

## **PIKE COUNTY BOARD MEETING MINUTES**

**JULY 23, 2018**

The regular monthly meeting of the Pike County Board was held on June 23, 2018 at 7:00 PM. Pastor Brent Joy of the Calvary Baptist Church gave the invocation and Chairman Andy Borrowman led the Pledge of Allegiance. Chairman Andy Borrowman asked Deputy County Clerk, Ann Moffit, to call the roll. Those answering the roll call were John Birch, Andy Borrowman, Fred Bradshaw, Amy Gates, Bryce Gleckler, Rodger Hannel, Carrie Martin, and Jim Sheppard. Derek Ross arrived at 7:02.

### **APPROVAL OF MINUTES OF JUNE 25, 2018 PIKE COUNTY BOARD MEETING**

Rodger Hannel made a motion to approve June 25, 2018 Pike County Board minutes as presented. John Birch seconded the motion. Voice vote was 7-0 to approve as presented. Mr. Ross had yet to arrive.

### **APPOINT KATHERINE ROWELS AND TOM LEAHY TO THREE YEAR TERMS TO PIKE COUNTY BOARD OF HEALTH**

Amy Gates made a motion to approve the Appointments of Katherine Rowels and Tom Leahy to three year terms to the Pike County Board of Health. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve the appointments.

### **DISCUSSION OF PROPOSED "RIGHT TO KEEP AND BEAR ARMS" RESOLUTION**

Chairman Andy Borrowman recommended tabling this item. Chairman Borrowman requested that State's Attorney Zack Boren to review the resolution. Mr. Boren indicated that he will update the resolution to bring it current to recent legislation actions. Mr. Boren will submit an updated resolution to all board members prior to the next board meeting.

### **APPOINTMENT OF A COMMISSIONER OF THE MCGEE CREEK LEVEE AND DRAINAGE DISTRICT**

There was discussion as to how to determine how to select the appointment. The board decided that in an election, a tie was decided by coin toss; therefore, that's how this appointment would be determined.

It was determined that Karen Ehlert would be heads and Lori McKee would be tails.

Coin flip was heads.

Amy Gates made a motion was to appoint Karen Ehlert as commissioner of the McGee Creek Levee and Drainage District. Rodger Hannel seconded the motion. Voice vote was 8-0 to approve the appointment.

**APPOINTMENT OF DIANNA CASTLEBERRY TO THE PIKE COUNTY HOUSING AUTHORITY FOR AN UNEXPIRED TERM THROUGH JUNE 30, 2019.**

Fred Bradshaw made a motion to approve the appointment of Dianna Castleberry to the Pike County Housing Authority for an unexpired term through June 30, 2019. Carrie Martin seconded the motion. Voice vote was 8-0 to approve the appointment.

**RE-APPOINTMENT OF MARK PULLIAM TO THE PIKE COUNTY HOUSING AUTHORITY FOR A 5 YEAR TERM ENDING JUNE 30, 2023.**

Carrie Martin made a motion to approve the re-appointment of Mark Pulliam to the Pike County Housing Authority for a 5 year term through June 30, 2023. Bryce Gleckler seconded the motion. Voice vote was 8-0 to approve the appointment.

**COMMITTEE REPORTS**

**Finance Committee**

Finance Committee

The finance committee of the Pike County Board met at 5:00PM on Wednesday July 11, 2018 in the conference room of the Pike County Government building. Members present were Rodger Hannel, Jim Sheppard and County Board Chairman Andy Borrowman. Also present were Scott Syrcle, Zack Boren, and Jason Myers

Routine bills in the amount of \$78,108.58 were approved for payment.

Jason Myers of Johnson Controls was present to discuss the proposal for the county and the scope of work. Our main emphasis was the financing of the lease purchase program. He felt that we could get our best rates from a local lender and he also guarantees the level of savings outlined in the proposal. The biggest problem was the payment for the first year which would fall

into the same budget year as our last payment on the building. The committee agreed that it should be brought before the full board for action.

