# Pike County Board

# Meeting Minutes

December 23rd, 2019

1. Call to order

Facilitator Name called to order the regular meeting of the Pike County Board at 7:00 p.m. in the upper courtroom of the Pike County Courthouse.

1. Jerry Edison gave the invocation and Chairman Borrowman lead in the Pledge of Allegiance.
2. Roll Call

Members present were John Birch, Andy Borrowman, Amy Gates, Rodger Hannel, Tom Lewis, Mark Mountain, Jim Sheppard, and Mark Sprague.

1. Approval of Minutes from November 25th, 2019.

John Birch made a motion to approve the November meeting minutes. Mark Sprague seconded. Voice vote 7-0. Minutes approved.

1. Approval of Updated Employee Handbook

Jim Sheppard introduced the changes regarding sexual harassment and the cannabis legalization, and the updated language agreed upon at the loss and control meeting. Chairman Borrowman stated that the FOP was nearing the end of their contract negotiations and in that contract, as well as the highway department employees, the county has a 0-tolerance cannabis policy.

Rodger Hannel made a motion to approve the updated handbook. Mark Mountain seconded. Voice vote 7-0. Motion carried.

1. Appointment of Ginny Stauffer for a Four-Year Term to the Mental Health Board (708) to Expire in 2023.

Motion to appoint Ginny Stauffer to the 708-board made by Mark Mountain. John Birch seconded. Voice vote 7-0. Motion carried.

1. Recommendation for approval of county holiday additions for 2020.

County Clerk Natalie Roseberry stated that the 965 Union would like December 24th, 2020 to be used as their floating holiday. As well, the 2020 Presidential Election will be declared a county holiday per the same contract.

Mark Mountain made a motion to approve the additional county holidays. Seconded my Mark Sprague. Voice vote 7-0. Motion carried.

1. 6 Month Reports

Chairman Borrowman stated that the reports will be on the January agenda.

1. Committee Repots

Finance

The finance committee of the Pike County Board met at 5:00 p.m. on Wednesday, December 11th, 2019 in the conference room of the Pike County Government Building. Members present were Amy Gates, Rodger Hannel, Board Chairman Andy Borrowman, and Jim Sheppard. Also present were Scott Syrcle and Natalie Roseberry.

On a motion by Rodger Hannel and a second by Amy Gates, routine bills in the amount of $85,531.58 were approved for payment.

The committee discussed a variety of issues including the 2020 salaries of non-union parties and the GIS stipend. We also discussed a sick day issue at the Sheriff’s department. We were reminded that the audit will be occurring at the time of our January Meeting on the 8th.

Scott Syrcle talked about the repayment of the county’s loan for the general fund elaborating on some of the details.

Meeting adjourned at 5:49 p.m. on a motion by Amy Gates and a second by Rodger Hannel.

Amy gates made a motion to approve the Finance Committee report. Tom Lewis seconded. Voice vote 7-0. Minutes approved.

Highway

The Road and Bridge Committee met Wednesday, December 11thm 2019 at 3:30 p.m. at the County Highway Department. The meeting was called to order at 3:30 p.m.

Members present were Rodger Hannel, Mark Mountain and Andy Borrowman. Absent was John Birch. Staff present were Chris Johnson and Gary Laux.

A motion was made by Mark Mountain, seconded by Rodger Hannel to pay claims per claim reports dated December 11th, 2019. All in favor. Motion carried.

A motion was made by Mark Mountain, seconded by Rodger Hannel to approve the Montezuma Township Half Aid to Bridge project located in the Southeast Quarter of Section 30 on 457th st. between 170th Ln and 175th Av. Total project cost is $2,105.62. The culvert was paid by Pike County in the sum of $1,664.00. Montezuma Township paid $411.62 for material, labor and equipment. One-half is $1,052.81, therefore Montezuma Township owes Pike County the sum of $611.19. All in favor. Motion carried.

A motion was made by Mark Mountain, seconded by Rodger Hannel to accept the IDOT recommended 2% salary increase for County Engineers. 100% of the recommended salary for Pike County is $101,700.00 of which 50% will be paid from the County’s Surface Transportation Funds and 50% from local funds.

A motion was made by Mark Mountain, seconded by Rodger Hannel to meet on the second Wednesday of the Month at the Pike County Highway Department except in February and November when the meeting dates fall on a holiday. The February meeting is changes to Tuesday, February 11th and the November meeting is changed to Thursday, November 12th, 2020. All meetings will start at 3:30 p.m.

County Engineer stated there is no update regarding the purchase of the property North of the Highway Department. At this time other options are being explored. Cincinnati Township is currently in the process of replacing the old bridge across the Sny. The bridge was recently closed by IDOT and will be replaced with railroad cars. Equipment is ready and we have material on hand in the event of a winter storm.

A motion was made by Mark Mountain, seconded by Rodger Hannel, to adjourn meeting at 3:45 p.m. Motion Carried.

Mark Sprague made a motion to approve the Half Aid to Bridge for Montezuma Township. Mark Mountain seconded. Voice vote 7-0. Half Aid approved.

Tom Lewis made a motion to accept IDOT recommended County Engineer’s 2020 salary. Mark Sprague seconded. Voice vote 7-0. Motion approved.

Chris Johnson stated that the Sny bridge project is essential completed.

John Birch made a motion to approve the committee report. Mark Mountain seconded. Voice vote 7-0. Minutes approved.

Building and Grounds

The Building and Grounds Committee met on Wednesday, December 18, 2019 at 3:30 p.m. Present were Tom Lewis, Rodger Hannel, Darwin Feenstra and Andy Borrowman. Derek Ross was absent.

