

PIKE COUNTY BOARD MEETING MINUTES

MAY 22, 2017

The regular monthly meeting of the Pike County Board was held on May 22, 2017 at 7:00 PM. Pastor Jerry Edison gave the invocation and Chairman Andy Borrowman led the Pledge of Allegiance. Chairman Andy Borrowman asked County Clerk, Donnie Apps, to call the roll. Those answering the roll call were Andy Borrowman, Amy Gates, Bryce Gleckler, Carrie Martin, Patrice Mills, Derek Ross, Fred Bradshaw, Jim Sheppard, and Rodger Hannel.

APPROVAL OF MINUTES OF APRIL 24, 2017 PIKE COUNTY BOARD MEETING

Rodger Hannel made a motion to approve April 24, 2017 Pike County Board minutes as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve the minutes as presented.

DISCUSSION OF DECOMMISSIONING BOND REQUIREMENTS FOR ILLINOIS WINDS LLC WIND FARM APPLICATION

States Attorney Zack Boren discussed where we are in the application process for Illinois Winds LLC. Mr. Boren had a conference call to discuss what the county needs. They are working with the Illinois Department of Agriculture to make sure they are meeting all requirements.

Mr. Boren noted that what the Pike County Board passed in 2011 does not coincide with the Illinois Department of Agriculture. Patrick Engineering has recommended that the County follow the guidelines the Illinois Department of Agriculture has in place for decommissioning standards. After some discussion the question was does the board wish to change to meet the States standards, come up with something else, or stay the same.

Rodger Hannel made a motion that Pike County make their decommissioning standards coincide with the Illinois Department of Agriculture on this wind farm project for Illinois Wind LLC. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve motion passed.

PARTIAL RELEASE OF MORTGAGE FROM SHIRLEY'S SANDWICH SHOP REVOLVING LOAN

It was noted that Mr. William Collum, Sr. has passed away and the estate is asking for a partial release for the property which he has a revolving loan. It was noted that the County would still get something after the sale of the equipment as Pike County is in first position on the equipment.

Carrie Martin made a motion to approve a partial release on the Shirley's Sandwich Shop revolving loan. Amy Gates seconded the motion. Voice vote was 8-0 to approve the motion, motion passed.

It was also noted the DJ Two Rivers Radio has taken another revolving loan from the county for another transmitter.

Pike Co., Illinois - Donnie Apps, Recorder

Book: 867 Page: 54

Receipt #: 28900
Doc#: 2017-1474
Pages Recorded: 2

Recording Fee: Other

Authorized By

Date Recorded: 6/27/2017 8:47:13 AM

RELEASE OF LIEN

The County of Pike, Illinois which is organized and existing under the laws of the State of Illinois and is the holder of that certain Agreement For Funding Through the Pike County Revolving Loan Fund made and executed between William Edward Collom, Sr., and William Edward Collom, Jr., and the County of Pike on June 3, 2013, and recorded on June 10, 2013 in the County Recorder Office for Pike County, Illinois and indexed as Doc # 2013 - 1529. The undersigned hereby releases any interest which it may have pursuant to the terms of that agreement with respect to that property located at Detroit, Illinois and legally described as:

(Book 830
Page 144)

Lot One (1), Two (2), Six (6), Seven (7), and Eight (8) in Block One (1) of Neely's Addition to the Village of Detroit, Pike County, Illinois, and also a tract of land being the former alley now vacated, lying between Lots One (1), Two (2), Three (3), Six (6), Seven (7), and Eight (8) in said Block One (1) in Neely's Addition to the Village of Detroit, EXCEPTING THEREFROM, however, the South 85 feet of the West 9 feet of Lot Two (2) of Said Block One (1); situated in the County of Pike, in the State of Illinois.

IN TESTIMONY WHEREOF, said County of Pike, hath hereunto caused its seal to be affixed and these presents to be signed by its Board Chairman, and attested by its County Clerk, this 26 day of ~~May~~, 2017.

