

PIKE COUNTY BOARD MEETING MINUTES

APRIL 23, 2018

The regular monthly meeting of the Pike County Board was held on April 23, 2018 at 7:00 PM. Pastor Wesley Shriver gave the invocation and Chairman Andy Borrowman led the Pledge of Allegiance. Chairman Andy Borrowman asked Deputy County Clerk, Ann Moffit, to call the roll. Those answering the roll call were Andy Borrowman, Fred Bradshaw, Amy Gates, Bryce Gleckler, Rodger Hannel, Carrie Martin, Derek Ross, and Jim Sheppard. Patrice Mills were absent.

APPROVAL OF MINUTES OF MARCH 26, 2018 PIKE COUNTY BOARD MEETING

Carrie Martin made a motion to approve March 26, 2018 Pike County Board minutes as presented. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve as presented.

APPOINTMENT OF HARLEY GARRETT TO THE NORTH PIKE FIRE PROTECTION DISTRICT FOR A 3 YEAR TERM ENDING THE FIRST MONDAY OF MAY, 2021

Fred Bradshaw made a motion to approve the appointment of Harley Garrett to the North Pike Fire Protection District for a 3 year term, ending the first Monday of May, 2021. Carrie Martin seconded the motion. Voice vote was 7-0 to approve the appointment.

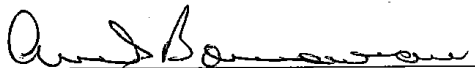
IN THE MATTER OF:)
)
NORTH PIKE FIRE PROTECTION DISTRICT)

APPOINTMENT OF FIRE PROTECTION DISTRICT TRUSTEE

It appearing to the County Board of Pike County, Illinois, the Appointing Authority of said North Pike Fire Protection District that HARLEY GARRETT has fulfilled his term as Trustee of said Fire Protection District and this it is now necessary to appoint a successor Trustee for another three year period under the Statutes of the State of Illinois, and it further appearing that HARLEY GARRETT has been recommended by legal voters residing in said Fire Protection District to serve as Trustee for the next three year period and that no other person has been proposed by anyone for such office, and it further appearing that said HARLEY GARRETT is a proper person to be appointed as such Trustee, is qualified to act as such and has received the unanimous vote of the County Board of Pike County, Illinois.

IT IS THEREFORE ORDERED that said HARLEY GARRETT be and he is hereby appointed Trustee of said Fire Protection District for the next three year term until the first Monday of May, 2021, or until his successor is appointed, subject to the filing of a proper oath and the filing and approval by the Court of a good and sufficient bond.

ENTERED: 4-23-18



Chairman of the County Board of Pike County, Illinois

**APPOINTMENT OF TODD BRADSAHW TO THE RURAL GRIGGSVILLE FIRE PROTECTION DISTRICT
FOR A 3 YEAR TERM ENDING THE FIRST MONDAY OF MAY, 2021**

Rodger Hannel made a motion to approve the appointment of Todd Bradshaw to the Griggsville Fire Protection District for a 3 year term, ending the first Monday of May, 2021. Carrie Martin seconded the motion. Voice vote was 7-0 to approve the appointment.

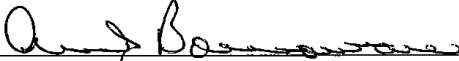
IN THE MATTER OF:)
RURAL GRIGGSVILLE FIRE PROTECTION DISTRICT)

APPOINTMENT OF FIRE PROTECTION DISTRICT TRUSTEE

It appearing to the County Board of Pike County, Illinois, the Appointing Authority of said Rural Griggsville Fire Protection District that JOHN CURRY has fulfilled his term as Trustee of said Fire Protection District and this it is now necessary to appoint a successor Trustee for another three year period under the Statutes of the State of Illinois, and it further appearing that TODD BRADSHAW has been recommended by legal voters residing in said Fire Protection District to serve as Trustee for the next three year period and that no other person has been proposed by anyone for such office, and it further appearing that said TODD BRADSHAW is a proper person to be appointed as such Trustee, is qualified to act as such and has received the unanimous vote of the County Board of Pike County, Illinois.

IT IS THEREFORE ORDERED that said TODD BRADSHAW be and he is hereby appointed Trustee of said Fire Protection District for the next three year term until the first Monday of May, 2021, or until his successor is appointed, subject to the filing of a proper oath and the filing and approval by the Court of a good and sufficient bond.

ENTERED: 4-23-18



Chairman of the County Board of Pike County,
Illinois

**APPOINTMENT OF MICKIE WEIR TO THE HULL-KINDERHOOK FIRE PROTECTION DISTRICT FOR
A 3 YEAR TERM ENDING THE FIRST MONDAY OF MAY, 2021**

Amy Gates made a motion to approve the appointment of Mickie Weir to the Hull-Kinderhook Fire Protection District for a 3 year term, ending the first Monday of May, 2021. Fred Bradshaw seconded the motion. Voice vote was 7-0 to approve the appointment.

