 p.m. at the County Highway Department. The meeting was called to order at 4:00 p.m.

Members present were John Birch, Reta Hoskin, Mark Sprague, and Jim Sheppard. Chris Johnson was also present.

No public comment.

A motion was made by Reta Hoskin, seconded by Mark Sprague to pay claims per claim reports dated June 16, 2021. All in favor. Motion carried.

A motion was made by Mark Sprague, seconded byReta Hoskin to approve an emergency Half Aid to Bridge project (2021-ER1) located on 340th St on the Section line of Sections 7 and 8. The project consisted of replacing the current culvert with a 70” x 60’ culvert. The total project cost was $13,230.83. Pike County paid $11,903.00 and New Salem Township paid $1,327.83 in project costs. New Salem Township shall reimburse Pike County the sum of $5,287.59 to close out this project. All in favor. Motion carried.

Additional information was recently received regarding the Reserve Fund Distributi9on from the U.S. Fish and Wildlife. These funds reimburse the County for the loss of tax revenue from property taken off the tax rolls by the Federal government and not from cabin lease fees paid by cabin owners located inside the levee. The cabin lese fees go to the Army Corps of Engineers. Since 2010 Revenues received and paid to County Highway funds have been used to help maintain the road and the leased property at Cincinnati Landing. A motion was made by Mark Sprague, seconded by Reta Hoskin to discontinue the maintenance process. All in favor, motion carried.

The 6 month report will be presented at next month’s meeting.

Discussed Martinsburg Road Vacation hearing regarding 170th Ave.

No old business.

Closed session pursuant to 5 ILCS 120/2(c)(5) abd 5 ILCS/2(c)(1).

The committee did not go into closes session.

A motion was made by Reta Hoskin, seconded by Mark Sprague to adjourn meeting at 4:36 p.m. All in favor. Motion carried.

Mark Sprague made a motion to approve the committee report. Mark Mountain seconded. Voice vote 6-0. Minutes approved.

Building and Grounds

The Building and Grounds Committee of the Pike County Board met at 3:00 p.m. on June 16th.

Members present were Jim Sheppard, Mark Sprague, Tom Lewis, and Mark Mountain. Guests present were Darwin Feenstra, Natalie Roseberry, and Sheriff Greenwood.

Darwin reported there is some undermining of the fil below the sidewalk near north entrance to the courthouse.

Sheriff reported that the chimney at sw corner of courthouse needs to come down as it is causing drainage issues and is no longer needed plus it is not original to the courthouse. Also noted: There will be a Big Band playing on the Courthouse Lawn at 2:00 p.m. on July 3rd.

Natalie Roseberry reported that two of the door keys to the Annex building are missing- unaccounted for. The committee agreed she should change the locks in order to be confident in the security of the building.

On a motion by Lewis and seconded by Mountain, the committee approved $8,434.63 in monthly bills.

The committee then walked to the courthouse to examine the exterior needs mentioned above.

Meeting adjourned at 3:47 ona motion by Lewis and a second by Mountain.

Minutes submitted by Mark Sprague.

Mark Mountain made a motion to approve the Building and Grounds minutes. John Birch seconded. Voice vote 6-0. Minutes approved.

GIS/IT

The GIS/IT Committee was called to order at 5:00 p.m. on June 8th, 2021. Those in attendance were committee members Derek Ross, Amy Gates, Jim Sheppard, and Reta Hoskin. Also in attendance were Nicole McDonald, Dan Brennecke, Brenda Despain, Corey Phillips (via phone) and Sandy Schacht.

Under Old Business: Chief Judge McCartney states upgrades should be complete by the end of the month. McCartney said we will be able to use the speaker system to also stream video for Board meetings. Continuing from February, the WTH proposal is still in consideration. Jim Sheppard said there will be an ETSB on June 14th to discuss the matter. Sandy is getting closer on voicemails to emails and is getting Brenda in the loop for contact information.

Under New Business, Corey from GFI wanted to state that GFI does not resell equipment and that Pike County gets brand new equipment when ordered.

No public comment.

Amy gates made a motion and Reta Hoskin seconded to pay bills in the amount of $9,160.57. The motion passed.

Amy Gates made a motion and Reta Hoskin seconded to adjourn. The motion passed and the meeting adjourned at 5:43 p.m. Tom Lewis made a motion to approve the GIS/IT minutes. Mark Sprague seconded. Voice vote 6-0. Minutes approved.

Agriculture

The Ag Committee of the Pike County Board met at 2:00 p.m. on Wednesday June 16th.

Those present were Jim Sheppard, Mark Sprague, Mark Mountain, and John Birch. Others Present were Greg Wyatt, Zack Boren, Reta Hoskin, McKenzie Ballinger, Heather Hayden, Tasha Kirk, and Jeannie Hoover.

Animal control reported the need for a freezer, they are going to check into the food freezer still at the Sheriff’s Department. They are also going to be looking into a tranquilizer gun and security camera. They currently have 84 animals at the shelter.

Zoning reported a recent inquiry about a campground. There is nothing in the ordinance. On a motion by Mountain and second by Birch, the committee approved making Camp Grounds a permitted use in Zones A and F-1 and conditional use in all other zoning areas.

Recent inquiry about a Kennel. Currently only allowed as conditional use in F-1. On a motion by Mountain and a second by Birch, the committee approved making Kennels a permitted use zone A and Conditional Use in all other zones.