Zack Boren was present to discuss the county joining into a class action lawsuit concerning the Payment in Lieu of Taxes Act for the years 2015, 2016, 2017. Since there appears to be nothing that we are giving up except our right to sue individually. Rodger Hannel made a motion to join the lawsuit and Jim Sheppard seconded. Motion carried. We also discussed the back pay matter concerning the sheriff.

Rodger Hannel made a motion to pay the bills, Jim Sheppard seconded. Motion carried.

Rodger Hannel made a motion to adjourn, Jim Sheppard seconded. Motion carried.

Meeting adjourned at 6:01PM

Carrie Martin made a motion to approve the Finance Committee report as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve the finance committee report.

After much discussion it was determined that the county would not, at this time, enter into the submitted contract with Johnson Controls. The board decided to enter into a contract for only the lighting portion of the contract. The board requested Treasurer Scott Syrcle to seek financing from a local institution. Brenda Mendendorff will assist Mr. Syrcle in applying for Community Uplift from the IL State Treasurer's Office.

Carrie Martin made a motion to direct Chairman Andy Borrowman, on behalf of the county, to enter into a contract with Johnson Controls to complete the ECM-ILED Lighting Retrofit- All Buildings. Amy Gates seconded the motion. Voice vote was 8-0 to approve.

Bryce Gleckler made a motion to allow the Finance Committee to approve financing for the Johnson Control Project. Carrie Martin seconded the motion. Voice vote was 8-0 to approve.

## Building & Grounds

Building and Grounds Committee Meeting – July 18, 2018

The Building and Grounds Committee met at 3:30 p.m. on Wednesday, July 18, 2018, at the Pike County Government Building. Those present were Rodger Hannel, Carrie Martin, Derek Ross, Andy Borrowman and Jason Meyers.

Jason Meyers from Johnson Controls gave an update on the timeline of the implementation of the Pike County Performance Contract and Projects. In addition, a revised financial report was discussed and reviewed to fund these projects. Jason mentioned the sub-contractors are ready to go if the County

Board approves the projects at our July 23 meeting. Financing rates will be on either a 17-yr. or 20-yr. loan rate, depending on what the County Board chooses.

Jason believes the county budget needs to budget at least \$32,000 annually to help pay off the loan. The loan will be a lease purchase with payments to the loan made in February of each budget year.

Carrie Martin requested to use the Courthouse grounds on August 30, 31, and September 1 for the Fall Festival. Derek made a motion to approve, and Rodger seconded the motion. The motion passed.

Carrie made a motion to approve the monthly bills of \$23,278.50. Derek seconded this motion. The motion passed.

Derek made a motion to adjourn the meeting at 4:10 p.m. Carrie seconded the motion, and it passed.

Amy Gates made a motion to approve the Building and Grounds Committee report as submitted. John Birch seconded the motion. Voice vote was 8-0 to approve the Building and Grounds committee report, motion carried.

#### Highway Committee

### **Road and Bridge Committee Meeting Minutes July 16, 2018 at 6:00 p.m.**

The Road & Bridge Committee met Monday, July 16, 2018 at 6:00 p.m. at the County Highway Department. The meeting was called to order at 6:01 p.m.

#### **ROLL Call:**

Present Bryce Gleckler, Rodger Hannel, Fred Bradshaw,  
Andy Borrowman

Absent: None

Others present: Chris Johnson, County Engineer  
Joe Hutchison  
Zack Boren, State's Attorney  
Marcia Rockman

**PUBLIC COMMENT:** Marcia Rockman (resident of Pittsfield Township) was present and voiced concern regarding 390<sup>th</sup> Street in Pittsfield and Newburg Townships. Her concern was safety of the road and the lack of resources for the Townships to keep up with the traffic. The average daily traffic, according to IDOT figures, is 150 vehicles per day. Marcia noted a recent rollover crash due to wash boarded gravel and asked if the committee could do anything to help this road. The County Engineer and committee members

explained to her that this road is the jurisdiction of the two Townships, and the Road Commissioners are the people to contact with improvement requests and future planning for the road. The County Engineer let Marcia know that all Townships in the county are working on small budgets, working to maintain what they have, and advised that many groups in the state are working to secure additional transportation funding. Currently there has not been any changes at the state level. He also encouraged her to contact her legislators with the concerns.