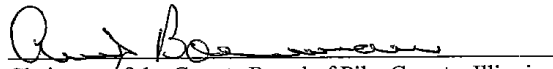
IN THE MATTER OF:)
)
HULL-KINDERHOOK FIRE PROTECTION DISTRICT)

APPOINTMENT OF FIRE PROTECTION DISTRICT TRUSTEE

It appearing to the County Board of Pike County, Illinois, the Appointing Authority of said Hull-Kinderhook Fire Protection District that MICKIE WEIR has fulfilled her term as Trustee of said Fire Protection District and this it is now necessary to appoint a successor Trustee for another three year period under the Statutes of the State of Illinois, and it further appearing that MICKIE WEIR has been recommended by legal voters residing in said Fire Protection District to serve as Trustee for the next three year period and that no other person has been proposed by anyone for such office, and it further appearing that said MICKIE WEIR is a proper person to be appointed as such Trustee, is qualified to act as such and has received the unanimous vote of the County Board of Pike County, Illinois.

IT IS THEREFORE ORDERED that said MICKIE WEIR be and she is hereby appointed Trustee of said Fire Protection District for the next three year term until the first Monday of May, 2021, or until her successor is appointed, subject to the filing of a proper oath and the filing and approval by the Court of a good and sufficient bond.

ENTERED: 4-23-18


Chairman of the County Board of Pike County, Illinois

**APPOINTMENT OF GENE WEBEL TO THE RURAL PITTSFIELD FIRE PROTECTION DISTRICT FOR A
3 YEAR TERM ENDING THE FIRST MONDAY OF MAY, 2021**

Carrie Martin made a motion to approve the appointment of Gene Webel to the Rural Pittsfield Fire Protection District for a 3 year term, ending the first Monday of May, 2021. Amy Gates seconded the motion. Voice vote was 7-0 to approve the appointment.

ACTION ON TAX ACCOMMODATIONS BOARD RECOMMENDATIONS

Jonas Petty addressed the Board on behalf of the Tax Accommodations Board. Mr. Petty recommended that "sunset provision" be extended for a 4 year term. Mr. Petty also asked that the Treasurer be more proactive in collecting the Accommodations Tax and that 50% of funds be used for marketing for hotels/motels that pay tax. Mr. Borrowman asked if the Board can review these recommendations for a month. Mr. Sheppard indicated that timing was an issue as sunset expires next Tuesday. There was much discussion about the collection of the Accommodation Tax, Treasurer Scott Syrcle recommended a letter be sent to the Illinois Department of Revenue to ascertain establishments on file with them. Mr. Sheppard asked how 50% would be allocated. Mr. Petty indicated that there would be a grant/application process with a plan given for advertising. Carrie Martin indicated that at the last advisory meeting the following grant applications were received: Nikolay Hay Day, \$5,000.00; Annual Whitetail Property meeting, \$10,000.00; Local Business Promotion Book, \$9,467.00.

Amy Gates made a motion to approve the Grant Applications, Jim Sheppard seconded the motion. Voice vote was 7-0 to approve the extension.

Rodger Hannel made a motion to approve the renewal of the Ordinance with changes, Amy Gates seconded the motion. Voice vote was 7-0 to approve the renewal.

AN ORDINANCE RELATING TO THE ISSUANCE OF THE PIKE COUNTY HOTEL ACCOMMODATIONS TAX

Section 1. Title

This Article shall be known as the Pike County Accommodations Tax, and the tax herein imposed shall be in addition to all other occupation, use, privilege, or other taxes imposed by the Pike County Board, by any other political subdivision of the State of Illinois, or by the State of Illinois.

Section 2. Purpose

The purpose of this ordinance is to levy an occupancy tax on hotel and motel rooms located in Pike County, Illinois (hereinafter referred to as "County"), for the purpose of using said tax to promote tourism and otherwise attract nonresident, overnight guests to the County.

Section 3. Definitions

The following words, terms, and phrases, when used in this Article, shall have the meanings ascribed to them in this section except where the content clearly indicates a different meaning:

"Hotel room" or "motel room" means a room within a structure kept, used, maintained or advertised as, or held out to the public to be an innc, motel, hotel, tourist home or court, apartment-hotel, lodging house, bed and breakfast, rooming home, dormitory or place where sleeping, rooming, office conference, or exhibition accommodations are furnished for lease or rent, whether with or without meals. One room offered for rental, with or without an adjoining bath, shall be considered as a signal hotel or otel rom. The number of hotel or motel rooms within a suite shall be computed on the basis of those rooms utilized for the purpose of sleeping.

"Owner" means any person having a sufficient proprietary interest in conducting the operation of a hotel or motel room, or any person receiving the consideration or the rental of such hotel or motel room so as to entitle such person to all or a portion of the net receipts thereof.

"Person" means any natural person's trustee, court-appointed representative, syndicate, Association, partnership, firm, club company, corporation, business trust, institution, agent, Governmental corporation, municipal corporation, district or other political subdivision, contractor, supplier, vendors, vendee, operator, user or owner, or any officers, agents, employees, or other representative acting either for himself or herself, or for any other person in any capacity or any other entity recognized by law as the subject of rights and duties.

Section 4. Tax

(1) There is hereby levied and imposed upon the use and privilege of renting a hotel or motel room within the County a tax of four percent (4%) of the rental or leasing charge for each such hotel or motel room rented for each 24-hour period or any portion thereof; however, said tax shall not be levied and imposed upon any person to rent a hotel or motel room for more than thirty (30) consecutive days or to a person who works and lives in the same hotel or motel.

