

ASSUMED NAME INSTRUCTIONS

1. A certificate setting forth the name under which the business is to be transacted and the full names of the persons owning and the addresses of the owners. Certificate is to be notarized and filed in the County Clerk's office. A \$5.00 fee is to be collected at the time of filing.
2. Notice of the filing of such certificate shall be published in a local newspaper. Such notice shall be published once a week for 3 consecutive weeks. The first publication shall be within 15 days after the certificate is filed in the County Clerk's office.
3. Proof of publication shall be filed with the County Clerk within 50 days from date of filing the certificate.
4. Upon proof of publication, the clerk shall issue a receipt to the person filing such certificate, and issue a certificate of ownership of business.

Illinois Statutes 805 405/1

CERTIFICATE

File No. _____

The undersigned person or persons do hereby certify that our business is or is to be conducted or transacted under the name of _____

that its location is or will be _____
(street address)

in the _____
(city or village of)

in the County of _____, State of Illinois, and that the true or real full name or names of the person or persons owning, conducting or transacting the same with the post office address or address of said person or persons is as shown below.

Name	Address	City or Village
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Dated _____ 20____.

STATE OF ILLINOIS,
COUNTY OF _____ } ss.

Personally appeared before me

_____, _____,
_____, _____,

who duly acknowledged that they executed the above certificate.

Dated _____ 20____.

Notary Public

NOTE: Strike out words "or is to be" and "or will be" in the certificate if the business is already operating.