June

The County of Pike,

BY: *Andrew Borrowman*
Chairman, Pike County Board

ATTEST: *Donnie Apps*
County Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF PIKE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that Andrew Borrowman personally known to me to be the Chairman of the Pike County Board of Commissioners, and Donnie Apps known to me to be the County Clerk of Pike County, whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged as such officers signed and delivered the said instrument as said officers, pursuant to authority given by the Board of Commissioners of said County of Pike, as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 26 day of ^{June}~~May~~, 2017.

Zachary P. Boren
Notary Public

PREPARED BY/RETURN TO:
John D. Coonrod
Coonrod Law Office
P.O. Box 197
Winchester, IL 62694



COMMITTEE REPORTS

Finance Committee

Finance Committee

The finance committee of the Pike County Board met at 5:00PM on May 10, 2017 in the conference room of the Pike County Government building. Members present were Amy Gates, Rodger Hannel, Jim Sheppard and County Board Chairman Andy Borrowman. Also present were Donnie Apps, Scott Syrcle and Brian and Ron Frericks of QFB Energy.

Routine bills in the amount of \$ 179,636.95 were approved for payment.

Ron Frericks of QFB Energy made a presentation to put the county's electric rates out for bid. Our current contract expires in October. After a great deal of information was shared Rodger Hannel made a motion to allow QFB Energy to bid the county' electric business. Amy Gates seconded, motion carried.

Scott Syrcle reported that the tax bills would soon be sent out with due dates of June 28 and September 28. He stated that the June collection would give the county to make the first distribution to the schools before they went into fall session.

Jim Sheppard told the committee that an error had occurred in the budget whereby the ambulance administrator was not given the proscribed raise. This amount was \$830.06 over the course of the year and will be rectified at the next payroll. The committee next discussed the amount owed for the run out of last year's health insurance. It was determined to borrow \$100,000 from the GIS fund and repay it before the end of the year. Rodger Hannel made a motion to this effect and Amy Gates seconded, motion carried.

Rodger Hannel made a motion to pay the bills. Amy Gates seconded. Motion carried.

Rodger Hannel made a motion to adjourn and Amy Gates seconded. Motion carried.

Meeting adjourned at 6:30PM

Carrie Martin made a motion to approve the Finance Committee report as presented. Bryce Gleckler seconded the motion. Voice vote was 8-0 to approve the finance committee report as presented.

Building & Grounds

Building and Grounds Committee Meeting – May 17, 2017

The Building and Grounds Committee met at 3:30 p.m. Wednesday, May 17, 2017, at the Pike County Government Building. Those present were B&G Chairman Rodger Hannel, County board Chairman Andy Borrowman, Board members Derek Ross and Carrie Martin, County Clerk Donnie Apps, and Sheriff Paul Petty. Visitors present were Jane Johnson, Chelsea Hayden and Sarah McNulty from the Pike County Health Department, Mike Boren, Bob Evans, and Kay Dunham. Maintenance Engineer Darwin Feenstra was not present.

In old business, Rodger reviewed the minutes of the April 19 B&G Committee meeting. Bid work continues on gutter replacement at the Courthouse by Joe Petty. Later in the meeting Sheriff Paul Petty informed the committee that county and city staff and volunteers will begin the work of clearing the ground and pouring concrete for the Nicolay, Hay and Lincoln busts to be located on the southwest side of the courthouse lawn. Mike Boren and Bob Evans mentioned that the county agreed to pay \$2787.50 toward this specific project, and the city has agreed to match this amount.

In new business, Jane Johnson appeared to discuss with the committee concerning the proper sealing of the well located east of the Pike County Government building. She reminded the committee about the correct process of filling this old well and filling out the proper sealing permits and paperwork to be filed with the Health Department to send to the State of Illinois. Andy Borrowman informed Jane that Sheriff Petty had recently sealed this well following recommended steps he found on the internet. Sheriff Petty was not at the meeting at the same time as Jane to describe his procedures for filling this well. As a result, the committee asked Jane to contact Sheriff Petty to be sure he provides the information needed for the permit to be filed with the State. Jane just wanted to remind the committee and the public that they need to be aware that if they are sealing an old well, they need to do it correctly and fill out the permit paperwork with the Health Department.

