# Pike County Board

# Meeting Minutes

August 24th, 2020

1. Call to order

Chairman Andy Borrowman called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Invocation and Pledge of Allegiance

Chris Leppert gave the invocation and Chairman Borrowman led in the Pledge of Allegiance.

1. Roll Call

Members present were Andy Borrowman, John Birch, Amy Gates, Tom Lewis, Mark Mountain (Telephone), Derek Ross (Telephone), and Jim Sheppard. Absent were Rodger Hannel and Mark Sprague.

1. Approval of Minutes from July 27th, 2020

John Birch made a motion to approve the April minutes. Tom Lewis seconded. Voice vote 6-0. Minutes approved.

1. Consideration of New Liquor Licenses

Chairman Andy Borrowman provided an application to the board on behalf of David Colwell for the issuance of a liquor license for a gaming facility in Pike Station (an unincorporated area of Pike County). The board approved the issuance of an additional license at the July meeting.

Tom Lewis made a motion to approve David Colwell’s application. John Birch seconded. Role call vote 6-0. Motion approved.

1. Approval of Devnet contract

Jim Sheppard provided the background to the Devnet contract used by the Supervisor of Assessments, County Clerk, and Treasurer. The contract was approved at Finance in August. This is a 5-year contract and the Supervisor of Assessments is looking to consolidate the CAMA system with Devnet as well. Amy Gates stated that the 5-year contract is flat and does not have an increase. Jim Sheppard stated that was correct and if they can consolidate the CAMA, the county would save money.

Amy Gates made a motion to approve the Devnet contract. John Birch seconded. Roll call vote 6-0. Motion approved.

1. Approval of Russel Koeller to the Sny Island Drainage District for a 3 year term.

Tom Lewis made a motion to approve Russel Koeller. Amy Gates seconded. Roll call vote 6-0. Appointment approved.

1. Approval of Lane Weise to the Valley City Drainage District for a 3 year term to expire in September of 2023.

John Birch made a motion to approve Lane Weise to the Valley City Drainage District. Tom Lewis seconded. Roll call vote 6-0. Appointment approved.

1. Consideration of pike County COVID-19 policy.

State’s Attorney Zack Boren provided a summary of this resolution to the board. He stated that he had been in contact with IPMG attorney, Jane May, regarding various aspects to the resolution. A key identifying point is the standard FMLA is now FFCRA, which directly refers to employment during COVID-19.

Amy Gates made a motion approve Pike County Resolution no. 2020-007, COVID-19 Continuing Response. Tom Lewis seconded. Roll Call vote 6-0. Motion approved.

1. Vote on seeking Health Insurance Bids

Chairman Andy Borrowman stated that this was put on the agenda per a request in last month’s board meeting from a board member. Derek Ross stated he requested it to compare costs. He also stated he wanted a bid on property and casualty insurance as well.

Mr. Ross stated that he believes a committee needs to be organized with the board and employees to discuss insurance and to provide more information regarding coverage. He stated he believes every employee should participate.

Chairman Borrowman stated that a survey was done while transitioning Dental/Vision. 67% of employees were satisfied with their coverage and 33% stated they wish to search for bids. This survey was reported by those who returned the forms to the County Clerk.

Sandy Schacht stated that many employees were confused by the survey and it could have led to distorted numbers. County Clerk Natalie Roseberry stated that questions were presented to her office by employees so specific questions were answered along with a request for a response to better guide the board if they needed assistance with what employees were thinking regarding their coverage.

Derek Ross made the motion for the county to seek out bids on the health insurance coverage. Amy Gates seconded. Roll call vote 2-4 (Nays John Birch, Tom Lewis, Mark Mountain, and Jim Sheppard). Motion failed.

1. Committee Reports

Finance

Finance Committee

The finance committee of the Pike County Board met at 5:15PM on Wednesday August 19, 2020 Remotely via the TEAMS application Members attending were Rodger Hannel, Amy Gates, Jim Sheppard and County Board Chairman Andy Borrowman. Sheriff David Greenwood, States Attorney Zack Boren, County Clerk Natalie Roseberry, Supervisor of Assessment Cindy Shaw, and County Treasurer Scott Syrcle, Sandy Schacht, Health Department Administrator Anita Andress, Paula Dean, Derek Ross, and Kim Ator.

