

**PIKE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH
SPECIAL MEETING MINUTES**

DATE: June 26, 2014

Members Present:

Anna Beck	Katherine Rowles	Carole Bradshaw	Dr. Christopher Wagoner
Jennifer Niebur	Ruth Holman, CNP	Andy Borrowman (arrived 6:55pm)	

Members Absent:

Dr. David Iftner	Dr. Ronald Johnson	Barb Reinhart	Dr. Stephen Liesen
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Others Present:

Anita Andress	Jan Bleich	Don Beard	Greg Sandidge
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The meeting was called to order at 6:05 p.m. by President Ruth Holman.

Agenda was approved on a motion made by Katherine Rowles, 2nd by Anna Beck, vote taken, motion carried.

Anita Andress presented the following Properties information:

- 606 W. Adams Property
 - USDA Funding – Funding has been received as a 0% interest loan of \$209,000 for 10 years through Illinois Rural Electric Cooperative. Any expenditures on the project from April 9th forward can be applied to this loan.
 - Phase III bids were rejected at the April BOH meeting. The architect contacted the two lowest bidders to revise the plans to bring down the cost. Only one bidder submitted a revised bid of \$266,077, which does not include the flooring or the West side addition.
 - Three options were presented to the board:
 1. Proceed with the original full project with additions to the North and West sides of the property with a bid of \$325,000.
 2. Proceed with the revised plan which only includes an addition on the West side of the building with a bid of \$266,077.
 3. Do not proceed with any additions at this time.
 - Projected financials were presented regarding full project (North and West side additions) versus partial project (West side addition).

Discussion was held regarding which option Anita and Don felt more comfortable with. Both agreed to option #2, as it would be best for budgeting, cash flow and the fact that current PCHD employees are continuing to take mandatory furlough days.

A motion to proceed with Option #2, which only includes an addition to the West side of the 606 W. Adams Street building was made by Carole Bradshaw, 2nd by Katherine Rowles, vote taken, motion carried.

- 113 E. Jefferson Property

- The building inspection report was presented and the building appraisal was discussed.
- A draft sealed bid ad was presented. Per government building requirements, a minimum bid accepted must be 80% of the appraised value (\$185,000). An ad will be placed in the four county newspapers for 2 weeks, as well as the weekend editions of the Jacksonville and Quincy.
- Anita sought outside legal advice from Mike Hollahan regarding the advertisement and sale of the 113 E. Jefferson property, per Andy Borrowman's approval, due to the recent resignation of States Attorney, Carrie Boyd. These legal fees will be covered by the County, since we did not have proper legal representation available during this time.

Discussion was held on what our options would be if the building does not sell. Some members feel there are other entities interested that have not come forward. PCHD could seek other loan/grant opportunities.

A motion to approve the sealed bid ad as written with a minimum bid of \$148,000 and bids to be submitted by 5:00 pm on July 24, 2014 with bid opening at 7:00 pm on July 24, 2014 by the Pike County Board of Health was made by Anna Beck, 2nd by Dr. Wagoner, vote taken, motion carried.

- Dental Clinic Update
 - Currently seeing approximately 600 patients.
 - Recruitment – Two phone interviews have occurred with two new dental school graduates.
 - There is potential funding available from SIU School of Medicine in the amount of \$49,500 to assist with recruitment and training of a new dentist.
 - Possibility of seeing adults Medicaid clients. Effective July 1st, adult Medicaid dental services have been reinstated.

Ruth Holman noted that no one was present for public comments.

Meeting was adjourned at 7:10 pm by President Ruth Holman.

Respectfully submitted,

Jennifer Niebur
Secretary