(2) The ultimate incident of and liability for payment of such tax shall be borne by the person who seeks the privilege of occupying any such hotel or motel room with such person to be hereinafter referred to as "renter."

(3) The tax herein levied shall be paid in addition to any and all other taxes and charges. It shall be the duty of the owner, manager, or operator of every hotel or motel to act as trustee for and on account of the County and to secure such tax from the renter of the hotel or motel room, as well as pay over to the County such tax under procedures further described in this Article.

(4) Every person required to collect the tax levied by this Article shall secure such tax from the renter at the time he collects the rental payment for the hotel or motel room. Upon the invoice, receipt, or other statement or memorandum, if the rent is given to the renter at the time of payment, the amount due under the tax provided in this Article shall be stated separately on such documents.

Section 5. Proceeds of Tax

(1) One Hundred Percent (100%) of the amounts collected by the County pursuant to this tax shall be expended by the Pike County Board (hereinafter referred to as "Board") as directed by this Article to promote tourism, special events, conventions, and to otherwise attract non-resident and overnight visitors to the County.

(2) 50% of all existing and future funds will be available to Hotel/Lodging facilities that are Pike County Accommodation and State Hotel Tax compliant for marketing their hotel/lodge.

Said tax shall be remitted to the Pike County Treasurer (hereinafter referred to as "Treasurer") on a quarterly basis commencing May 1, 2018, with a remittance grace period of fifteen (15) days. The following shall be the respective filing periods with the Treasurer for revenue collected pursuant to this Article:

- a. 1st Quarter: January 1st-March 31st with reporting on or before April 30th;
- b. 2nd Quarter: April 1st-June 30th with reporting on or before July 30th;
- c. 3rd Quarter: July 1st-September 30th with reporting on or before October 30th; and
- d. 4th Quarter: October 1st-December 31st with reporting on or before January 30th of the following calendar year.

(2) No revenue received pursuant to this Article shall be used for salaries, personnel, or other administrative costs of any kind.

(3) The first reporting period under this ordinance shall be for the 2nd Quarter of 2018 with reporting due on or before July 30th, 2018.

(4) The revenue collected pursuant to this ordinance shall be held in a depository fund separate from the County General Fund and under such other terms and conditions as deemed appropriate by the Board.

Section 6. Grant Funding & Administration

(1) In furtherance of the mission and purpose of this Article, the Board shall establish an Accommodations Tax Funding Advisory Board (hereinafter "Advisory Board") that shall consist of seven (7) members comprised of the following representation:

- a. Four (4) Hotel/Motel owners with each serving a term of three (3) years;
- b. Two (2) Board members with each serving a term of two (2) years; and
- c. One (1) Pike County Economic Development Corporation representative to consist of the Executive Director serving a permanent term.
- d. Said members of the Advisory Board shall be appointed by the Board on or before April 1st of the respective years as necessary to effectuate the terms of appointment.

(2) The Advisory Board shall perform the following tasks in furtherance of this Article:

- a. Create a funding program for tourism efforts that is available for sponsorship to any individual, group, business, or non-profit organization whose project will have a beneficial impact on the County;
- b. Develop and/or expand tourism programs or facilities;
- c. Build partnerships and cooperative efforts among tourism providers;
- d. Enhance and initiate efforts to attract visitors to the County;
- e. Allocate collected tax revenue to proposed projects;
- f. Ensure selected projects are compliant with all local and State laws;
- g. Any other task as deemed reasonable and in furtherance of the purpose of this Article.

(3) Project evaluation by the Advisory Board shall be performed by use of certain criteria including but not limited to:

- a. The potential number of guests to be generated by the project with emphasis on overnight stays in the County;
- b. The number of people the project intends to reach;
- c. The percentage of funding being requested;
- d. The overall quality of the project;
- e. The amount of "seed" money being requested to initiate or expand the project;
- f. The likelihood of the project to achieve the stated goals; and
- g. The financial need of the project.

(4) A complete project budget and schedule of completion shall be included with the application, and applicants must have accurate estimates included with the project budget

at the time of submission of the application. Each applicant shall be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

(5) Applications shall be accepted four (4) times per year and must be received at the office of the Pike County Clerk, Pike County Government Building, 121 E. Washington Street, Pittsfield, Illinois, by 5:00 p.m. on the dates indicated below:

- a. September 1st;
- b. December 1st;
- c. March 1st; and
- d. June 1st.

(6) Funds shall be dispersed by the Advisory Board only to the applicants themselves and not to any other third-parties or vendors. Quarterly reports shall be submitted to the Advisory Board by all applicants whose projects have been approved for funding so as to advise and update the Advisory Board on the progress and budget of the project. Said reports shall be remitted at the office of the Pike County Clerk, Pike County Government Building, 121 E. Washington Street, Pittsfield, Illinois, pursuant to the following schedule:

- a. 1st Quarter: January 1st-March 31st with reporting on or before April 30th;
- b. 2nd Quarter: April 1st-June 30th with reporting on or before July 30th;
- c. 3rd Quarter: July 1st-September 30th with reporting on or before October 30th; and
- d. 4th Quarter: October 1st-December 31st with reporting on or before January 30th of the following calendar year.

