

## **PIKE COUNTY BOARD MEETING MINUTES**

**NOVEMBER 26, 2018**

The regular monthly meeting of the Pike County Board was held on November 26, 2018 at 7:00 PM. Mike Boren gave the invocation and Chairman Andy Borrowman led the Pledge of Allegiance. Chairman Andy Borrowman asked County Clerk, Donnie Apps, to call the roll. Those answering the roll call were John Birch, Andy Borrowman, Carrie Martin, Amy Gates, Bryce Gleckler, Rodger Hannel, Derek Ross, and Jim Sheppard. Fred Bradshaw was absent.

### **APPROVAL OF MINUTES OF OCTOBER 22, 2018 PIKE COUNTY BOARD MEETING**

Rodger Hannel made a motion to approve October 22, 2018 Pike County Board minutes. John Birch seconded the motion. Voice vote was 7-0 to approve.

### **APPROVEAL OF THE APPELLATE PROSECUTOR'S RESOLUTION**

Carrie Martin made a motion to approve the Appellate Prosecutor's Resolution. Amy Gates seconded the motion. Voice vote was 7-0 to approve the resolution.

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Pike County Board, in regular session, this 26 day of Nov, 2018 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this county by a court having jurisdiction, this county will provide reasonable and necessary clerical and administrative support on an as-needed basis.

BE IT FURTHER RESOLVED that the Pike County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2019, commencing December 1, 2018 and ending November 30, 2019, by hereby appropriating the sum of \$7,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2019.

Passed and adopted by the County Board of Pike County, Illinois, this 26 day of November, 2018.

ATTEST: Donna Aggs  
County Clerk

Chairman Angela

## **APPROVAL OF 2018 BUDGET AMENDMENTS**

John Birch made a motion to approve the 2018 Budget Amendments. Rodger Hannel seconded the motion. Voice vote was 7-0 to approve the amendments.

## PIKE COUNTY, ILLINOIS

## GIS FUND

## ANNUAL APPROPRIATIONS

Year Ending November 30,

	2017 Actual	2018 Appropriations	2018 Amendmen	2019 Appropriations
<b>REVENUE</b>				
Fees	\$ 69,403	\$ 76,000	\$ 63,500	\$ 67,000
Interest	216		65	65
Total Revenue	<u>69,619</u>	<u>76,000</u>	<u>63,565</u>	<u>67,065</u>
<b>DISBURSEMENTS</b>				
Website Development	24,321	1,500	7,000	1,500
Mapping	10,143		8,500	12,000
Technology Upgrades		20,000		15,000
Information Technology		15,000	17,000	10,000
Devnet	39,781	39,565	39,565	40,000
Total Expenditures	<u>74,245</u>	<u>76,065</u>	<u>72,065</u>	<u>78,500</u>
Revenue (Over) Under Expenditures	(4,626)	(65)	(8,500)	(11,435)
FUND BALANCE, BEGINNING	<u>159,521</u>	<u>158,434</u>	<u>154,895</u>	<u>146,395</u>
FUND BALANCE, ENDING \$	<u>154,895</u> \$	<u>158,369</u> \$	<u>146,395</u> \$	<u>134,960</u>

# COUNTY OF PIKE

Scott Syrcle  
Treasurer/ Ex-Officio Collector  
SSyrcle@pikecountyil.org

Office of County Treasurer  
Pike County Government Building  
121 East Washington Street  
Pittsfield, Illinois 62363  
Office hours 8:30 to 4:30 (M-F)

Phone: (217)-285-4218  
Fax: (217)-285-5451

November 9, 2018

## BUDGET AMENDMENT TREASURER AUTOMATION FUND

030-089-5485	Co. Treas. Auto Capital Outlay	- \$150.00 to \$1,850.00
030-089-5670	Co. Treas. Automation Fee	+ \$150.00 to \$1,150.00

Respectfully submitted;



Scott Syrcle  
Pike County Treasurer/Collector

CIRCUIT COURT  
EIGHTH JUDICIAL CIRCUIT  
STATE OF ILLINOIS

Chambers of  
**J. Frank McCartney**  
CIRCUIT JUDGE

Pike County Courthouse  
100 E. Washington Street  
Pittsfield, Illinois 62363

Telephone (217) 285-2025  
Fax (217) 285-4961

November 8, 2018



Pike County Board  
Pike County Finance Committee

RE: Amendment of 2018 Fiscal Budget

Dear Finance Committee,

Please consider this letter as my request to amend my 2017-2018 fiscal year budget for the following funds and line items:

1. County General Fund-Probation Office  
Amend Probation Officer salary to \$135,000 from \$94,335.00
2. Probation Services Fund  
Amend Probation Services-Supplies to \$44,300.00 from \$40,000.00  
Amend Prob. Serv Fund-Professional Services to \$32,000.00 from \$28,000.00
3. County General Fund-Courts  
Amend Alternate PD to \$83,000.00 from \$59,000.00  
Amend Juror Fees to \$9,348.14 from \$5,000.00
4. Court Systems Fund-\$13,200.00 from \$8,000.00

Respectfully,

J. Frank McCartney  
Pike County Resident Circuit Judge



November 09, 2018

Pike County Board  
Pike County Finance Committee

RE: Amendment of 2017-2018 Fiscal Budget

Pike County Board,

Please consider this as my request to amend my 2017-2018 fiscal year budget for the County Clerk's Office.

Increase Revenue Stamp line to                   \$77,000.00

This increases my total budget from \$376,853.00 to \$453,853.00.