Routine bills in the amount of $157,518.73 were approved for payment on a motion by Amy Gates and a second by Rodger Hannel. There was a discussion that if some bills have to be held that local vendors be made a priority.

The first item of business was addressing a bill that had been forwarded to the finance committee from the Building and Grounds committee for the courthouse security project. It is the final payment on it for $93,266.63. Jim Sheppard stated that he would reach out to Judge McCartney and see if he could help with this.

WE next had County Treasurer Scott Syrcle give a report on the county's financial situation. He stated that there were enough funds to make payroll on the 25th and he only had a few places he could draw from at this time.

We next moved on to a discussion of the CURES act. Pike County has been allotted $230,000 under the d another $79,000 for the Health Department. These funds are administered by the Illinois DCEO. We have to spend the money within the guidelines and submit the receipts for reimbursement. There is to be a meeting at the end of November to reallocate the funds so we need to get qualifying documentation submitted for as much of this money as possible before then.

We needed to appoint someone to spearhead this effort. After discussion Amy Gates made a motion to appoint Natalie Roseberry as our local facilitator and have her submit our certification. Rodger Hannel seconded. Motion carried.

After brainstorming we came up with a first submission for CURES reimbursement of $39,078.29 Which includes the Fidlar program for the County Clerk's office, a laptop, and Chromebooks for the board.

Cindy Shaw gave an update on the Devnet contract which expires this month. Devnet is still working on converting our Proval data into their system and eliminating Proval and using Devnet's CAMA system is where our real money savings lie. without the CAMA module the cost for the new five year Devnet contract is $41,542.98 per year. Rodger Hannel made a motion to approve the Devnet contract for a term ending in August 2025. Amy Gates seconded. Motion carried.

The committee then visited the subject of the settlement with the Health Department. Since we came up with a figure of $177,707.00 we have discovered that there were a number of discrepancies in the numbers that the health Department had used for payment. For example, $555.00 per month had been paid for each employee for several years after the county went to multi tiered plans. This led to an over charge in that area. Also the wrong number was used to figure the reinsurance for employee plus child and employee plus spouse plans This resulted in an overcharge of $2272.00 per month for this year alone through June which amounts to $13,632.00 . This same error in 2019 amounted to $26,496. 2018 $25,683. 2017 $24,022. That is $89,833.44. There were other errors in the difference in the amount paid and the amount that should have been paid. For example, in November 2019 the health department thought they should have paid $10,500 subtract from that the $2208.00 reinsurance overpayment and you are left with 8292.00. When based on the actual premiums paid they should have paid $6384.00 a difference of 1908.00. With almost $23,000 in overpayments for 2019 and knowing that while the errors were smaller in the previous years it was determined to approach the Health Department with a figure of $60,000 which they accepted. Amy Gates made a motion that the agreement be presented to the full board for review. Rodger Hannel seconded. Motion carried.

All this being said there is still some issues that need to be addressed at the insurance committee level. Namely who is covering the cost of the HSA contributions? Up until now that has all been borne by the general fund. Also, those monies paid for the Health Reimbursement layer of the HOPE 6500 plan that has cost the general fund between $91,000 and $116,000 per year.

Jim Sheppard had a discussion with Anita Andress about the Health Department paying for roughly two months of the cost of the computer and maintenance. Anita stated she wanted a clear amount and she was told she would get it within the week.

Jim Sheppard gave an update on the budget process and stated that he had not received the worksheets from Cindy Foote. However, if needed we can generate budget worksheets from CIC. Natalie Roseberry stated that she had received inquiries from two firms interested in bidding our audit.

Amy Gates made a motion to adjourn. Rodger Hannel seconded. Motion carried.

Meeting adjourned at 6:56PM

Regarding the Health Department settlement, Scott Syrcle stated that the Pike County Health Department receives a lot of grants and they have still not used their anticipation note that is available to them. He stated that he disagrees with the settlement amount as he is unsure how it was arrived at. Jim Sheppard stated that County Clerk Natalie Roseberry, Kim Ator, Anita Andress, and board members have worked very hard on the numbers that he is confident this is not only fair but could potentially be higher than what is actually owed.