**PAYMENT OF CLAIMS:** A motion was made by Roger Hannel, seconded by Fred Bradshaw to pay claims per claim reports dated July 16, 2018. Motion carried.

**HALF AID TO BRIDGE:** No petitions presented.

Zack Boren discussed the changes to the Half Aid to Bridge process and the committee authorized a letter to be sent to the Road Commissioners explaining the new process.

**WHITE BRIDGE:** Joe Hutchison of Hutchison Engineering explained his detailed analysis of the hydraulics of the bridge performed by the drainage district's engineers and his review and independent analysis of the hydraulics. Zack Boren discussed this as well and the results will soon be forwarded to the drainage district's attorney for review.

**TOWNSHIP OIL & CHIP BIDS:** A motion was made by Rodger Hannel, seconded by Fred Bradshaw to approve the Township Oil and Chip bids per the Tabulation of Bids attached. Motion carried.

**TRUCK BIDS:** The truck letting was held on July 6<sup>th</sup>, 2018 at 10:00 a.m. A motion was made by Rodger Hannel, seconded by Fred Bradshaw to approve the purchase of the following trucks after recommendation of the County Engineer:

- Two Western Star Tandem Dump Trucks with plows, beds and spreader boxes for the sum of \$162,150.00 each from Midway Freightliner Inc.
- One Chevrolet 2019 3/4-ton Pickup (including trade) for \$17,900.00 from Heaton Chevrolet.

All members voted yes. Motion carried.

**NEW BUSINESS:** None.

**OLD BUSINESS:** None.

**ADJOURNMENT:** A motion was made by Fred Bradshaw, seconded by Rodger Hannel, to adjourn meeting at 7:23 p.m. Motion carried.

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Chris R. Johnson, P. E.  
County Engineer

Amy Gates made a motion to approve the Highway Committee reports as submitted. Carrie Martin seconded the motion. Voice vote was 8-0 to approve the report as submitted.

### Public Safety

## **Pike County Public Safety Meeting**

Pike County Public Safety  
July 16, 2018

The Pike County Public Safety Committee met at the PCAS building on Tuesday July 16<sup>th</sup> at 7 pm. Those present included Pike County Board president Andy Borrowman, Carrie Martin, Bryce Gleckler, Derek Ross, PCAS Administrator Josh Martin, Jay Albert and Shelby Deeder.

A motion to approve bills was made by Gleckler and seconded by Ross. Deposits for the month totaled \$103,991.81. Expenditures for the month totaled \$163,707.27. The net for the month was \$-59,715.47. (\$53,521 of the expenditures was to purchase a squad car for PCSD.) As of the meeting date, the account balance was \$318,180.16.

Revenue for PCAS is not as high for 2018 during the same period in 2017. PCAS has not had a reduction in calls, thus leading the committee to wonder if the lag is due to the switch over to Pro Billing of from the outstanding balances Intermedex has yet to collect. Josh will check on the status of payments due to the county from both entities. He also shared that in late fall of 2018, Intermedex will close out our accounts. At that point, any remaining debt will be forwarded to collections.

Josh shared that his office computer crashed. ETC has been notified and options are being considered.

The PCAS parking lot is currently gravel and the county has an opportunity to resurface it with oil & chip, which is the most cost efficient option. Discussion of this project continues to determine a timeline.

After a discussion of billing rates Ross made a motion to impose a fee of \$250 for each instance PCAS did a treat but no transport call. Gleckler seconded and the motion passed.

Josh is working with other county department heads to set up training dates for all AEDs placed in county buildings.