(7) Applicants shall be eligible for one hundred percent (100%) funding with funds to be distributed as follows:

- a. Requests under \$1,000.00—one hundred percent (100%) of the funding shall be received up front upon project approval;
- b. Requests over \$1,000.00—one half (1/2) of the funding shall be received up front with the remainder to be received upon completion of the project, as bills are received, or as otherwise agreed between the applicant and Advisory Board.

(8) Unused funds or funds deemed outside the scope of the grant made to the applicant by the Advisory Board shall be reimbursed by the applicant within thirty (30) days of receipt of written notice by the Advisory Board and as evidenced by certified mail to the project address and personal address of the applicant (if a different address) as indicated on the application for funding.

Section 7. Tax Return and Payment of Tax Revenue

(1) The owner of each hotel or motel room within the County shall, on forms prescribed by the Board, file a tax return with the Treasurer showing tax receipts received with respect to each hotel and motel room during each quarterly period commencing May 1, 2018, and continuing every quarterly period thereafter with a tax return filing grace period of fifteen (15) days. The following shall be the respective tax return filing periods with the Treasurer pursuant to this Article:

- a. 1st Quarter: January 1st-March 31st with reporting on or before April 30th;
- b. 2nd Quarter: April 1st-June 30th with reporting on or before July 30th;
- c. 3rd Quarter: July 1st-September 30th with reporting on or before October 30th; and

d. 4th Quarter: October 1st-December 31st with reporting on or before January 30th of the following calendar year.

(2) The tax return form shall contain the following information:

- a. The name of the owner;
- b. The address of the hotel or motel and the address of the owner's principal place of business (if a different address) from which the owner engages in the business of renting, leasing, or letting rooms in a hotel or motel in this County;
- c. The total amount of rental received by owner during the preceding quarter from renting, leasing, or letting rooms during such preceding quarter;
- d. The total amount of rental receipts received by owner during the preceding quarter from renting, leasing, or letting rooms to permanent residents during such preceding quarter;
- e. The total amount of other exclusions from gross rental receipts allowed by this Article;
- f. The gross rental receipts received by owner during the preceding quarter and upon the basis of which the tax is imposed;
- g. The amount of tax due;
- h. The amount of penalty due, if any; and
- i. Such other reasonable information as the Board may require.

(3) In the case of any owner who ceases to engage in a kind of business which makes the operator responsible for filing tax returns under this Article, such operator shall file a final return under this Article with the Treasurer not more than one (1) month after discontinuing such business.

(4) Where the same person has more than one (1) business registered with the County under separate registrations pursuant to this Article, such person shall file separate tax returns for all such registered businesses.

(5) Any officer or employee of any corporation or business which is an owner subject to the provisions of this Article and who has control, supervision, or responsibility for collecting tax proceeds, filing tax returns, and transmitting collected tax proceeds of the tax herein imposed by this Article and who willfully fails to file such tax returns or to transmit any tax proceeds so collected to the County shall be personally liable for any such amounts collected, including interest and penalties thereon. If, after proper proceedings for the collection of said tax, such corporation or business is unable to pay said amounts to the County, the personal liability of such officer or employee as provided in this Article shall survive the dissolution of the corporation or business. For purposes of this subsection, a person willfully fails to act if he or she takes any conscious and voluntary action intending not to perform any of his or her obligations hereunder, including but not limited to the utilizing of the tax proceeds collected for the County to pay any other obligations.

Section 8. Demand for Payment and Collection

- (1) In the event any person required to do so by this Article fails to remit taxes when due, or if the Treasurer determines that any remittance filed with him is incorrect in that it understates the amount of tax due from the person filing the remittance with the Treasurer, under any and all such cases the Treasurer shall determine, based upon his best judgment and the information available to him, the amount of tax imposed by this Article due from such person. The determination of the amount due by the Treasurer as stated in said demand for payment shall become final within ten (10) days after receipt of the demand by the taxpayer. Prior to the expiration of the ten (10) day period, the demand may be modified, amended, or rescinded by the Treasurer upon his own authority provided that any said modification or amendment shall not become final until ten (10) days after the receipt by the taxpayer of a written notice of such modification or amendment.
- (2) Whenever any person fails to pay any tax as provided in this Article, the Pike County State's Attorney or other authorized legal counsel shall, upon request of the Board, bring or cause to be brought an action to enforce the payment of such tax on behalf of the County in a court of competent jurisdiction.

Section 9. Penalties and Interest

- (1) In the case of any person who fails to pay any tax imposed by this Article when due and for which such person is liable, and such person pays the tax prior to the issuance of a demand for payment by the Treasurer, then such person shall also pay a penalty equal to five percent (5%) of the amount of tax due.
- (2) In the case of any person who fails to pay any tax imposed by this Article when due and for which such person is liable, and, prior to payment of the amount due, such person is issued a demand for payment by the Treasurer, then such person shall also pay a penalty equal to twenty percent (20%) of the amount of tax due.
- (3) In addition to any and all penalties imposed by this Article, any person who fails to pay any tax imposed by this Article when due and for which such person is liable, such person shall also pay interest on the amount of tax due at the rate of two percent (2%) per month, or a portion thereof, on any balance remaining from time to time unpaid.

