

RESOLUTION No. 2020 - 001

COVID-19 Response

DATE: 3-25-20

WHEREAS, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation on March 9, 2020, to remain in effect for 30 days regarding the outbreak of COVID-19 in Illinois, and;

WHEREAS, the Governor of the State of Illinois issued COVID-19 Executive Order No. 8 on March 20, 2020, effective through April 7, 2020 and;

WHEREAS, COVID-19 Executive Order No. 8 prohibits any gathering of more than ten people unless exempted under the Order; and

WHEREAS, COVID-19 Executive Order No. 8 directs government bodies to determine Essential Governmental Functions and identify employees and/or contractors necessary to the performance of those functions, but defines Essential Government Functions as "all services provided by . . . any . . . county . . . needed to ensure the continuing operation of the government agencies or to provide for or support the health, safety and welfare of the public"; and

WHEREAS, the Illinois Counties Code gives each county the power, among other things, to "regulate and fix the days and the hours of opening and closing of [all offices of all county officers at the county seat of each county], except when the days and the hours of opening and closing of the office of any county officer are otherwise fixed by law; but the power herein conferred shall not apply to the office of State's Attorney and the offices of judges and clerks of courts"; and

WHEREAS, this Resolution is adopted with the authority and agreement of Pike County Circuit Clerk Bryce Gleckler, Pike County State's Attorney Zachary Boren, and Pike County Resident Circuit Judge J. Frank McCartney; and


WHEREAS, the Pike County Board intends to use its authority as the governing body of the County of Pike to address certain issues relating to Essential Governmental Functions and access to county buildings while the Gubernatorial Disaster Proclamation remains in effect.

NOW, THEREFORE, IT BE AND IS HEREBY RESOLVED:

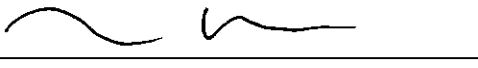
1. Effective immediately and as long as a Gubernatorial Disaster Proclamation remains in effect relating to COVID-19 in Illinois, access to the following County offices will be restricted as follows:
  - a. **Pike County Circuit Clerk's office (217-285-6612)**
    - i. When possible please pay traffic citations or fines online. Information is available at <https://www.pikecountyil.org/circuit-court/>, or call the office with questions. Payment may also be mailed to Pike County Circuit Clerk, 100 E. Washington St., Pittsfield, IL 62363.

- ii. When possible please pay child support/maintenance by check or money order payable to the recipient. Payments may be mailed to Pike County Circuit Clerk, 100 E. Washington St., Pittsfield, IL 62363.
  - iii. Passport processing is temporarily suspended.
- b. **Pike County Clerk and Recorder's office (217-285-6812)**
  - i. Employees will continue to provide all Essential Governmental Functions.
  - ii. Public access to the office is restricted.
  - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
  - iv. Updated information is always available at <https://www.pikecountyil.org/county-clerk/>.
- c. **Pike County Circuit Court for the Eighth Judicial Circuit**
  - i. All courts of the Eighth Judicial Circuit are operating at a reduced capacity, performing only essential functions. Until further notice, the following court cases will be held as scheduled, with appearances expected for all litigants unless travel or health exemptions apply:
    - 1. All matters with individuals in custody including bond court;
    - 2. Criminal felony matters except probation and payment reviews;
    - 3. Juvenile temporary custody (shelter care);
    - 4. Juvenile detention hearings;
    - 5. Petitions for Emergency Orders of Protection;
    - 6. Hearings for Plenary Orders of Protection;
    - 7. Emergency hearings on family matters (D and F cases) as scheduled by the court;
    - 8. Statutory Summary Suspension hearings;
    - 9. Mental Health hearings;
    - 10. Any other emergency hearings as scheduled by the Judge assigned.
  - ii. Attorneys and litigants with scheduled matters should appear unless unable to appear because of health exemptions. Please contact the Circuit Clerk's office to confirm court proceedings (217-285-6612).
- d. **Pike County Probation Department (217-285-2041)**
  - i. Clients should not report to the Probation Department unless a probation officer has scheduled an appointment or a drug test.
  - ii. Court-ordered drug testing is reduced to random only. This includes drug testing as a condition of bond.
  - iii. To schedule an appointment, call 217-285-2041, or contact your individual probation officer.
- e. **Pike County Public Defender's office (217-285-7000)**
  - i. Employees will continue to provide all Essential Governmental Functions.
  - ii. Public access to the office is restricted.
  - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.

- f. **Pike County Sheriff's Department (217-285-5011)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. The Pike County Sheriff has suspended all in-person visits to the Sheriff's Department. This includes visiting inmates in the Pike County Jail.
    - iii. Please call the office for service requests, and for emergencies call 911.
  - g. **Pike County State's Attorney's office (217-285-5646)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. Public access to the office is restricted.
    - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
  - h. **Pike County Supervisor of Assessments office (217-285-2382)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. Public access to the office is restricted.
    - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
    - iv. Information about the current assessment cycle is available at <https://www.pikecountyil.org/county-assessor/>.
  - i. **Pike County Treasurer's office (217-285-4218)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. Public access to the office is restricted.
    - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
    - iv. Payment other than in-person is strongly advised. Please mail checks to Pike County Treasurer, 121 E. Washington St., Pittsfield, IL 62363.
  - j. **Pike County Animal Control office (217-285-4811)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. Public access to the office is restricted.
    - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
  - k. **Pike County Highway Department (217-285-4364)**
    - i. Employees will continue to provide all Essential Governmental Functions.
    - ii. Public access to the office is restricted.
    - iii. Please call the office to schedule an appointment for business that is allowed pursuant to COVID-19 Executive Order No. 8.
2. The County of Pike declares that all functions performed by the County of Pike are Essential Governmental Functions, and authorizes department heads and elected office heads to use all available means to ensure continued availability of all Essential Governmental Functions. The County of Pike encourages all department heads and elected office heads to allow tele-working whenever possible, and flexibility in scheduling.

Approved: 

Andy Borrowman, Chairman of the Pike County Board

Attest: 

Natalie Roseberry, Pike County Clerk