Derek Ross asked if this was going to be a lump sum payment. Chairman Borrowman said it would be final and a lump sum.

Mark Mountain made the motion to accept the final Health Department agreement. Derek Ross seconded. Roll call vote 4-2 (Nays John Birch and Tom Lewis). Motion passed.

Chairman Borrowman gave a summary of the CURES funding that is available to Pike County and stated we need to pass an agreement and nominated an individual who would be in charge of submission.

Amy Gates made a motion to approve the CURES agreement. Tom Lewis seconded. Roll call vote 6-0. Motion passed.

Amy Gates made a motion to appoint County Clerk Natalie Roseberry as the CURES grant facilitator. Derek Ross seconded. Roll call vote 6-0. Motion passed.

Amy Gates made a motion to approve the finance Committee minutes. John Birch seconded. Roll call vote 6-0. Minutes approved.

Highway

The Road and Bridge Committee met Wednesday, August 12th, 2020 at 3:30 p.m. at the County Highway Department. The meeting was called to order at 3:30 p.m.

Members in attendance were Rodger Hannel and John Birch. Chairman Andy Borrowman and Mark Mountain attended via telephone. County Engineer Chris Johnson and Office Manager Brenda DeSpain were also present.

A motion was made by John Birch, seconded by Mark Mountain to pay claims per claim reports dated August 12th, 2020. All in favor. Motion carried.

A motion was made by Mark Mountain, seconded by John Birch to approve the following Half Aid to Bridge Project:

Martinsburg Township: project consists of replacing damaged culvert on 210th Ave. with a 60” x 24/ CMP. Total cost of project is $7,450.59. Pike County paid $6,286.97 and Martinsburg Township paid $1,163.62 of expenses. To settle Martinsburg Township owes County Road and Bridge fund $2,561.60.

Section 17-24112-00-BR: A motion was made by Job Birch, seconded by Mark Mountain to approve the low bid of Yamnitz & Associates for constructing new bridge in Spring Creek Township in the sum of $458,831.50 for. All in favor. Motion carried.

Letting for the repairs at the White Bridge will be held on September 9th, 2020.

A preliminary review of the county portion of employee health insurance premium payments revealed that the General Fund may have been overpaid approximately $15,000.00 in 2019.

The Village of Nebo is looking for funds for their portion for the bridge project.

A motion was made by John Birch, seconded by Mark Mountain, to adjourn meeting at 3:50 p.m. Motion carried.

Tom Lewis made a motion to approve the half aid to bridge. John Birch seconded. Roll call vote 6-0. Motion passed.

John Birch made a motion to accept the bridge bid. Tom Lewis seconded. Roll call vote 6-0. Motion passed.

Tom Lewis made a motion to approve the Highway Committee minutes. Amy Gates seconded. Roll call vote 6-0. Minutes approved.

Building and Grounds

The Building and Grounds committee met on August 19th, 2020 at 3:00 p.m. in the Pike County Annex building. The meeting was called to order at 3:35 p.m. All members present with Andy Borrowman and Rodger Hannel present by teams. David Greenwood was also present. Review of the bill sin the total of $12,514.13 were approved with a motion by Ross and seconded by Hannel. Under old business, the contrate at the courthouse has been fixed. Sheriff Greenwood also discussed the completion of the courthouse security project. Greenwood stated that there are a few small issues, but these are being taken care of. Cameras in the elevator have been installed. Door going to the basement in the north entrance area is being closed off. Sheriff Greenwood stated he would like to purchase an xray machine for the courthouse to be able to xray packages and other items that enter the courthouse but that will be at a later date. With no new business, meeting was adjourned at 3:45 p.m. on a motion by Hannel and a second by Ross. Motion passed. Minutes submitted by Tom Lewis.

Tom Lewis made a motion to approve the Building and Grounds committee minutes. John Birch seconded. Roll call vote 6-0. Minutes approved.