A few minutes later after Jane left, Sheriff Petty appeared with some paperwork and pictures of how he sealed the well. He stated he will work with Jane to fill out the paperwork describing how he filled the well. Also, Petty updated the committee on the Nicolay, Hay and Lincoln project that is covered in our Old Business part of this report.

Bob Evans and Kay Dunham were also present to present a possible landscaping and beautifications plan for the ground east of the Pike County Government building. Bergman Nursery drew up a plan that Bob reviewed with the committee that included a pergola, some benches and gravel walkway. Bob mentioned he had someone willing to fund this beautification project up to \$10,000. The committee agreed the project sounded like a good idea, but needed to be further developed and perhaps scaled down to fit the donor's budget. Carrie Martin made a motion to have Bob Evans and Kay Dunham pursue developing this

beautification of the East lot, and to bring back a plan for the committee to approve. Derek Ross seconded the motion and the motion passed.

Derek Ross made a motion to approve the bills totaling \$10,644.94, Carrie Martin seconded. Motion passed.

Meeting adjourned at 4:50 p.m.

Fred Bradshaw made a motion to approve the Building and Grounds Committee report. Bryce Gleckler seconded the motion. Voice vote was 8-0 to approve the Building and Grounds committee report, motion carried.

Highway Committee

Road and Bridge Committee Meeting Minutes May 15, 2017 at 6:00 p.m.

The Road & Bridge Committee met Monday, May 15, 2017 at 6:00 p.m. at the County Highway Department. The meeting was called to order at 6:00 p.m.

ROLL Call:

Present	Bryce Gleckler and Fred Bradshaw
Absent:	Rodger Hannel and Andy Borrowman
Others present:	Chris Johnson, County Engineer

PUBLIC COMMENT: None.

PAYMENT OF CLAIMS: A motion was made by Fred Bradshaw, seconded by Bryce Gleckler to pay claims per claim reports dated May 15, 2017. Motion carried.

HALF AID TO BRIDGE: None.

NEW WHEEL LOADER: Discussed replacing a 2004 CAT 938G wheel loader with a 2014 CAT 930K with 837 hrs. from Altorfer CAT. A motion was made by Fred Bradshaw, seconded by Bryce Gleckler to rent machine for one month and report back next meeting to decide if we want to purchase the machine. Rental costs will go toward purchase price if purchased.

NEW BUSINESS: None.

OLD BUSINESS:

Boat Ramp - discussed boat ramp cleanout costs. County Engineer to check with Jim Sheppard on status.

FWHA Diaster Funds for 2015 Storms - Discussed FWHA diaster Funds from 2015 storms. Pike County Highway will receive reimbursement of \$90,443.93.

White Bridge - Discussed facts to date regarding the White Bridge on CH-21. Still waiting on environmental clearances. The County Engineer and State's Attorney met with Valley City Drainage & Levee District Engineer, Gavin Risley, of Klingner & Associates on May 10, 2017. Mr. Risley was provided with copies of old plans, hydraulic reports, and photos to review.

ADJOURNMENT: A motion was made by Fred Bradshaw, seconded by Bryce Gleckler, to adjourn meeting at 7:28 p.m. Motion carried.

Chris Johnson,
County Engineer

Carrie Martin made a motion to approve the Highway Committee reports as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve the report as presented.

The board discussed the possible purchase of a used wheel loader. The committee decided to rent the used loader first to make sure it is what they want and will accommodate their needs.

It was noted that the Finance Committee tabled the boat ramp reimbursement request until after the first distribution of tax money.

Public Safety

Pike County Public Safety Committee

May 16, 2017

7 pm

The Pike County Public Safety Committee met on May 16th at the Pike County Ambulance Building at 7 pm. Those present were Tami Webel, Carrie Martin, Derek Ross, Bryce Gleckler, Craig Smith of American Response Vehicles, Tim Moen of Pro Billing Services (PBS), Robert Jones, Jay Albert, Clay Lister, Ronnie Goewey, Josh Forbis, Jenna McElfresh, and Lilly McElfresh.