Section 10. Violations

Any person, firm, business, or corporation who or which violates any of the provisions of this Article, in addition to all such other relief as the law may afford, may be fined not less than five hundred dollars (\$500.00) or more than one thousand dollars (\$1,000.00) for a first offense and not less than seven hundred fifty dollars (\$750.00) or more than ten thousand dollars (\$10,000.00) for the second and all subsequent offenses. For the purpose of this Article, a separate and distinct offense shall be regarded as committed each day upon which said person, firm, business, or corporation shall continue any such violation or permit any such violation to exist after notification thereof.

Section 11. Separability

The provisions and sections of this ordinance shall be deemed separable, and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

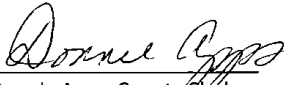
Section 12. Expiration Date

The provisions of Section 4 herein shall expire on April 30, 2022. This provision, commonly known as a "sunset provision," is included herein to ensure that this ordinance, its effectiveness, and its desirability will be reviewed by the Pike County Board within a reasonable time after its adoption.

Section 13. Effective Date

This ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

Passed by the County Board of the County of Pike, Illinois, this 23 day of April, 2018.



Donnie Apps, County Clerk

PROCLAMATION FOR NATIONAL SMALL BUSINESS WEEK

Fred Bradshaw made a motion to approve the National Small Business Week Proclamation, establishing April 29 through May 5, 2018 as National Small Business Week, Derek Ross seconded the motion. Voice vote was 7-0 to approve the proclamation.

National Small Business Week Proclamation

WHEREAS, America's progress has been driven by pioneers who think big, take risks and work hard; and

WHEREAS, from the storefront shops that anchor main streets to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and

WHEREAS, small business owners have energy and a passion for what they do; and

WHEREAS, when we support small business, jobs are created and local communities preserve their unique culture; and

WHEREAS, because this country's 28 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

WHEREAS, the County of Pike supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE, I, Andy Borrowman, Chairman of the Board of the County of Pike, Illinois do hereby proclaim April 29 through May 5, 2018 as

NATIONAL SMALL BUSINESS WEEK

Dated the twenty third day of April, 2018

COMMITTEE REPORTS

Finance Committee

Finance Committee

The finance committee of the Pike County Board met at 5:00PM on Wednesday April 11, 2018 in the conference room of the Pike County Government building. Members present were Amy Gates, Rodger Hannel, Jim Sheppard and County Board Chairman Andy Borrowman. Also present were Scott Syrcle, Jordan Gerard, Paul Petty, Jennifer Frey, and Ann Moffitt.

Routine bills in the amount of \$182,199.36 were approved for payment.

Paul Petty and Jordan Gerard discussed the several funds which are over at the sheriff's department. These include; Coroners account, Sheriff's fee account, Bond account, Sheriff Police Vehicle Fund Account, DUI Account, a Public Safety Account, Drug Account, Grant Account, Inmate Bill Account, and Inmate Trust Account. After an explanation of each account's function, it was suggested that Ann and someone from the Treasurer's office coordinate with the sheriff's department about putting as many of these as possible on the CIC system.

Paul Petty also brought up the purchase of a new vehicle to replace the one that was totaled last fall. He also brought up a couple of issues with the courthouse that need to be addressed.

Paul Petty brought up the matter of back pay owed him by the county for his time as a deputy. This amounts to 677.5 hours of comp time earned while on the West Central Drug Task Force and 600 hours of holiday pay. He stated that these hours should be paid as a deputy with 20 years of uninterrupted service at a rate of \$25.30 per hour. This amounts to \$32,320.75. Paul showed the committee time records to substantiate his claim. Several questions were asked about various topics including whether this would change to pay of an elected official and would it effect his retirement.

We then opened the bids for the line of credit for the Health Department; there were only two submissions;

United Community Bank	2.74%
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Farmers State Bank	2.84%
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Amy Gates moved that we accept the bid from United Community Bank. Rodger Hannell seconded, motion carried.

We learned that the preliminary IMRF rates have been issued and show a large decrease for the employer's rate for next year.

We next discussed the salary of the chief probation officer. Judge McCartney had spoken to several of the committee members about raising the salary of the chief probation officer to \$58,000.00. The salary is in the budget as \$44,160.00. Any spending over that amount would result in an amendment which would require 2/3 vote of the full board. The judge has verbally offered to make up any difference from the Probation Services fund. Jim Sheppard has asked him to present this in writing since the accountants will not recognize such a promise unless it is in writing. This is why the audit shows general fund owing probation services \$131,000. The conversation also touched on the contract we currently have with Calhoun County. The committee expressed their dissatisfaction with that arrangement.

Rodger Hannel made a motion to pay the bills, Amy Gates seconded. Motion carried.

Amy Gates made a motion to adjourn, Rodger Hannel seconded. Motion carried.

Meeting adjourned at 6:54PM.

Mr. Sheppard states he has received the letter that he needs from Chief Judge Lagoski.

There was a brief discussion on the Chief Probation Officer's Salary. The issue would be a budget amendment which will be addressed at a later date. No action was taken at this time.

Mr. Hannel asked Judge McCartney about the contract with Calhoun County. Judge McCartney states that he is working with AOIC on the details for next fiscal year.

Carrie Martin made a motion to approve the Resolution to borrow funds for the Pike County Health Department. Rodger Hannel seconded the motion. Voice vote was 7-0 to approve the resolution.