Darwin Feenstra updated the B & G committee on a few electrical issues at the Annex which he had just completed. There are still some water leaking issues down the outside of the walls of the courthouse porches. A motion was made by Tom Lewis and seconded by Rodger Hannel to have Sheriff Greenwood rebid the Annex roof repairs. The motion passed.

Also, the B & G committee discussed with Darwin the work needed to install a “combustion outside air louvre and damper assembly” on the new courthouse boilers. The B & G committee asked Darwin to contact XCELL mechanical services about the bid they gave the county on September 11, 2019. Since this “combustion outside air louvre and damper assembly” being required by the state fire marshal inspector to be completed by 2021, the committee wants an updated bid from XCELL before doing the work.

Tom Lewis made a motion to approve paying the bills totaling $6,539.03. Rodger Hannel seconded the motion, and it passed.

Tom Lewis made a motion to adjourn the meeting at 3:50 p.m., and Rodger Hannel seconded the motion. The motion passed.

Rodger Hannel updated the board that the XCELL bid is good until March of 2020.

John Birch made a motion to approve the Building and Grounds report. Seconded by Mark Mountain. Voice vote 7-0. Minutes approved.

GIS/IT

The GIS/IT committee of the Pike County Board met on Wednesday, December 18th. 2019 in the upstairs conference room of the Pike County Jail. Those present were Amy Gates, Mark Sprague, Jim Sheppard, Board Chairman Andy Borrowman, Sandy Schacht, and Dan Brennecke.

Routine bills in the amount of $22,263.81 were approved for payment on a motion by Amy Gates and a second by Mark Sprague.

Sandy Schacht gave the committee an update on the GFI installation of new equipment. New computers were installed in the assessor’s office since they were having the most critical issues. She also talked about the need for additional access points for the Wi-Fi in the courthouse. We are still working on the Barracuda backup issue and Sandy is waiting on some numbers so we may resolve this.

Sandy also reported that apparently there had been complaints about the hold music in the county’s phone system and that has been changed.

Amy Gates made a motion to adjourn and Mark Sprague seconded. Motion carried.

Meeting adjourned at 5:46 p.m.

Amy Gates made a motion to approve the GIS/IT committee report. Rodger Hannel seconded. Voice vote 7-0. Minutes approved.

Public Safety

The Public Safety meeting was called to order at 7:10 p.m. Board members present were Tom Lewis, Amy Gates, and Andy Borrowman. Absent was JD Ross. Others present were Josh Martin and employees of the PCAS.

Josh Martin discussed the monthly report stating that the checks for the PCAS were cut in December (not November). So, this is showing that the payments are reflected on the 2020 budget. Should there be a period 13 adjusting journal entries to correct this? Josh will speak to Natalie about this.

The number of Ambulance employees on the December health insurance billing was correct. Natalie is implementing new billing procedure for 2020 for the insurance.

Josh Martin stated that he was approximately 85 percent complete with the employee policy handbook. Also stated he should have it completed by the end of the month. Discussion about when he completes the manual that it goes to Snedecker’s for review. This policy manual will most likely be referred to in union negotiations/contract.

Cardiac monitor when ordered will be 2 to 3 week delivery time frame. Waiver from Quincy EMS runs through the end of January. This was also approved by IDPH.

The committee discussed the purchase of a new EMS vehicle. Would like to have specs on this vehicle with all aftermarket add on with cost for recommendation to the full board. Josh stated he would have that for the January board meeting.

Annual vehicle/equipment inspection should be held in January but IDPH and the Quincy EMS Coordinator. 2020 severe weather plan should be for presentation in January

There will be a first responder class starting up January 14. This will be held at the Pike County Ambulance Building on Tuesday’s and Thursday’s for seven weeks.

Bills for $25,684.12 were approved on a motion by Amy Gates and a second by Tom Lewis. All in favor.

Amy Gates made a motion to adjourn at 7:43 and seconded by Tom Lewis. Meeting adjourned.

Amy gates made a motion to approve the Public Safety committee minutes. Mark Mountain seconded. Voice vote 7-0. Minutes approved.

1. New Business

None

1. Old Business

None

1. Chairman’s Remarks

Chairman Andy Borrowman wished everyone a Merry Christmas.

1. Summary of Expenses for the Month/Mileage & Per Diem Report

Motion to approve made by John Birch. Seconded by Mark Mountain Voice vote 7-0. Summary and Report approved.

1. Questions from Press and Visitors

None

1. Closed Session pursuant to 5 ILCS 120(c)(11), pending probably/imminent litigation.

Amy Gates made a motion to enter closed session. Tom Lewis Seconded. Voice vote 6-1. Motion passes

Closed Session entered: 7:30 p.m.

Closed Session exited 7:40 p.m.

1. Action on proposed full and final release of all claims in the matter of the County of Pike v. The Valley City Drainage and Levee District; and Brice Lawson, Richard Myers, and Lane Weise, in their official capacity as commissioners of the Valley City Drainage and Levee District, 2017-MC-1.

The Pike County State’s Attorney stated that the county of Pike and Valley City Drainage and Levee District have agreed to settle the lawsuit filed at 2017-MC-1. There is no admission of liability. The district is agreeing to pay $62,500 to the County, and the County is agreeing to use the money to perform work around the White Bridge. Both the County and the District hope they can put this behind them and work together to ensure the safety of the White Bridge and the highway system in the Valley City area.

Mark Sprague made a motion to table the release of claims. John Birch seconded. Voice vote 6-1. Motion carried.

1. Adjourn

Amy Gates made a motion to adjourn. Seconded by Tom Lewis. Voice vote 7-0. Meeting adjourned at 7:41 p.m.

Minutes submitted by: Natalie Roseberry