Also, the County Clerk's Document Storage needs to be amended as follows:

Capital Outlay line change from \$3,500 to \$0

Increase Document Storage line to \$35,000.00

This increases the overall from \$33,500.00 to \$35,000.00

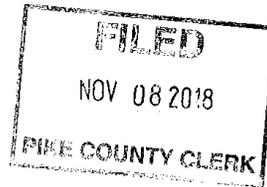
Respectfully,

Donnie Apps, Pike County Clerk

**Supervisor of Assessments  
2018 Budget  
Amendments**

Line Item	2018 Budget	Amended Budget
Extra Help	\$1,850.00	\$2,139.06
Supplies	3,000.00	3,019.39
Tax Cycle Hardware/Software	14,000.00	15,109.42

Cindy A. Shaw  
Pike County Supervisor of Assessments



PIKE COUNTY EMERGENCY MANAGEMENT AGENCY  
204 E. ADAMS ST. PIITSFIELD IL 62363

NOV 9<sup>th</sup>, 2018

Dear County Board Members,

Below are Budget amendments made for Pike County Emergency Management Agency for the Fiscal year 2018.

- Line Item Capital Outlay increase \$20,000.00. This increase is shown as a donation from Dakota Access Pipeline contributed a \$20,000.00 to purchase and build an incident command trailer unit. This unit is still being built and more assets are being purchase to the construction of the trailer and purchases are hoped to be completed by the end of the fiscal year.
- Line Item Vehicle Maintenance add \$188.00 from Radio Maintenance, decreasing Radio Maintenance to \$37.00 and increasing Vehicle Maintenance to \$1,188.00
- Line Item Administrator Salary add \$500.00 from Office Supplies decreasing Office Supplies to \$500.00 and increasing Administrator Salary to \$20,452.00

These budget amendments reflect from various different items. Due to the Dakota Access Donation it will show an increase in budgeted expenditures, however due to several line items being under budget the exact overall budget expenditure is unknown at this point.

Sincerely,

Joshua Martin

EMA Director

6  
 PIKE COUNTY, ILLINOIS  
 COUNTY GENERAL FUND  
 BUILDING AND GROUNDS  
 ANNUAL APPROPRIATIONS  
 Year Ending November 30,

	2017 Actual	2018 Appropriations	2018 Amendment
<b>DISBURSEMENTS</b>			
Janitor's Supplies	\$ 570	\$ 2,000	\$ 2,000
Fuel for Courthouse	2,738	9,000	9,000
Water	1,777	1,600	1,600
Telephone	14,193	12,500	12,500
Electric	29,264	29,000	29,000
Contractual Services	10,762	7,500	7,500
Salary-Maintenance	47,267	39,647	39,647
Salary-Assistant		8,625	8,625
Maintenance	20,163	19,000	19,000
Capital Outlay	55,773	80,000	350,000
Debt Service	<u>273,149</u>	<u>61,987</u>	<u>61,987</u>
 Total Building & Grounds	 <u>\$ 455,656</u>	 <u>\$ 270,859</u>	 <u>\$ 540,859</u>

**FILED**  
 NOV 08 2018  
 PIKE COUNTY CLERK

20  
 PIKE COUNTY, ILLINOIS  
 COUNTY GENERAL FUND  
 ANIMAL CONTROL  
 ANNUAL APPROPRIATIONS  
 Year Ending November 30,

	2017 Actual	2018 Appropriations		2018 Amendment
<b>DISBURSEMENTS</b>				
Warden Salary	\$ 34,001	\$ 33,051	\$	\$ 33,051
Assistant Warden Salary	24,420	24,920		24,920
Vehicle Maintenance	2,859	4,000		4,000
Supplies	3,329	1,300		3,200
Utilities	1,756	2,200		1,800
Veterinary Services	8,257	1,500		2,800
Uniforms		150		150
Training		100		100
Postage	1,839	2,200		1,800
Part-time Help	<u>2,314</u>	<u>3,000</u>		<u>2,400</u>
<b>Total Expenditures</b>	<b>\$ <u>78,775</u></b>	<b>\$ <u>72,421</u></b>	<b>\$ 0</b>	<b>\$ <u>74,221</u></b>

**FILED**  
 NOV 08 2018  
 PIKE COUNTY CLERK

31  
PIKE COUNTY, ILLINOIS

RABIES FUND

ANNUAL APPROPRIATIONS

Year Ending November 30,

	2017 Actual	2018 Appropriations	2018 Amendment
<b>REVENUE</b>			
Licenses & Permits	\$ 35,556	\$ 30,000	\$ 30,000
Interest	<u>178</u>	<u>200</u>	<u>250</u>
Total Revenue	<u>35,734</u>	<u>30,200</u>	<u>30,250</u>
<b>EXPENDITURES</b>			
Supplies	7,832	9,500	9,500
Animal Loss	25	1,000	1,000
Capital Outlay	<u>          </u>	<u>10,000</u>	<u>40,000</u>
Total Expenditures	<u>7,857</u>	<u>20,500</u>	<u>50,500</u>
Revenue Over (Under) Expenditures	27,877	9,700	(20,250)
<b>OTHER FINANCING SOURCES (USES)</b>			
Interfund Transfers	<u>(39,880)</u>	<u>          </u>	<u>          </u>
Net Change in Fun	(12,003)	9,700	(20,250)
FUND BALANCE, BEGINNING	<u>58,383</u>	<u>68,983</u>	<u>46,380</u>
FUND BALANCE, ENDING	<u>\$ 46,380</u>	<u>\$ 78,683</u>	<u>\$ 26,130</u>