Carrie Martin made a motion to approve the Finance Committee as presented. Fred Bradshaw seconded the motion. Voice vote was 7-0 to approve the finance committee report with corrections.

Building & Grounds

Building and Grounds Committee Meeting—April 18, 2018

The Building and Grounds Committee met at 3:45 p.m. on Wednesday, April 18, 2018, at the Pike County Government Building. Those present were Rodger Hannel, Carrie Martin, Derek Ross, Andy Borrowman, Darwin Feenstra, Donnie Apps, and Jason Myers.

Jason Meyers from Johnson Controls was present to answer questions from the committee about the Project Development Agreement (PDA). The PDA document, if approved by the full Pike County Board, would allow Johnson Controls to begin developing potential energy saving and building improvement

projects for the county's buildings. Most of the questions from the B & G committee were concerning whether the county would have to pay the full \$19,500 fee to Johnson Controls if the county does not do all of their project recommendations within 60 days of Johnson Controls' completing its work— according to the PDA agreement. After much discussion of this \$19,500 cost issue, Jason Meyers stated that the county would not have to take on all of the projects at one time. The county would not have to pay the \$19,500 as long as we do some of the potential projects that they recommend. On a motion by Derek and second by Carrie to recommend to the full County Board to approve the Project Development Agreement with Johnson Controls, the motion passed.

Derek Ross made a motion to approve a bid by Petty Construction for an emergency replacement of the EPDM rubber roofing on the north and south entrances of the courthouse and to patch the east and west side entrances, and to re-flash them to properly install a drainage system to the gutters. The cost is \$11,547. Carrie Martin seconded the motion, and it passed.

Darwin Feenstra gave a brief maintenance report. He stated that he recently stopped some water leaks at the courthouse by re-caulking some outside steps. Also, he mentioned that he found a squirrel in the basement at the courthouse. With the assistance of some brave sheriff deputies, they were able to direct the squirrel out a window in the basement. Darwin was able to locate where he thinks the squirrel came in and repaired it.

Finally, Darwin wants to see better communication to him about who has events scheduled on the courthouse lawn and in the courthouse. The B & G committee agreed this should happen, as the B & G committee is supposed to approve anyone who wants to use the grounds and courthouse.

A motion by Carrie and seconded by Derek to adjourn the meeting at 4:50 p.m. passed.

Fred Bradshaw mad a motion to approve the Project Development Agreement between Pike County and Johnson Controls, Inc. Carrie Martin seconded the motion. Voice vote was 7-0 to approve the Agreement, motion carried.

Carrie Martin made a motion to approve Resolution No:11-19 A Resolution to authorize the County of Pike to enter into a purchasing contract agreement with National Joint Powers Alliance. Rodger Hannel seconded the motion. Voice vote was 7-0 to approve the Resolution, motion carried.

Fred Bradshaw made a motion to approve the Building and Grounds Committee report with corrections. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve the Building and Grounds committee report with corrections, motion carried.

Highway Committee

Road and Bridge Committee Meeting Minutes April 16, 2018 at 6:00 p.m.

The Road & Bridge Committee met Tuesday, April 16, 2018 at 6:00 p.m. at the County Highway Department. The meeting was called to order at 6:00 p.m.

ROLL Call:

Present Bryce Gleckler, Fred Bradshaw, Rodger Hannel,
and Andy Borrowman

Absent:

Others present: Chris Johnson, County Engineer; Dave Ferrill,
Chairman Brown County, IL Board; Mike
Yingling, Chairman of the Brown County
Highway Committee; and Gale Henry, Assistant
County Engineer of Brown County.

PUBLIC COMMENT: None.

PAYMENT OF CLAIMS: A motion was made by Fred Bradshaw,
seconded by Larry Hannel to pay claims per claim reports dated
April 20, 2018. Motion carried.

HALF AID TO BRIDGE: None.

WHITE BRIDGE UPDATE: None.

JOINT APPOINTMENT OF COUNTY ENGINEER: A motion was made by
Rodger Hannel, seconded by Fred Bradshaw to enter into an
Intergovernmental Agreement between Brown and Pike County
regarding Joint Engineer Services and to execute IDOT BLR 02124 a
Resolution Concurring in the Joint Appointment of a County
Engineer. All in favor. Motion carried.

NEW BUSINESS: None.

OLD BUSINESS: None.

ADJOURNMENT: A motion was made by Fred Bradshaw, seconded by
Bryce Gleckler, to adjourn meeting at 6:31 p.m. Motion carried.

Chris R. Johnson, P. E.
County Engineer

Fred Bradshaw made a motion to approve the Resolution concurring in the Joint Appointment of a County Engineer. Bryce Gleckler seconded the motion. Voice vote was 7-0 to approve the Resolution. Voice vote was 7-0 to approve the Resolution, motion carried.

Amy Gates made a motion to approve the Intergovernmental Agreement Brown-Pike Counties County Engineer Service. Carrie Martin seconded the motion. Voice vote was 7-0 to approve the Intergovernmental Agreement. Voice vote was 7-0 to approve the Agreement, motion carried.

Fred Bradshaw made a motion to approve the Resolution to Update the Solid Waste Management Plan. Rodger Hannel seconded the motion. Voice vote was 7-0 to approve the Resolution. Voice vote was 7-0 to approve the Resolution, motion carried.