PBS visited and shared about billing as an option to potentially replace Intermedex as the outsource billing agency. Intermedex currently charges 10% of all claims. PBS charges 6%. There are many other aids that PBS provides beyond their billing services that are included in the 6%.

Craig Smith presented a 2016 AEV Trauma Hawk Custom Type III Ambulance for consideration of purchase. Something needs to be done to solve ride issues and other mechanical issues with the ambulances that are becoming problematic. The question is can we adequately repair what we have or is it necessary to purchase new?

Both of the previous items of discussion centered largely on how the budget would be affected. It seems as though agreeing to use PBS would generate a significant cost savings. But it is unknown how simple it will be to get out of the contract with Intermedex or if we can simply stop sending them bills to process. Ambulance payments could likely be made with the cost savings from the billing change. However, this also depends on filling the employment roster. Currently 46.42% of the budgeted amount for salary has been expended and we are only 5 months into the budget year. The department is experiencing a high rate of overtime. With the recent wage increase it is necessary to fill the roster to make sure we lower the amount of overtime and not exceed the budget. However, the committee understands that in order for the employees to continue to provide excellent services to the county, they must be provided the tools in which to do so, and that includes ambulances. Discussions of these issues will continue.

Ross made a motion to pay bills and Gleckler seconded. The motion passed.

The financial report showed Revenue in the amount of \$130,656.93 and expenditures in the amount of \$95,083.88. The profit margin for April 2017 was \$35,573.05.

Webel shared that currently we have 4 full time Paramedics. One of them is having surgery and will be out of work for 3 to 4 months. There was a discussion about ways to incentivize part time employees to work extra shifts to alleviate some of the overtime from Full time employees. It was shared that Paramedics who work in systems that are not a part of Blessing Hospital do not want to jump through all of the hoops to work for us on a part time basis when they already have full time jobs other places. Webel was advised to run ads for employment and included the wage increase.

Tami Webel shared that she had emailed her resignation to Committee Chairwoman Martin and Board Chairman Borrowman. She is willing to provide guidance, when necessary, to her replacement. This news led to a discussion with employees about the qualifications an administrator should possess including people skills vs emergency medical training. It was also suggested that the County should consider expanding the residency requirement to include the Quincy Area Emergency Management System (Pike, Adams, Brown & Hancock Counties).

Gleckler made a motion to adjourn and Ross seconded. The meeting adjourned at 9:09 pm.

Rodger Hannel made a motion to approve the Public Safety Committee minutes as presented. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve, motion carried.

Chairman Borrowman read Ambulance Administrator Tami Webel's letter of resignation, which is effective the end of May.

Carrie Martin made a motion to accept the resignation of Ambulance Administrator Tami Webel. Fred Bradshaw seconded the motion. Voice vote was 8-0 to approve motion passed.

Chairman Borrowman appointed Ron Goewey as acting administrator starting June 1st until a new administrator can be hired. Ron is the longest acting paramedic on staff.

The board also discussed the need to post for a new Ambulance Administrator.

GIS/IT

GIS Committee

The GIS committee of the Pike County board met on Tuesday May 9, 2017 at the Emergency Operations Center in the Pike County Jail. Those present were; Amy Gates, Derek Ross, Jim Sheppard, Andy Borrowman, Sandy Schacht, and David Skinner from ETC Computerland.

The committee discussed an issue with the Devnet server that had arisen but by the time of the meeting it had been resolved by changing some settings on retention of data. We then reviewed the bills and questioned a couple of them that were not approved at this time.

The committee also looked at the Devnet bill and discussed options on that going forward. At the time of the meeting the backup DSL was still not done due to a lack of communication on Frontier's end.

Derek Ross made a motion to pay the bills in the amount of \$4010.57. Amy Gates seconded, motion carried.

Derek Ross made a motion to adjourn and Amy Gates seconded, motion carried

Meeting adjourned at 7:07PM

Carrie Martin made a motion to approve the GIS/IT Committee report as presented. Bryce Gleckler seconded the motion. Voice vote was 8-0 to approve, motion carried.