**FILED**  
NOV 08 2018  
PIKE COUNTY CLERK

Pike County, Illinois  
 County General Fund  
**Sheriff's Office**  
 FY 18  
 AMMENDMENT

Disbursements	explanations	2018 Appropriations	2018 Actual	+ or -
Sheriff		60,550	60,550	0
Unit A (Deputies)	Deputy's = 10 +1 Task Force Deputy	513,844	513,844	0
Unit B (Corrections, Cook, & Bailiff)	3-c/o's; 1 admin; 0 bailiffs; 1 cook	273,262	340,483	██████
Unit C (Dispatchers)	8 dispatchers; 1 coordinator *Will be speaking with Clerk regarding WHY	360,633	292,756	67,877
Contractual Services	All 100% reimbursed by our contracts (Riverlands, Transport Feds, etc...) + overhead	32,000	73,987	██████
Overtime/part-time/Holidays	Holiday Annual: \$31,700 Overtime for all personnel and part-timers	81,000	134,706	██████
Supplies/Uniform	Includes all supplies (uniform, bldg., overhead)	10,000	32,518	██████
Bldg Maintenance	Our facility is currently 25 years old and we are beginning to see the need to address countless plumbing issues which are becoming professional in grade - We attempted to do much of the work with Paul & an inmate...we will continue this philosophy			
Vehicle Maintenance	Overhead - very high mileage	45,000	66,348	██████

Pike County, Illinois  
County General Fund  
**Sheriff's Office**  
FY 18  
AMMENDMENT

	vehicles			
Boarding Prisoners		115,000	150,461	█
Transportation of Prisoners	100% reimbursed + overhead	16,000	1,350	14,650
Deputy Training	Standard WCIT costs plus certification by state which depends if we have any new officers	7,500	14,216	█
Computer Network	Contracts for computers, copiers, fax, printers + radio monthly costs - great deal of this is new technology that keeps growing and expanding	58,000	41,570	16,430
Fuel-Jail	Natural gas (Ameren)	9,000	8,000	1,000
Water-Jail	City	7,500	7,500	0
Electric-Jail	Ameren	24,500	18,500	6,000
Phone	Only pay the portion 9-1-1 doesn't	26,000	26,000	0
Capital Outlay	Computers	53,520	53,520	0
TOTAL		1,693,310	1,837,810	144,500

Several variables exist regarding this year....

1. Capital Outlay
2. Contractual Services
3. Boarding Prisoners
4. Unit B

Contractual Services are jobs we agree to that are 100% reimbursed to county; Boarding Prisoners & Unit B are a direct result of moving our Fed Inmate Population up over 10 inmates per day in comparison to last year. That is why our revenue has increased so much this year.

PIKE COUNTY AMBULANCE SERVICE  
24085 365<sup>th</sup> St Pittsfield, IL 62363

Nov, 9<sup>th</sup> 2018

Greetings Pike County Board Members,

Below are the budget amendment requests made for Pike County Ambulance Service for the fiscal year 2018.

- Line Item Uniforms add \$1,500.00 from Capital Outlay increasing the uniform line item to \$7,000.00 and decreasing the capital outlay line item to \$112,021.00.
- Line Item Health Insurance add \$4,600.00 from Capital Outlay increasing the Health Insurance Line Item to \$69,100.00 and decreasing Capital Outlay to \$107,421.00
- Line Item Fuel add \$10,000.00 from Medical Supplies increasing the fuel line item to \$45,000.00 and decreasing Medical Supplies to \$45,00.00
- Line Item Training & Education add \$2,700.00 from Capital Outlay increasing Training & Education to \$6,300.00 and decreasing Capital Outlay \$104,721.00.
- Line Item Telephone add \$1,125.00 from Utilities decreasing utilities to \$13,875.00. Add \$1,125.00 from Supplies Expense decreasing Supplies Expense to \$13,875.00. This would increase Telephone Line Item to \$5,050.00
- Line Item Contractual Services add \$340.00 from License & Fee line item increasing contractual services to \$100,340.00 and decreasing license & fee to \$410.00
- Line Item Building Project add \$231.00 from Radio Maintenance increasing Building Project to \$61,623.00 and decreasing Radio Maintenance to \$2769.00
- Line Item Postage increase \$50.00 from Radio Maintenance increasing Postage to \$550.00 and decreasing radio Maintenance to \$2719.00
- Line Item Salary Amb Personnel add \$42,875.00 from Capital Outlay decreasing Capital Outlay to \$61,846.00. Add \$1732.00 to Salary Amb-Personnel from Radio Maintenance decreasing to \$987.00. Add \$1500.00 to Salary Amb-Personnel from Vehicle Maintenance decreasing Vehicle Maintenance to \$23,500.00. These combined would increase Salary Ambulance Personnel \$46,107 to show ending line item for Salary Ambulance Personnel at \$803,098.00

These amendments came from various line items within the current budget. Unless unforeseen circumstances happen, this will not effect the overall all annual budget amount just individual line items.

Sincerely,

Joshua Martin  
Ambulance Administrator

**APPROVAL OF 2018-2019 FISCAL YEAR APPROPRIATION**

John Birch made a motion to approve the 2018-2019 Fiscal Year Appropriation. Rodger Hannel seconded the motion. Voice vote was 5-2 to approve the appropriation, Carrie Martin and Derek Ross voting no.