Gleckler made a motion to move the monthly meeting of the Public Safety committee to the 3<sup>rd</sup> Wednesday of each month at 6:30 pm. The meeting location remains at the PCAS. Ross seconded. Motion passed. It should be noted, that in September, the meeting will be held on Sept 12<sup>th</sup> rather than the 19<sup>th</sup>, in order to have a quorum present.

C. Martin raised the topic of sanctuary county status and inquired if other members had heard from constituents on this topic. Borrowman shared that this topic is on the agenda for the full board meeting and forwarded an email from SA Boren so members could preview the text prior to the meeting.

C. Martin raised the topic of Health Department fees related to food and safety inspections. There is currently no forward movement on implementing any such fees in Pike, however, C. Martin is curious what fees other counties have.

It was shared that someone had generated a FB page titled Pike County IL Fall Pickin Days. The event is to take place during the weekend of the former Fall Color Drive.

Finally, there was a lengthy discussion regarding Powercots and Powerloads for the current and future ambulance needs. No decisions have been made to due pending grant applications.

On a motion by Ross and a second by Gleckler, PCAS will purchase a 2018 AEV Type III Remount Ambulance. Included in the price are graphics to match current rigs, a front bumper, and Powerload installed. Total cost of the unit is \$166,945.00. Delivery is expected in January 2019.

There being no further business, the meeting adjourned on a motion by Gleckler and a second by Ross

Rodger Hannel made a motion to approve the Public Safety Committee minutes with corrections. Amy Gates seconded the motion. Voice vote was 8-0 to approve, motion carried.

## GIS/IT

### GIS/IT Committee

The GIS/IT committee met at 5:00PM on Wednesday June 18, 2018 in the upstairs conference room of the Pike County Jail. Those present were; Derek Ross, Amy Gates, Jim Sheppard, Board Chairman Andy Borrowman, and Sandy Schacht.

Amy Gates made a motion to pay the monthly bills in the amount of \$1049.78. Derek Ross seconded, motion carried.

Sandy Schacht presented a report on what she had found out about the computers in the Circuit Clerk's office. Last month we had learned that new computers had been purchased for that office. The question came up what had happened to the old computers. Sandy was told that they had been wiped and offered to the employees to take home. This raises a number of obvious questions, Were they wiped? Who is tracking what equipment is where? Is this an isolated incident? After some discussion Amy Gates made the following motion; That the computers from the Circuit clerk's office be returned to Darwin Feenstra. Also to direct Zack Boren to develop a policy for the disposal of county property. Derek Ross seconded, motion carried.

On a related note, we continued our discussion about inventory management software. Derek Ross made a motion to have Sandy Schacht purchase the WASP Asset Management system if she feels it will meet our needs. Amy Gates seconded, motion carried.

To date we have used about \$5000 of our \$25,000 purchased hours from ETC Computerland. We are about four months into the contract.

On a motion by Derek Ross and a second by Amy Gates meeting adjourned at 6:15PM.

Amy Gates made a motion to approve the GIS/IT Committee report as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve, motion carried.

## INSURANCE

### Insurance Committee

The Insurance committee of the Pike County Board met July 17, 2018 at 2:30PM in the conference room of the Pike County Government building. Members present were, John Birch, Derek Ross, Jim Sheppard, and County Chairman Andy Borrowman. Also present were; Alex Snedeker, Jason Boothe, Eric Snedeker and several employees of the county.

We touched briefly on the audit of the county's workers compensation policy. The audit resulted in an additional premium of \$14,331 being due. This mainly resulted from the ambulance department and health department.

Our main topic of discussion was the county's health insurance policy. We looked at several options including going to a higher deductible Health Savings Account, raising employee premium, changing benefits. and going to a higher deductible policy for the county with a health reimbursement plan. We will meet again on August 14, 2018 and hopefully put forth a plan that incorporates several of these options.

Derek Ross made a motion to adjourn. John Birch seconded. Motion carried.

Meeting adjourned at 4:27PM

Carrie Martin made a motion to approve the Insurance Committee report as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve, motion carried.