GIS/IT

The GIS/IT committee of the Pike County Board met at 5:00PM on Wednesday August 12, 2020 in the Emergency Operation Center of the of the Pike County Jail. Those present were Amy Gates, Mark Sprague, Jim Sheppard, Sandy Schacht, Paula Dean, Nicole McDonald and remotely Board chairman Andy Borrowman and Cory Phillips from GFI.

Mark Sprague made a motion to pay the bills in the amount of $$15,697.55 Amy Gates seconded. Motion carried.

Cory Phillips reported on some additional work that was scheduled to be performed, some additional workstations that had been ordered, connecting the Health Department with the courthouse, upgrading the wifi coverage in the Government Building. and one more access point in the courthouse.

Nicole McDonald gave a brief update on Devnet's efforts at converting our Proval data into their system. She also stated that they are working on solutions to mapping the county since the cost of a flight and development is $60,000-$100,000.

There was an inquiry about three workstations for the County Clerk's office that have not been installed yet. Sandy has one and another was used in a different office.

On a motion by Amy Gates and a second by Mark Sprague meeting adjourned at 6:15PM.

Amy Gates made a motion to approve the GIS/IT committee minutes. Tom Lewis seconded. Roll call vote 6-0. Minutes approved.

Public Safety June 24th, 2020

The Pike County Public Safety Committee was called to order at 7:05 P.M. on August 19th, 2020. Those in attendance were committee members Derek Ross, Amy Gates, Tom Lewis, and Pike County Ambulance Administrator Josh Martin. Andy Borrowman attended by telephone. Also in attendance were numerous Pike County Ambulance Employees.

Under old business: The Pike County Ambulance Service Policy Guide was distributed at the latest employee staff meeting. The meeting was productive in clarifying expectations and also brought up a dialog of suggestions for consideration. Josh will continue to update the committee as needed. The use of the new time clock continues to improve as employees get more acquainted with logging in and out. Josh is scheduling monthly staff meetings to occur prior to committee meetings so ideas and suggestions can be addressed promptly. The ambulance acquired through the Repurchase Agreement should be in service by the first week of September. After a recent power outage, Josh inquired about the front office being on the generator panel. He discovered that the front offices themselves are on the panel, but the overhead lights are not.

Under new business: Upon ambulance staff investigating a peculiar odor, two things were discovered: 1. The grease trap is in desperate need of cleaning and; 2. An ambulance needs a new battery. Two full time employees have resigned, and their positions are currently being covered by Part-Time employees until replacements can be hired. Administrator Martin will be advertising and accepting applications for the open positions. Since reconciliation of insurance premiums between departments and the General Fund are being discussed, the matter of the $50,000.00 still owed to the Ambulance Department was brought up. The matter will be reviewed again at a later date.

Under public comment: Jay Albert and Josh Forbis brough up concerns that Pike County Ambulance may be taking on transfers of patients in lieu of meeting its obligation to provide 911 service. After much discussion, the understanding is that a 911 on-duty crew may take a transfer as long as the other 911 on-duty crew is in the county and is available to take the 911 call. The goal is to have both 911 crews available when needed and all transfers be handled by the on-call crew, but the Pike County Ambulance also wants to provide excellent community service in getting patients where they need to go in a timely manner.

Amy Gates made a motion and Tom Lewis seconded to pay bills in the amount of $58,614.07, which over $30,000.00 of that amount was for the building payment. The motion passed.

Amy Gates made a motion and Tom Lewis seconded to adjourn. The motion passed and the meeting adjourned at 8:02 p.m.

John Birch made a motion to approve the Public Safety minutes. Amy Gates seconded. Roll call vote 6-0. Minutes approved.

1. New Business

None

1. Old Business

None

1. Chairman’s Remarks

None

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Motion to approve made by Amy Gates. Seconded by John Birch. Roll call vote 6-0. Reports approved.

1. Questions from Press and Visitors

Jim Filbert asked Board Member Jim Sheppard if he was a member of the Hope Trust Board. Mr. Sheppard stated that he was.

1. Adjourn

Amy Gates made a motion to adjourn. Seconded by Tom Lewis. Voice vote 6-0. Meeting adjourned at 8:11 p.m.

Minutes submitted by Natalie Roseberry