PIKE COUNTY, ILLINOIS  
 APPROPRIATION RESOLUTION

Be it resolved, by the Board of Pike County, Illinois, that there shall be and there is hereby appropriated the following sums of money from all taxes levied by said Pike County plus all other sources for the purpose herein specified for the period beginning December 1, 2018 and ending November 30, 2019:

Fund	Total Appropriation
County General Fund	\$ 4,855,420
County Highway and Equipment Rental Fund	1,294,262
County Road and Bridge Fund	338,092
Aid Matching Fund	641,871
Motor Fuel Tax Fund	1,169,613
Tuberculosis Fund	18,710
Municipal Retirement Fund	428,750
Mental Health Fund	125,000
Health Department Fund	2,065,000
Liability Insurance Fund	844,389
Social Security Fund	408,408
Rabies Fund	20,500
Law Library Fund	8,675
Child Support Fee Fund	23,500
County Clerk Document Storage Fund	39,300
Court System Fund	35,000
Court Automation Fund	48,000
Probation Services Fund	168,239
Drug Enforcement Fund	1,000
Dare Fund	15,000
Judicial Security Fund	38,435
County Treasurer Automation Fee Fund	9,030
Revolving Loan Fund	2,500
GIS Fund	78,500
Circuit Clerk Document Storage Fund	75,000
County Recorder Special Fund	6,520
Emergency Telephone Fund	239,600
Ambulance Fund	1,539,791
Township Engineering Revolving Fund	365,514
Circuit Clerk Operations & Admin Fund	7,000
DUI Enforcement Fund	6,000
State's Attorney Records Automation Fund	<u>2,000</u>
 Total	 \$ <u>14,918,619</u>

**APPROVAL OF 2018-2019 STATEMENT OF TAX LEVIES**

Rodger Hannel made a motion to approve the 2018-2019 Statement of Tax Levies. John Birch seconded the motion. Voice vote was 5-2 to approve the Statement of Tax Levies, Carrie Martin and Derek Ross voting no.

PIKE COUNTY, ILLINOIS  
 STATEMENT OF TAX LEVIES AND RESOLUTIONS  
 Year Ending November 30, 2019

Whereas, the County Board of the County of Pike in the State of Illinois, has determined the amount of all taxes necessary to be raised for the following purposes: County General Fund, County Highway and Equipment Rental Fund, County Bridge Fund, Aid Matching Fund, Tuberculosis Fund, Municipal Retirement Fund, Pike County Mental Health Fund, Pike County Health Department Fund, Liability Insurance Fund, Social Security Fund, and for the payment of the ordinary and necessary expenses of said County of Pike, for the fiscal year beginning December 1, 2018 and ending November 30, 2019.

Therefore, be it resolved, by the said County Board of Pike County, that the sum of three million, one hundred sixty-eight thousand, and sixty-nine dollars, being the total amount of the appropriation legally made, which is to be collected from the tax levies of Pike County, for the fiscal year beginning December 1, 2018 and ending November 30, 2019 be and is hereby assessed and levied upon and against all the taxable property within said Pike County, in the State of Illinois, as the same as, or may be assessed and equalized as provided by law for the year A.D., 2018.

Be it resolved and ordered by the County Board of Pike County, in the State of Illinois, that the County Clerk of Pike County, in the State of Illinois, is hereby directed to extend and assess the stated sums against and upon all the taxable property in said Pike County, in the State of Illinois, as the same as, or may be assessed and equalized for taxation for the year A.D., 2018.

Be it further resolved and ordered by the said County Board of Pike County, in the State of Illinois that the following sums of money be and is hereby levied and shall be used for the objects and purposes heretofore legally appropriated for the listed funds as follows:

	Tax Levy	Maximum Rate
County General Fund	\$ 673,582	.270
County Highway and Equipment Rental Fund	255,000	.100
County Bridge Fund	130,000	.050
Aid Matching Fund	130,000	.050
Tuberculosis Fund	18,710	.0075
Municipal Retirement Fund	370,000	RTP
Mental Health Fund	125,000	.050
Health Department Fund	250,000	.100
Liability Insurance Fund	844,369	RTP
Social Security Fund	<u>371,408</u>	RTP
	<u>\$ 3,168,069</u>	

**APPROVAL THE RESIGNATION OF BOARD MEMBER BRYCE GLECKLER**  
**AS OF NOVEMBER 30, 2018**

The board thanked Bryce for his service and wished him luck at his new position.

John Birch made a motion to approve the resignation of Board Member Bryce Gleckler as of November 30, 2018. Carrie Martin seconded the motion. Voice vote was 7-0 to approve the resignation.

**COMMITTEE REPORTS**

**Finance Committee**

Finance Committee

The finance committee of the Pike County Board met at 5:00PM on November 14, 2018 in the conference room of the Pike County Government building. Members present were Amy Gates, Rodger Hannel, Jim Sheppard and County Board Chairman Andy Borrowman. Also present were Scott Syrcle and Donnie Apps.

Routine bills in the amount of \$115,014.01 were approved for payment on a motion by Amy Gates and a second by Rodger Hannel

The first item of business was the review and approval of the budget amendments which had been posted downstairs by November 9. Those were; County Clerk's office, Building and Grounds, Animal Control, Rabies fund, Probation, Probation Services, Courts, Court System Fund, Supervisor of Assessments, GIS, Treasurer Automation, County Clerk Document Storage, Ambulance, and Emergency Management. Rodger Hannel made a motion to approve the amendments that were presented and Amy Gates seconded. Motion carried.