#### **NEW BUSINESS**

Carrie Martin discussed the 708 Board grant. Mental Health Centers of Western Illinois applied for and received a grant to maintain the day training program. This program has since ceased. Mrs. Martin questions what happened to the grant funds. Mr. Ross attended the 708 Board meeting this evening and indicated that the grant application process has changed based on the fact that there was some confusion as to what time frame the grant was to cover, work that has already been completed, or work that was to be completed.

#### **OLD BUSINESS**

None

#### **CHAIRMAN'S REMARKS**

Chairman Borrowman noted that Pike County Little League Girls All Star 11/12U has lost this evening 5-1 to Iowa and will play again tomorrow. He noted that these young ladies have represented this county well and that we are proud of them.

#### **SUMMARY OF EXPENSES & MILEAGE & PER DIEM REPORT**

#### **BILL BOARD REPORT**

**STATE OF ILLINOIS  
COUNTY OF PIKE**

**PIKE COUNTY BOARD  
JUNE BILLS PAID IN JULY**

**MR. CHAIRMAN AND MEMBERS OF THE BOARD:  
 THE FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE AND THE BUILDING AND GROUNDS  
 COMMITTEE WOULD RESPECTFULLY SUBMIT THE FOLLOWING EXPENSE AND TOTALS THAT THE  
 COUNTY CLERK HAS BEEN DIRECTED TO ISSUE CHECKS FOR  
 THE SAME.**

<b>BUILDING AND GROUNDS COMMITTEE</b>		<b>\$23,278.50</b>
<b>PUBLIC SAFETY COMMITTEE</b>		<b>\$19,563.14</b>
<b>FINANCE COMMITTEE</b>		<b>\$78,108.58</b>
<b>GIS</b>		<b>\$1,049.78</b>
<b>CORONER</b>		<b>\$2,101.44</b>
<b>SHERIFF</b>		<b>\$34,296.59</b>
<b>REGIONAL SUPERINTENDENT OF SCHOOLS</b>		<b>\$0.00</b>
<b>COURTS</b>		<b>\$12,891.60</b>
<b>PROBATION</b>		<b>\$0.00</b>
<b>COUNTY BOARD</b>		<b>\$1,314.86</b>
<b>COUNTY CLERK</b>		<b>\$10,280.94</b>
<b>CIRCUIT CLERK</b>		<b>\$0.00</b>
<b>STATES ATTORNEY</b>		<b>\$243.00</b>
<b>STATE VITAL RECORDS</b>		<b>\$0.00</b>
<b>TREASURER</b>		<b>\$4,851.24</b>
<b>ZONING</b>		<b>\$589.72</b>
<b>ESDA</b>		<b>\$803.58</b>
<b>SUPERVISOR OF ASSESSMENTS</b>		<b>\$504.12</b>
<b>CODE HEARING</b>		<b>\$834.20</b>
<b>ANIMAL CONTROL</b>		<b>\$788.99</b>
<b>PUBLIC DEFENDER</b>		<b>\$515.56</b>
<b>RABIES</b>		<b>\$0.00</b>
<b>LAW LIBRARY FUND</b>		<b>\$0.00</b>
<b>COUNTY CLERK DOCUMENT STORAGE FUND</b>		<b>\$10.00</b>
<b>COURT SYSTEM FUND</b>		<b>\$225.00</b>
<b>CIRCUIT CLERK AUTOMATION FUND</b>		<b>\$7,857.74</b>
<b>JUDICIAL SECURITY</b>		<b>\$0.00</b>
<b>COUNTY TREASURER AUTOMATION FUND</b>		<b>\$0.00</b>
<b>CIRCUIT CLERK DOCUMENT STORAGE FUND</b>		<b>\$0.00</b>
<b>RECORDERS SPECIAL FUND</b>		<b>\$0.00</b>
<b>STATES ATTORNEY AUTOMATION FUND</b>		<b>\$0.00</b>
	<b>(NON</b>	
	<b>COMPUTER</b>	
<b>OPERATIONS &amp; ADMIN FUND</b>	<b>ACCT)</b>	<b>\$0.00</b>
<b>GRAND TOTAL</b>		<b>\$122,000.00</b>