It was discussed and noted that the Board Chairman needs to look into possible new appointments to the Planning Commission and the Zoning Board of Appeals.

Meeting adjourned ad 2:56 p.m. on a motion by Birch and a second by Mountain.

Minutes submitted by Mark Sprague.

The Animal Shelter will have an open house on Saturday, August 14th, 2021 from 2 to 4 p.m.

Chairman Sheppard stated he formally accepted the verbal resignation of John Sheppard

Jim Sheppard explained the “foot freezer.”

Mark Mountain made a motion to approve the Agriculture Committee minutes. John Birch seconded. Voice vote 6-0. Minutes approved.

Public Safety

The Public Safety Committee met on 6/16/21 at 7:00 p.m. Members present were Jim Sheppard, Derek Ross, Amy Gates, and Tom Lewis. Also present was Kevin Broemmer (Union Rep) and several employees of the Pike County Ambulance Service.

Bills in the amount of $35,496.24 were approved by a motion from Amy Gates and seconded by Derek Ross.

Administrators Report: Kasey stated that there were 169 911 calls which 86 of those calls were emergent and 83 non emergent and there were 65 transfer runs. New ambulance is now in service and the Administrators puck up is fully equipped and is to be inspected on 6/17/21/ Four employees went to the active shooter training. Kasey wants to get all employees trained on this and to get the necessary equipment that will be needed. Kasey had put out for applications for Medics which ended on June 4th, five medics had applied, and the interview process has started. Tyler Wilson now has his lead instructors’ certificate along with other employees and will start holding Con Ed classes at the Ambulance Building for employees and First responders in the County. Kasey talked about rate increases for the Ambulance Service and had some amounts but would like to get some more information and costs before submitting to the committee and the full board for approval.

Blazer is ready to be picked up for bids and hope to have something back by next meeting.

A motion to go into closed session pursuant to 5 ILCS 120/2(c)(1) was made by Amy Gates and seconded by Derek Ross. Motion passed at 7:22 p.m.

Returned to open meeting at 8:09 p.m.

With no further business, Amy Gates made a motion to Adjourn seconded by Derek Ross. Motion passed and Meeting adjourned at 8:10 p.m.

Minutes submitted by Tom Lewis.

John Birch made a motion to approve the Public Safety Minutes. Mark Sprague seconded. Voice vote 6-0. Minutes approved.

Economic Community Development Committee

Summary of the June 21, 2021, meeting held at the Farm Bureau Building.

The meeting was called to order at 10:05 a.m. Committee members present were Jon Birch, Reta Hoskin, and Derek Ross. Board Chairman Jim Sheppard, State’s Attorney Zack Boren, Brenda Middendorf, and Camden Arnold were also present.

The main purpose of the meeting was to continue discussion and consider further action involving CPACE. Zack had prepared a list of issues following a previous meeting with the legal firm involved in CPACE. Using that, the committee discussed the following:

The County would need to decide how involved it wants to be in reviewing loan applications. The consensus at this point is the County would not have the wish or the expertise to become involved in the loan details.

The County would issue bonds or notes in amount of the indebtedness. Then, we would have an obligation to collect and pay the lender.

While the County would not be responsible for repaying the funds, we would have a solid obligation to see the loan is repaid. In the event of non or partial payment, we would have to carry out the foreclosure process whether we would otherwise want to do that or not.

We could include language in the agreements with capitol lenders tha tin the even of partial payment, the County is paid first for its taxes due.

In the event of a foreclosure or tax sale in the event no one buys the property, Zack believes we still would not be responsible for paying off the loan. The only obligation is to pay the taxes, and the County does not pay taxes. The eventual new owner would have to make the first payment and annual payments thereafter.

We can use the law firm for consultation on anything that comes up without extra costs to the County. The law firm is paid through fees established for that purpose.

Specific County fees are not written into the ordinance. They will be in the loan paperwork.

The committee agreed to move forward with this project. Zack will draft a proposed resolution before or by the next committee meeting. It is hoped we can bring a draft resolution for consideration by the full board at its August meeting.

Under New Business, Jim provided a brief status rep[ort on the American Recovery Act funds, indicating the workgroup established to discuss ideas for the funds would be meeting on June 23rd.

There was no Old Business or Public Comment.

The nest meeting is scheduled for August 2nd, 2021 at 10:00 a.m. at the Farm Bureau Building.

The meeting was adjourned at 10:38 a.m. Motion by John, seconded by Derek. All approved.

Tom Lewis make a motion to approve the Econ minutes. Mark Sprague seconded. Voice vote 6-0. <Minutes approved.

1. New Business

Need Ag meeting for July 21st at 2:00 on the Government Building.

965 Labor Union has decertified.

Lightning strikes have been a significant issue regarding internet and phone service.

1. Old Business

None

1. Chairman’s Remarks

Chairman Sheppard welcomed back Rodger Hannel.

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Tom Lewis made a motion to approve expenses and Mileage and Per Diem. John Birch seconded. Voice vote 6-0. Motion approved.

1. Questions from Press and Visitors

David Camphouse stated that the Pike County Chamber has been received default phone calls for the county while our system is down. It was asked if the county ever looked into lightening rods.

1. Closed Session

None

1. Adjournment

Mark Mountain made a motion to adjourn, seconded by John Birch. Meeting adjourned at 3:07 p.m.

Minutes submitted by Natalie Roseberry