Next, we opened the bids for the loan for the county general fund. There were only two banks who submitted bids United Community Bank bid 3.69% and Farmers State Bank bid 3.43%. Rodger Hannel made a motion to accept the Farmers State Bank bid and Amy Gates seconded. Motion carried. Scott Syrcle said he would have the resolution ready for the board meeting.

Sheriff Petty had submitted papers with the end of year draw for deputies and their comp time. There was a question about paying a deputy for sick time since he is retiring and is maxed out on this. The committee felt that it would set a precedent and declined to allow this.

Amy Gates made a motion to adjourn and Rodger Hannel seconded. Motion carried.

Meeting adjourned at 6:07PM

Amy Gates made a motion to approve the Finance Committee minutes as submitted. Carrie Martin seconded the motion. Voice vote was 7-0 to approve.

Amy Gates made a motion to approve the Resolution authorizing Treasurer to borrow funds for General Fund. John Birch Seconded. Voice vote was 7-0 to approve.

**COUNTY OF PIKE**  
**PIKE COUNTY COURTHOUSE**  
**PITTSFIELD, ILLINOIS 6236**

**RESOLUTION**

**WHEREAS**, The County of Pike anticipates a cash flow deficit:

**WHEREAS**, Chapter 50 of the Illinois Compiled Statutes, Section 420, entitled Tax Anticipation Note Act, authorized counties to issue from time to time general obligation notes in an amount including principal, interest thereon and costs of issuance not exceed 85% of the taxes levied for a specific fund for the year during which the notes are issued;

**WHEREAS**, The County of Pike deems it necessary and expedient to alleviate cash flow deficit by issuing said notes not to exceed \$572,544.70 as deemed necessary by the Pike County Treasurer to be dated after December 1, 2018 with a maturity of November 30, 2019, with an interest rate to coincide with the last line of this resolution and further for the levy and collection of a direct annual tax upon all the taxable property of Pike County sufficient to pay the principal and interest on the notes to maturity;

**WHEREAS**, this loan is qualified for tax-exempt obligation within the meaning of Section 265B-3 of the Internal Revenue Code of 1986 as amended; and

**WHEREAS**, the Pike County Treasurer or his or her deputies in office, are hereby authorized for and on behalf of the County of Pike to advance funds, by written request, for the purpose of the Pike County General Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Pike issue said notes to the Farmers State Bank at a rate of 3.43% as a result of the bids, as deemed needed by the County Treasurer.

11-26-18

Date



Andy Borrowman/Pike County Board Chairman



Donnie Apps/Pike County Clerk

## Building & Grounds

Buildings and Grounds Committee Meeting - November 14, 2018

The Buildings and Grounds Committee met on Wednesday, November 14, 2018, at 3:30 p.m. Those present were Rodger Hannel, Derek Ross, Darwin Feenstra, Donnie Apps, Paul Petty, David Greenwood, Frank McCartney and Joe Petty. Those absent were Carrie Martin and Andy Borrowman.

The main topic of the meeting was discussing HB5970, being considered by the Illinois State Legislature. In summary, under HB5970, each institution that has an attendance of 1,000 people and/or each courthouse shall maintain a walk-through metal detector at each point of entry. This includes schools and hospitals.

The main problem with this metal detector security requirement is the cost to the county to achieve this. The Pike County Courthouse would have to renovate our entrance to the courthouse, and this will be very expensive. In addition, there will be additional staffing costs to supervise this metal detector. Paul Petty, Joe Petty and Frank McCartney discussed some options to implement this metal detector system.

The B & G committee asked Joe Petty to come up with a couple of options on how to renovate our entrance way at the courthouse to see what could feasibly be done for the full County Board to review and consider.

A motion was made by Derek Ross to pay the monthly bills totaling \$61,797.20. Rodger Hannel seconded, and the motion passed.

Darwin Feenstra stated that one of the new boilers is installed and the second boiler will be installed soon. Also, the new circulating pump is installed. He also mentioned the need for a new vacuum cleaner for the Annex building.

Derek made a motion to adjourn at 4:20 p.m. Rodger seconded, and the motion passed.

Carrie Martin made a motion to approve the Building and Grounds Committee report as submitted. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve the Building and Grounds committee report, motion carried.

The Larry Casteel family requested to place a 6 foot green steel bench in memory of their daughter along the west sidewalk of the courthouse, on a pad that is already in place, near the Bob Capps bench. Rodger Hannel made a motion to approve the request. John Birch seconded the motion. Voice vote was 7-0 to approve the request.

Highway Committee

**Road and Bridge Committee  
Meeting Minutes  
November 19, 2018 at 6:00 p.m.**

The Road & Bridge Committee met Monday, November 19, 2018 at 6:00 p.m. at the County Highway Department. The meeting was called to order at 6:04 p.m.

**ROLL Call:**

Present Bryce Gleckler, Rodger Hannel and Andy Borrowman  
Absent: Fred Bradshaw  
Others present: Chris Johnson, County Engineer  
Gary Laux, Resident Engineer

**PUBLIC COMMENT:** None.

**PAYMENT OF CLAIMS:** A motion was made by Bryce Gleckler, seconded by Rodger Hannel to pay claims per claim reports dated November 19, 2018. Motion carried.

**HALF AID TO BRIDGE:** None.

**WHITE BRIDGE:** No updates received.

**MFT RESOLUTION FOR 2019:** A motion was made by Rodger Hannel, seconded by Bryce Gleckler to approve the annual Resolution for Maintenance Under the Illinois Highway Code for 2019 in the sum of \$423,000.00. Motion carried.