**Pike County Board Mileage & Per Diem**

**19-Jul-18**

**Board Meeting**

**19-Jul-18**

John Birch	1	\$	57.09
Andy Borrowman	1	\$	61.45
Fred Bradshaw	1	\$	67.44
Amy Gates	1	\$	71.80
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Carrie Martin	1	\$	63.08
Derek Ross	1	\$	66.35
Jim Sheppard	1	\$	58.72
<b>Total</b>		<b>\$</b>	<b>577.54</b>

**Finance**

**10-Jul-18**

Andy Borrowman	1	\$	61.45
Jim Sheppard	1	\$	58.72
Rodger Hannel	1	\$	71.80
Amy Gates	0	\$	-
<b>Total</b>		<b>\$</b>	<b>191.97</b>

**Highway**

**16-Jul-18**

Andy Borrowman	1	\$	61.45
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Fred Bradshaw	1	\$	67.44
<b>Total</b>		<b>\$</b>	<b>260.50</b>

**Public Safety**

**17-Jul-18**

Andy Borrowman	1	\$	61.45
Carrie Martin	1	\$	63.08
Bryce Gleckler	1	\$	59.81
Derek Ross	1	\$	66.35
<b>Total</b>		<b>\$</b>	<b>250.69</b>

**GIS**

**18-Jul-18**

Andy Borrowman	P	\$	11.45
Jim Sheppard	1	\$	58.72
Amy Gates	1	\$	71.80
Derek Ross	P	\$	16.35
<b>Total</b>		<b>\$</b>	<b>158.32</b>

**Building and Grounds**

**18-Jul-18**

Andy Borrowman	1	\$	61.45
Roger Hannel	1	\$	71.80
Derek Ross	1	\$	66.35
Carrie Martin	1	\$	63.08
<b>Total</b>		<b>\$</b>	<b>262.68</b>

**Insurance**

**17-Jul-18**

Andy Borrowman	1	\$	61.45
Jim Sheppard	1	\$	58.72
John Birch	1	\$	57.09
Derek Ross	1	\$	66.35
<b>Total</b>		<b>\$</b>	<b>243.61</b>

**County Board Meeting**

**25-Jun-18**

	-		
Derek Ross	1	\$	(66.35)
<b>Total</b>		<b>\$</b>	<b>(66.35)</b>

**TRRC**

**12-Jul-18**

Derek Ross	1	\$	66.35
<b>Total</b>		<b>\$</b>	<b>66.35</b>

\$ 1,945.31

John Birch made a motion to approve the July, 2018 monthly expenses and mileage & per diem report as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve the reports as presented.

**QUESTIONS FROM PRESS AND VISITORS (5MIN)**

Mr. Boren asked for the correct spelling of Lori McKee.

**CLOSED SESSION TO DISCUSS TWO ITEMS OF PENDING/PROBABLE-IMMINENT LITIGATION  
PURSUANT TO 5 ILCS 120/( C)(11)**

Amy Gates made a motion to enter into closed session pursuant to 5 ILCS120/2(c)(11) to discuss pending/probable-imminent litigation. Bryce Gleckler seconded the motion. Voice vote was 8-0 to enter into closed session. Board went to closed session at 9:24 pm.

Carrie Martin made a motion to go to open session. Amy Gates seconded the motion. Voice vote was 8-0 to go to open session. The board went to open session at 10:24 pm.

Amy Gates made a motion to approve commencement of settlement negotiation with Paul Petty for employment related matters. Carrie Martin seconded the motion. Voice vote was 8-0 to approve the motion.

Fred Bradshaw made motion to adjourn. Amy Gates seconded the motion. Voice vote 8-0 to adjourn.

Meeting adjourned at 10:26 PM.