Carrie Martin made a motion to approve the Highway Committee reports as submitted. Fred Bradshaw seconded the motion. Voice vote was 7-0 to approve the report as submitted.

Public Safety

Public Safety Committee
April 17th, 2018

The Pike County Public Safety Committee met on Tuesday April 17th at 7 pm at the Pike County Ambulance HQ. Those present were Bryce Gleckler, Board Chairman Andy Borrowman, Derek Ross, Carrie Martin PCAS Admin Josh Martin and Clay Lister.

Revenue for the month totaled \$128,196.71 and expenditures totaled \$109,276.94; creating a surplus of \$18,919.77. On a motion by Ross and a second by Glecker, bills in the amount of \$36,601.06 were approved.

Tim from Pro Billing has been asked to attend the May meeting to discuss billing rates in comparison to neighboring entities. PCAS is well below others in its fees and an increase may need to happen to afford needed upgrades in the department to continue to provide extraordinary services to the community.

Admin Martin reported that one grant application has been denied due to a change in the request process. Grants are being accepted for singular projects only, rather than multi-faceted projects.

The trailer for the mobile command center has arrived and work will soon begin to fit it with all of the necessary equipment.

On a motion by Ross and a second by Gleckler, the meeting adjourned at 7:53 pm.

Fred Bradshaw made a motion to approve the Public Safety Committee minutes as presented. Derek Ross seconded the motion. Voice vote was 7-0 to approve, motion carried.

Agriculture Committee

Fred Bradshaw gave the Board members and update on the clothes dryer at the Pike County Animal Shelter; the dryer has been installed and is working property.

Clean up day is May 5, 2018. The landfill will accept a pickup or car load for free from Pike County Residents.

ETSB

ETSB

The Pike County Emergency Telephone Systems Board met at 6:00PM on Monday March 12, 2018 in the upstairs conference room of the Pike County jail. Those members present were; Larry Bradshaw, Mark Pulliam, Tom Lewis, Jason White, Josh Martin, and Jim Sheppard. Also present were Sandy Schacht.

On a motion by Larry Bradshaw and a second by Jason White routine bills in the amount of \$ 16,840.40 were approved for payment.

Our main item of business was the discussion of the upgrade of the radio system. We were given a quote from Cleartalk for \$295,543.00. After a discussion of this number the board directed Sandy Schacht to go out for bids for the radio system to get a better idea of what we have to spend.

Next meeting of the ETSB will be April 9, 2018 at 6:30PM

Meeting adjourned at 6:43PM

Carrie Martin made a motion to approve the ETSB Committee report as presented. Rodger Hannel seconded the motion. Voice vote was 7-0 to approve, motion carried.

GIS/IT

GIS Committee

Minutes

April 18, 2018

Opening

The regular meeting of the GIS Committee was called to order at 5:02pm on April 18, 2018 at the Pike County Sheriff's Dept., upper conference room by Amy Gates.

Present

Andy Borrowman, Derek Ross, Amy Gates, Ann Moffitt and Sandy Schacht

Bills:

Motion to approve bills in the amount of \$ 600.00. 2 Vervocity bills for \$125.00 each and 1 ETC Ramp bill for \$350.00. \$700.00 Anti-Virus bill sent back to Assessor Cindy Shaw. Approved by Derek Ross and Amy Gates.

Open Issues

- Check to see if ETC sees if Anti-virus is out of date, even if not purchased with them. Check to see if the Anti-Virus is included in the RAMP or if it is separate? Detail on how this works for clarification.
- Email to Tim Bradshaw to see how AVG updates and is it something he checks on throughout the time it is active (3yrs)
- Property Records: look into seeing if this could be put online and still be able to charge a fee. Ann will look into the dollar amount of the fees being collected
- Get print out of all computers that have the Ramp service installed. This will give accurate count of how many computers we have on the program.
- Went over Sandy's notes since the change of 1hour of service purchased for Coordinating IT. Was asked to put total number of hours.

Agenda for Next Meeting

Review Open issues and New Issues

Adjournment

Meeting was adjourned at 5:58 by Amy Gates. The next general meeting will be at 5pm on May 16, 2018, in the Pike County Sheriff's Dept. Upper Conference Room...

Minutes submitted by: Sandy Schacht

Carrie Martin made a motion to approve the GIS/IT Committee report as presented. Amy Gates seconded the motion. Voice vote was 7-0 to approve, motion carried.

NEW BUSINESS

Chairman Borrowman noted that the May County Board meeting will be on May 28, 2018, which is Memorial Day. It was decided to change the May meeting to Tuesday, May 29, 2018.

Mr. Sheppard stated that there will be an Insurance Committee meeting May 23, 2018 at 2:00 pm in the conference room of the Pike County Government Building.

Chairman Borrowman received a letter of resignation from County Board Member Patrice Mills and read same to the Board. Due to the time of receiving the letter of resignation it was not able to be placed on this month's Agenda, therefore it will be placed on next month's Agenda.

Amy Gates would like to add the Pike – Calhoun Probation Agreement added to the Agenda next month.

Fred Ruzich informed the Board that a letter had been received from FEMA. To be in compliance with FEMA the county will need to update maps. Mr. Ruzich asked that a Resolution be added to next month's Agenda.