**COUNTY ENGINEER SALARY FOR 2019:** A motion was made by Rodger Hannel, seconded by Bryce Gleckler to approve the 2019 Illinois Department of Transportation's suggested salary for Pike County Engineer in the sum of \$99,704.00. One-half of the salary to be reimbursed from Federal Surface Transportation Program Funds.

**NEW BUSINESS:** None.

**OLD BUSINESS:**

Snow Removal: There was discussion on snow removal efforts and it was noted that it has snowed much earlier this year than normal.

County Highway 13: County Highway 13 project is now complete.

Salaries: Highway Department staff salary adjustments were discussed, but no action was taken.

**ADJOURNMENT:** A motion was made by Rodger Hannel seconded by Bryce Gleckler, to adjourn meeting at 6:17 p.m. Motion carried.

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Chris R. Johnson, P. E.  
County Engineer

Carrie Martin made a motion to approve the Highway Committee reports as submitted. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve the report as submitted.

Carrie Martin made a motion to approve the MFT Resolution for 2019 in the sum of \$423,000.00. Bryce Gleckler seconded the motion. Voice vote was 7-0, motion carried.

Rodger Hannel made a motion to approve the salary of the County Engineer as recommended by the Illinois Department of Transportation in the sum of \$99,704.00. One-half of the salary to be reimbursed from Federal Surface Transportation Program funds. Bryce Gleckler seconded the motion. Voice vote was 4 yes and 3 no to approve the salary. Motion carried.

Board member Carrie Martin noted the wording in the contract stated if the State cannot pay their one-half the County would be responsible for the whole amount. Chairman Borrowman responded it was so noted.

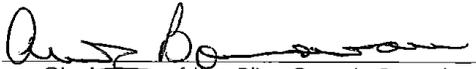
RESOLUTION NO. \_\_\_\_\_  
SECTION 19-00000-00-CS  
SALARY OF COUNTY ENGINEER

WHEREAS, the County desires to appropriate funds for the purpose of payment of the County Engineer's salary for the period beginning January 1, 2019 and ending December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED that the sum of Ninety-six thousand Eight hundred dollars (\$99,704.00) hereby is appropriated for payment of the County Engineer's salary. Said appropriations include Motor Fuel Tax funds and no funds from the County's local tax fund.

BE IT FURTHER RESOLVED that the County hereby authorizes the sum of Forty-nine thousand eight hundred fifty-two dollars (\$49,852.00) of their Surface Transportation Program funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State funds. The State funds shall equal fifty percent (50%) of the County Engineer's annual salary.

DATED this 26th day of November, 2018.

  
Chairman of the Pike County Board

ATTEST:

  
County Clerk

## Public Safety

### Public Safety Committee

November 29, 2018

The Pike County Public Safety Committee met at 6:30 pm on November 29, 2018 at the home of the Pike County Ambulance Service.

Those present included: Carrie Martin, Andy Borrowman, Bryce Gleckler, Derek Ross and PCAS Administrator Josh Martin.

The financial reports given by admin Martin was given. He reported an income of \$121,573.29; expenses in the amount of approximately \$93,500; giving PCAS an approximate surplus of \$28,000. On a motion by Gleckler and seconded by Ross, the regular monthly bills were approved.

### Administrator Report:

Josh Martin shared that the new ambulance is slated to reach Pike County by the end of December.

Annual testing for new staff was disrupted by the first winter snow. Rescheduling of the testing is pending.

There appears to be some confusion regarding billing to PCAS when related to inmates housed at the Pike County Jail. Josh Martin was advised to discuss the issue with incoming Sheriff Greenwood.

There being no further business the meeting adjourned at 7:55 pm on a motion by Ross seconded by Gleckler.

Rodger Hannel made a motion to approve the Public Safety Committee report as presented. Derek Ross seconded the motion. Voice vote was 7-0 to approve, motion carried.

## GIS/IT

### GIS Committee

The GIS committee of the Pike County board met at 5:04PM on Wednesday November 21, 2018 in the Emergency Operations Center of the Pike County Jail. Those present were; Amy Gates, Derek Ross, Jim Sheppard, Board Chairman Andy Borrowman, Justin Krohn, and Sandy Schacht. Routine bills in the amount of \$9891.18 were approved for payment on a motion by Derek Ross and a second by Amy Gates.

In Sandy Schacht's report we learned there had been several IT issues of a minor nature in the last month and an issue with the handset cords on phones. We touched on the fax issue again and Sandy relayed the results of asking the various offices how much they use their fax machines. Sandy related that the computer technician who does most of the county's work is leaving Marco

and there has been a replacement named. Sandy also cleaned up some email accounts that had seen no activity for the past year.

We received a quote on support for the Maraki appliance which handles the firewall for the courthouse. We were given the option of one year or three years. After discussion, Derek Ross made a motion to go with one year renewal and find out what our options are before it renews next year. Amy Gates Seconded, motion carried.

We also discussed having another administrators meeting in January since there will be several new people in charge and there have been a few things that everyone needs to be updated on. A date has tentatively been set for January.

Justin Krohn is working as a Peace Corps intern with Pike County Economic Development Corporation. His field of expertise is in GIS. After some discussion it was decided to reach out to all of the offices that use GIS and have Justin swing by and see what they are doing and see if he has any ideas that will be helpful to the county. Derek Ross made a motion to adjourn and Amy Gates seconded. Motion carried.

Meeting adjourned at 6:27PM

Amy Gates made a motion to approve the GIS/IT Committee report as presented. Carrie Martin seconded the motion. Voice vote was 7-0 to approve, motion carried.