COUNTY ADMINISTRATOR FEASIBILITY

County Administrator Feasibility Committee

The county administrator feasibility committee of the Pike County board met on Tuesday, April 25, 2017, at the City Hall in Barry, Illinois. Those present were, Amy Gates, Derek Ross, and Carrie Martin. Bryce Gleckler was absent. The meeting was called to order at 7:05 PM. Also present were Sandy Schacht and Jane Johnson.

The committee discussed reaching out to county employees regarding creating the position of county administrator. An idea was put forward to poll the employees with the following questions:

- What would they expect from an administrator?
- What things are you being asked to do within your office that are not your job?
- Would the position be productive?
- Is there anyone currently employed by the county who they already rely on to fill the problems they have identified?

No action was taken to move forward with this idea.

The committee discussed how to finance a new employment position for the county. Stipends are currently used in some cases for current employees or elected officials to fill needs of the county in addition to their regular job duties. These stipends could be used to help with an administrator's salary if that administrator also took on the duties related to them. Stipends identified by the committee were: economic development, risk management, insurance, Illinois Municipal Retirement Fund, information technology. The committee will contact Becky Irwin for a complete listing of stipends paid to employees of the county.

The committee discussed the goals that could be achieved by a county administrator, including:

- Efficiency and accountability across office lines regarding contracts and supplies used county-wide;
- Provide a central point of contact for vendors and others, including board members;
- Prevent the loss of grant monies by completing grant requirements by the deadlines;
- Find economies of scale within the county with services and supplies;
- Identify problems within the county before they become problems so the board can be proactive;
- Create a human resources department and provide a central location for employment records;
- Perform county website maintenance and updates;
- Provide information technology support for the county offices;
- Create an employee handbook for the county;
- Hold department meetings so issues in each office can be addressed and best practices identified;
- Maintain an inventory of all county owned assets and complete a physical inventory each year;
- Oversee the county's economic development program and assets.

It was decided to invite all heads of departments within the county to the next committee meeting. The meeting will be held at the Farm Bureau in Pittsfield to better accommodate those invited to attend. The date and time of the meeting will be May 23, 2017, at 6:30 PM. The items the committee wants to discuss and receive input from the department heads on include:

- Is there a need for a county administrator, why or why not?
- In what area(s) is your office overwhelmed?

- Could a county administrator help relieve this burden?
- How many times a day/week do you say or think 'this is not my job'?
 - What are these activities?
 - Are they peripheral duties that could be handled by someone outside of your department?
- How many times a day/week do you not have the answer to a question from an employee or county resident?
 - Do you have time to research the answer?
 - Would it be helpful to have a resource available to provide these answers?

Carrie Martin made a motion to adjourn, seconded by Derek Ross, and the motion carried.

The meeting adjourned at 8:41 PM.

Patrice Mills made a motion to approve the County Administrator Feasibility Committee report as presented. Derek Ross seconded the motion. Voice vote was 8-0 to approve, motion carried.

NEW BUSINESS

Board member Carrie Martin read a statement on providing ambulance service, noting that in her opinion it would be in the County's best interest to privatize the Ambulance service. There was some discussion on the financial aspects of operating an ambulance service. Chairman Borrowman noted that this gives the board items to consider for the future.

OLD BUSINESS

None

CHAIRMAN'S REMARKS

None

SUMMARY OF EXPENSES FOR THE MONTH/MILEAGE & PER DIEM REPORT APRIL, 2017

BILL BOARD REPORT

STATE OF ILLINOIS

COUNTY OF PIKE

**PIKE COUNTY BOARD
APRIL BILLS PAID IN MAY**

**MR. CHAIRMAN AND MEMBERS OF THE BOARD:
THE FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE AND THE BUILDING AND GROUNDS
COMMITTEE WOULD RESPECTFULLY SUBMIT THE FOLLOWING EXPENSE AND TOTALS THAT THE
COUNTY CLERK HAS BEEN DIRECTED TO ISSUE CHECKS FOR THE
SAME.**