Bryce Gleckler has received correspondence from Peggy Piper, Chairman of the Color Drive Committee, indicating that she has concerns for the Color Drive occurring due to insurance liability.

Chairman Borrowman informed the Board that Circuit Clerk Debbie Dugan has indicating that she will be resigning but as of now he has received nothing in writing and does not know when her last day will be.

OLD BUSINESS

None

CHAIRMAN'S REMARKS

None

SUMMARY OF EXPENSES & MILEAGE & PER DIEM REPORT

BILL BOARD REPORT

**STATE OF ILLINOIS
COUNTY OF PIKE**

**PIKE COUNTY BOARD
MARCH BILLS PAID IN APRIL**

**MR. CHAIRMAN AND MEMBERS OF THE BOARD:
THE FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE AND THE BUILDING AND GROUNDS
COMMITTEE WOULD RESPECTFULLY SUBMIT THE FOLLOWING EXPENSE AND TOTALS THAT THE
COUNTY CLERK HAS BEEN DIRECTED TO ISSUE CHECKS FOR THE SAME.**

BUILDING AND GROUNDS COMMITTEE	\$6,513.93
PUBLIC SAFETY COMMITTEE	\$36,601.06
FINANCE COMMITTEE	\$182,799.36
CORONER	\$504.00
SHERIFF	\$35,514.08

REGIONAL SUPERINTENDENT OF SCHOOLS	\$0.00
COURTS	\$9,330.00
PROBATION	\$0.00
COUNTY BOARD	\$54,535.00
COUNTY CLERK	\$45,866.67
CIRCUIT CLERK	\$111.79
STATES ATTORNEY	\$593.58
STATE VITAL RECORDS	\$12.00
TREASURER	\$529.00
ZONING	\$826.17
ESDA	\$3,638.76
SUPERVISOR OF ASSESSMENTS	\$325.73
CODE HEARING	\$783.30
ANIMAL CONTROL	\$862.81
PUBLIC DEFENDER	\$678.94
RABIES	\$112.65
LAW LIBRARY FUND	\$779.39
COUNTY CLERK DOCUMENT STORAGE FUND	\$10.00
COURT SYSTEM FUND	\$2,541.73
CIRCUIT CLERK AUTOMATION FUND	\$15,865.59
JUDICIAL SECURITY	\$0.00
GIS	\$600.00
COUNTY TREASURER AUTOMATION FUND	\$6,870.53
CIRCUIT CLERK DOCUMENT STORAGE FUND	\$1,207.64
RECORDERS SPECIAL FUND	\$700.00
STATES ATTORNEY AUTOMATION FUND	\$0.00
OPERATIONS & ADMIN FUND	(NON COMPUTER ACCT) \$0.00
GRAND TOTAL	\$225,914.35

Pike County Board Mileage & Per Diem

23-Apr-18

Board Meeting

23-Apr-18

Andy Borrowman	1	\$	61.45
Fred Bradshaw	1	\$	67.44
Amy Gates	1	\$	71.80
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Carrie Martin	1	\$	63.08

Patrice Mills	1	\$	66.35
Derek Ross	1	\$	66.35
Jim Sheppard	1	\$	58.72
	Total	\$	586.80

Finance

11-Apr-18

Andy Borrowman	1	\$	61.45
Jim Sheppard	1	\$	58.72
Rodger Hannel	1	\$	71.80
Amy Gates	1	\$	71.80
	Total	\$	263.77

Highway

16-Apr-18

Andy Borrowman	1	\$	61.45
Bryce Gleckler	1	\$	59.81
Rodger Hannel	1	\$	71.80
Fred Bradshaw	1	\$	67.44
	Total	\$	260.50

Public Safety

17-Apr-18

Andy Borrowman	1	\$	61.45
Carrie Martin	1	\$	63.08
Bryce Gleckler	1	\$	59.81
Derek Ross	1	\$	66.35
	Total	\$	250.69

GIS

18-Apr-18

Andy Borrowman	P	\$	11.45
Jim Sheppard	0	\$	-
Amy Gates	1	\$	71.80
Derek Ross	P	\$	16.35
	Total	\$	99.60

Building and Grounds

18-Apr-18

Andy Borrowman	1	\$	61.45
Roger Hannel	1	\$	71.80
Derek Ross	1	\$	66.35
Carrie Martin	1	\$	63.08

		Total	\$	262.68
	County Board Meeting			
	26-Mar-18			
Patrice Mills	-1		\$	(66.35)
		Total	\$	(66.35)
			\$	1,657.69

Amy Gates made a motion to approve the April, 2018 monthly expenses and mileage & per diem report as presented. Fred Bradshaw seconded the motion. Voice vote was 7-0 to approve the reports as presented.

QUESTIONS FROM PRESS AND VISITORS (5MIN)

Michael Boren, Pike Press asked if Electronic Recycling is available. Brenda Mendendoff answered yes, 7 am – 5 pm, Monday – Friday. Hollywood Appliance collects the electronics.

Kaye Ifnter asked the time remaining on Patrice Mills term. Two Years.

Fred Bradshaw made motion to adjourn. Amy Gates seconded the motion. Voice vote 7-0 to adjourn.

Meeting adjourned at 8:52 PM.