## ETSB

### ETSB Committee

The Emergency Telephone Systems Board met on November 19, 2018 in the Emergency Operations Center at the Pike County Jail at 6:30 PM. Those members present were; Jon Fesler, Tom Lewis, Jason White, Larry Bradshaw, David Greenwood, Josh Martin, and Jim Sheppard. Also present was 911 coordinator Sandy Schacht.

Routine bills in the amount of \$171,511.57 were approved for payment.

Sandy Schacht stated in her report that the installation of the new radio system has been delayed until December 7, 2018 and she would rather they start on the following Monday in case there are problems. She also gave the committee a tour of the remodeled dispatch center and we had a discussion of the protocol for running test pages.

We then talked about updating the intergovernmental agreement between the ETSB and the Sheriff's Department and the Pike County Board. This document was executed in March 2006. Upon a quick review it was noted that since 911 was still being built at the time of the agreement the verbiage needs to be update. It was determined that Sandy work on the glaring examples and then forward a copy to Zack Boren so that we have a more current and Sandy was also to make sure that the document was compliant with existing regulation.

The next ETSB meeting will be January 14, 2019 at 6:30 PM in the EOC.

Meeting adjourned at 7:16PM on a motion by Tom Lewis and a second by Larry Bradshaw.

Carrie Martin made a motion to approve the ETSB Committee report as presented. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve, motion carried.

#### INSURANCE COMMITTEE

##### Insurance Committee

The Insurance committee of the Pike County Board met November 15, 2018 at 2:30PM in the conference room of the Pike County Government building. Members present were, John Birch, Derek Ross, Jim Sheppard, and County Chairman Andy Borrowman.

The first item of business was a continued discussion of the county's dental and vision coverage. Derek Ross made a motion that the county Pay \$25.00/ month to each employees dental coverage and the employee would pay the difference between \$25.00 and the billed premium.. John Birch seconded, motion carried.

It was reported to the committee that there had been an error in the payroll deductions for some employees who had purchased additional dental and vision coverage and that not all who employees were being charged the same amount and that this had gone on for quite some time. The committee discussed how an error like this could occur and it was pointed out that it was on oversite on the part of bill reconciliation. Derek Ross then asked if there has been an audit of other bills to make sure there are no other outstanding payroll deduction issues and the committee was told yes and there were no other issues. Since our contract with the union states that employees shall pay the same rates as other employees for insurance there had been a grievance filed on the matter. There were four employees affected by this error and it had been determined that we owed each of them \$128.00. Derek Ross made a motion to pay those employees who had been overcharged for dental and vision insurance \$128.00 each to rectify this payroll error. John Birch seconded, motion carried.

During the HRP discussion, it came to light that the Spouse of an Employee was on the HRP, but that the Employee was on the County's group health plan. Derek Ross questioned how the Spouse of an employee could be on the HRP as he understood that the HRP was only available to employees. He was then told that the Spouse in question being covered was a former employee. Derek Ross then asked in the County provides retire coverage and/or has the County been paying for that spouses HRP? No answer could be provided.

Derek Ross made a motion to adjourn and John Birch seconded. Motion carried.

Meeting adjourned at 3:29PM

There was a lot of discussion about the HRP plan the county currently offers. The original committee minutes had an increase in the premium for that plan. Carrie Martin made a motion to approve the original minutes with the increase in premium to the HRP plan. Amy Gates seconded the motion. Voice vote was 3 yes and 4 no, motion failed.

Jim Sheppard then made a motion to approve the minutes minus the 4<sup>th</sup> paragraph that had the premium increase. John Birch seconded the motion. Roll call vote was 4 yes and 3 no motion carried. Board members Birch, Gleckler, Hannel, and Sheppard voted yes. Board members Gates, Martin, and Ross voted no.

### **NEW BUSINESS**

The Board set the County Board Organizational meeting for Monday, December 3, 2018 at 7:00 pm in the lower courtroom of the Pike County Courthouse.

Chairman Borrowman notified Republican Central Committee Chairman John Birch that he would be sending him an email notifying him of the open position on the board due to Bryce Gleckler's resignation. If John will get him the name of their choice, they could seat him that meeting as well.

Jane Johnson of the Pike County Health Department handed out possible changes in the County Food Ordinance. These may need to be in place after the first of the year. Hopefully they can meet with the Public Safety Committee next month to go over these possible changes.

### **OLD BUSINESS**

None

### **CHAIRMAN'S REMARKS**

Chairman Borrowman thanked retiring County Clerk Donnie Apps for his service to the County and the board. He also recognized that board member Fred Bradshaw was also retiring and thanked Fred for his service to the county as well.

### **SUMMARY OF EXPENSES & MILEAGE & PER DIEM REPORT**

#### **BILL BOARD REPORT**

**STATE OF ILLINOIS  
COUNTY OF PIKE**

**PIKE COUNTY BOARD**

OCT BILLS PAID IN NOV

MR. CHAIRMAN AND MEMBERS OF THE BOARD:  
THE FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE AND THE BUILDING AND GROUNDS  
COMMITTEE WOULD RESPECTFULLY SUBMIT THE FOLLOWING EXPENSE AND TOTALS THAT THE  
COUNTY CLERK HAS BEEN DIRECTED TO ISSUE CHECKS FOR  
THE SAME.