BUILDING AND GROUNDS COMMITTEE	\$10,644.94
PUBLIC SAFETY COMMITTEE	\$21,039.00
FINANCE COMMITTEE	\$179,636.95
CORONER	\$3,106.71
SHERIFF	\$45,749.38
REGIONAL SUPERINTENDENT OF SCHOOLS	\$0.00
COURTS	\$4,102.50
PROBATION	\$0.00
COUNTY BOARD	\$64,149.00
COUNTY CLERK	\$7,190.67
CIRCUIT CLERK	\$5,148.14
STATES ATTORNEY	\$649.00
STATE VITAL RECORDS	\$30,787.80
TREASURER	\$3,102.77
ZONING	\$605.68
ESDA	\$2,074.79
SUPERVISOR OF ASSESSMENTS	\$415.87
CODE HEARING	\$730.37
ANIMAL CONTROL	\$399.74
PUBLIC DEFENDER	\$889.23
RABIES	\$1,529.11
LAW LIBRARY FUND	\$1,023.52
COUNTY CLERK DOCUMENT STORAGE FUND	\$10.00
COURT SYSTEM FUND	\$795.95
CIRCUIT CLERK AUTOMATION FUND	\$2,219.50
JUDICIAL SECURITY	\$0.00
GIS	\$4,741.22
COUNTY TREASURER AUTOMATION FUND	\$0.00
CIRCUIT CLERK DOCUMENT STORAGE FUND	\$216.00
RECORDERS SPECIAL FUND	\$0.00

STATES ATTORNEY AUTOMATION FUND	(NON COMPUTER ACCT)	\$0.00
OPERATIONS & ADMIN FUND	(NON COMPUTER ACCT)	\$0.00
GRAND TOTAL		\$211,320.89

**Pike County Board Mileage & Per Diem
22-May-17**

**Board Meeting
22-May-17**

Andy Borrowman	1	\$	61.24
Fred Bradshaw	1	\$	67.12
Amy Gates	1	\$	71.40
Bryce Gleckler	1	\$	59.63
Rodger Hannel	1	\$	71.40
Carrie Martin	1	\$	62.84
Patrice Mills	1	\$	66.05
Derek Ross	1	\$	66.05
Jim Sheppard	1	\$	58.56
Total		\$	584.29

**Finance
10-May-17**

Andy Borrowman	1	\$	61.24
Jim Sheppard	1	\$	58.56
Rodger Hannel	1	\$	71.40
Amy Gates	1	\$	71.40
Total		\$	262.60

**Highway
15-May-17**

Andy Borrowman	0	\$	-
Bryce Gleckler	1	\$	59.63
Rodger Hannel	0	\$	-
Fred Bradshaw	1	\$	67.12
Total		\$	126.75

Public Safety

16-May-17

Andy Borrowman	0	\$	-
Carrie Martin	1	\$	62.84
Bryce Gleckler	1	\$	59.63
Derek Ross	1	\$	66.05
Total		\$	188.52

GIS

9-May-17

Andy Borrowman	1	\$	61.24
Jim Sheppard	1	\$	58.56
Amy Gates	1	\$	71.40
Derek Ross	1	\$	66.05
Total		\$	257.25

Building and Grounds

17-May-17

Andy Borrowman	1	\$	61.24
Roger Hannel	1	\$	71.40
Derek Ross	1	\$	66.05
Carrie Martin	1	\$	62.84
Total		\$	261.53

County Admin Feasibility

25-Apr-17

Andy Borrowman	0	\$	-
Amy Gates	1	\$	55.35
Bryce Gleckler	0	\$	-
Carrie Martin	1	\$	62.84
Derek Ross	1	\$	50.00
Total		\$	168.19

TRRC

18-May-17

Derek Ross	1	\$	84.78
Total		\$	84.78

Board Meeting

24-Apr-17

Patrice Mills	- 1	\$	(66.05)
	Total	\$	(66.05)
		\$	1,867.86

Fred Bradshaw made a motion to approve the May, 2017 monthly expenses and mileage & per diem report as presented. Carrie Martin seconded the motion. Voice vote was 8-0 to approve the reports as presented.

QUESTIONS FROM PRESS AND VISITORS (5MIN)

None

Fred Bradshaw made motion to adjourn. Amy Gates seconded the motion. Voice vote 8-0 to adjourn.

Meeting adjourned at 8:45 PM.