BUILDING AND GROUNDS COMMITTEE	\$61,797.50
PUBLIC SAFETY COMMITTEE	\$82,846.39
FINANCE COMMITTEE	\$115,014.01
GIS	\$9,891.18
CORONER	\$2,102.85
SHERIFF	\$43,810.75
REGIONAL SUPERINTENDENT OF SCHOOLS	\$0.00
COURTS	\$8,085.00
PROBATION	\$0.00
COUNTY BOARD	\$3,835.00
COUNTY CLERK	\$27,199.66
CIRCUIT CLERK	\$1,383.80
STATES ATTORNEY	\$3,980.36
STATE VITAL RECORDS	\$8.00
TREASURER	\$2,763.93
ZONING	\$398.39
ESDA	\$235.77
SUPERVISOR OF ASSESSMENTS	\$3,488.00
CODE HEARING	\$791.64
ANIMAL CONTROL	\$643.54
PUBLIC DEFENDER	\$1,006.26
RABIES	\$125.31
LAW LIBRARY FUND	\$0.00
COUNTY CLERK DOCUMENT STORAGE FUND	\$10.00
COURT SYSTEM FUND	\$2,413.22
CIRCUIT CLERK AUTOMATION FUND	\$2,550.13
JUDICIAL SECURITY	\$0.00
COUNTY TREASURER AUTOMATION FUND	\$927.40
CIRCUIT CLERK DOCUMENT STORAGE FUND	\$0.00
RECORDERS SPECIAL FUND	\$6,755.00
STATES ATTORNEY AUTOMATION FUND	\$0.00
REVOLVING LOAN FUND	\$2,500.00

OPERATIONS & ADMIN FUND  
GRAND TOTAL

(NON  
COMPUTER  
ACCT)

\$0.00  
\$269,549.08

**Pike County Board Mileage & Per Diem  
26-Nov-18**

**Board Meeting  
26-Nov-18**

John Birch	1	\$	57.09
Andy Borrowman	1	\$	61.45
Fred Bradshaw	1	\$	67.44
Amy Gates	1	\$	71.80
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Carrie Martin	1	\$	63.08
Derek Ross	1	\$	66.35
Jim Sheppard	1	\$	58.72
<b>Total</b>		<b>\$</b>	<b>577.54</b>

**Finance  
14-Nov-18**

Andy Borrowman	0	\$	-
Jim Sheppard	1	\$	58.72
Rodger Hannel	P	\$	21.80
Amy Gates	1	\$	71.80
<b>Total</b>		<b>\$</b>	<b>152.32</b>

**Highway  
19-Nov-18**

Andy Borrowman	1	\$	61.45
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Fred Bradshaw	1	\$	67.44
<b>Total</b>		<b>\$</b>	<b>260.50</b>

**Building and Grounds  
14-Nov-18**

Andy Borrowman	0	\$	-
Roger Hannel	1	\$	71.80

Derek Ross	1	\$	66.35
Carrie Martin	0	\$	-
<b>Total</b>		<b>\$</b>	<b>138.15</b>

**GIS**  
**21-Nov-18**

Andy Borrowman	1	\$	61.45
Jim Sheppard	1	\$	58.72
Amy Gates	1	\$	71.80
Derek Ross	1	\$	66.35
<b>Total</b>		<b>\$</b>	<b>258.32</b>

**Public Safety**  
**21-Nov-18**

Andy Borrowman	P	\$	11.45
Carrie Martin	1	\$	63.08
Bryce Gleckler	1	\$	59.81
Derek Ross	P	\$	16.35
<b>Total</b>		<b>\$</b>	<b>150.69</b>

**Insurance**  
**15-Nov-18**

Andy Borrowman	1	\$	61.45
Jim Sheppard	1	\$	58.72
John Birch	1	\$	57.09
Derek Ross	1	\$	66.35
<b>Total</b>		<b>\$</b>	<b>243.61</b>

**UCCI**  
**24-Sep-18**

Rodger Hannel	1	\$	143.74
<b>Total</b>		<b>\$</b>	<b>143.74</b>

**TRRC**  
**8-Nov-18**

John Birch	1	\$	104.50
<b>Total</b>		<b>\$</b>	<b>104.50</b>

**BOARD MEETING**  
**22-Oct-18**

Derek Ross	-1		\$	(66.35)
			\$	<b>(66.35)</b>
<b>Labor</b>				
<b>17-Oct-18</b>				
Andy Borrowman	-1	PD	\$	(50.00)
Bryce Gleckler	-1	PD	\$	(50.00)
Rodger Hannel	-1	PD	\$	(50.00)
			\$	<b>(150.00)</b>
			\$	1,813.02

Derek Ross made a motion to approve the Nov, 2018 monthly expenses and mileage & per diem report as presented. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve the reports as presented.

**QUESTIONS FROM PRESS AND VISITORS (5MIN)**

Mike Boren of The Pike Press asked Martin and Ross why they voted against the budget and their response was they do not agree with using liability insurance money for the reinsurance.

Mike also asked why they voted against the Engineers salary. Did not like the language in the contract.

**CLOSED SESSION PURSUANT TO 5 ILCS 120/2( C)(11) PROBABLE PENDING LITIGATION**

Amy Gates made a motion to go to closed session under 5 ILCS 120/2(c )(11). Carrie Martin seconded the motion. Voice vote was 7-0 to approve, motion carried.

Entered into closed session at 8:23pm

Carrie Martin made a motion to enter into open session. John Birch seconded the motion. Voice vote was 7-0 to approve, motion carried.

Entered into open session at 8:47 pm

Amy Gates made motion to adjourn. Carrie Martin seconded the motion. Voice vote 7-0 to adjourn.

Meeting adjourned at 8:50 PM.